

**MEETING MINUTES  
TENNESSEE BOARD FOR LICENSED PROFESSIONAL COUNSELORS,  
MARITAL AND FAMILY THERAPISTS, AND  
CLINICAL PASTORAL THERAPISTS MINUTES**

**DATE:** September 7, 2018

**TIME:** 9:00 a.m.

**LOCATION:** Health Related Boards Conference Center  
Poplar Room, 665 Mainstream Drive  
Nashville, TN 37243

**BOARD MEMBERS  
PRESENT:** Susan Hammonds-White, Ed.D. LPC/MHSP, Chair  
Kimberly Speakman, LPC/MHSP  
Shelly Steel, MFT

**BOARD MEMBERS  
NOT PRESENT:** Jennifer Little, Citizen Member  
Howard Nelson, CPT

**STAFF PRESENT:** Teddy Wilkins, Unit Director  
Vanessa Hayes, Board Administrator  
Nathaniel Flinchbaugh, Advisory Attorney

Dr. Hammonds-White called the meeting to order at 9:00. A roll call was conducted and a quorum was present.

**Minutes**

Upon review of the June 1, 2018 minutes, Ms. Steel made a motion, seconded by Ms. Speakman, to approve the minutes. All in favor. The motion carried.

**Office of Investigations Report**

Ms. Leonard stated there are twenty-five (25) new open complaints and twenty (20) closed complaints for LPC's year to date. Of those four (4) were sent to OGC for discipline, thirteen were closed with no action, and three (3) were closed with a warning letter. Of the open twenty-five (25), one (1) was for abuse or neglect, four (4) for unlicensed practice, fifteen (15) for unprofessional conduct, and four (4) for practicing beyond the scope of practice. There are four (4) new complaints and one closed without action for MFT's. One (1) was for unlicensed practice and three (3) were for unprofessional conduct.

**Office of General Counsel Report**

Mr. Flinchbaugh stated that currently, the Office of General Counsel has two (2) open cases. There is an Order of Compliance for David Saunders who had a temporary license #1113, to lift his suspension and place it in probationary period for two (2) years. The Board has requested that Mr. Saunders appear before the Board for the December 7, 2018 Board meeting.

The Board reviewed the policy statement draft on suicide prevention. Ms. Steel moved to accept the policy as written, seconded by Ms. Speakman. All in favor. The motion carried.

Mr. Flinchbaugh let the Board review the drafted policy on the Jurisprudence exam. There is currently a contract in place with the NBCC so it is currently not applicable to be able to do this at this time. This discussion is tabled until the next meeting. Dr. Hammonds-White made a motion to withdraw the policy at this time, seconded by Ms. Speakman. All in favor. Motion passed.

The Board discussed the reciprocity rule draft and military and military spouses. They would like to change the wording from the applicant having been actively practicing for five (5) of the previous seven (7) years to the applicant being licensed for at least three (3) years out of five (5), with a minimum of two (2) years with proof of change of station for military. If less than two (2) years the applicant may appear before the Board or submit required documentation.

### **Administrative Report**

Ms. Hayes reviewed the Administrative Report stating there are two thousand three-hundred and fifty-seven (2357) active Licensed Professional Counselors, of those, one thousand nine hundred and forty-nine (1949) have the Mental Health Service Provider designation and three hundred seventy-two (372) are approved supervisors. There are currently one hundred seventy-three (173) temporary LPC/MHSP licenses. There are four hundred sixty-three (463) active Licensed Marital and Family Therapists and one hundred fifty-six (156) temporary MFT licensees. Ms. Hayes said there are twenty-five (25) Licensed Clinical Pastoral Therapists. Ms. Hayes stated that eighty (80) LPC's renewed their licenses since the June 1, 2018 board meeting. Ms. Hayes stated that twenty-seven (27) LMFT's, and three (3) CPT's renewed their licenses since the March 9, 2017 Board meeting.

Board meeting dates for the remainder of 2018 have been scheduled for:

**December 7, 2018**

### **2019**

**March 8, 2019**

**June 7, 2019**

**September 13, 2019**

**December 6, 2019**

The Board reviewed an Agreed Citation for Jeremy Sublett for practicing on expired license for three (3) months for an assessment of a three hundred dollar (\$300.00) civil penalty for each month of unlicensed practice which he has paid in full. Ms. Speakman made a motion to accept, seconded by Ms. Steel. All in favor. The motion carried.

### **Newly Licensed**

Ms. Speakman made a motion, seconded by Ms. Steel, to approve the following newly Licensed Professional Counselors with MHSP designation. All in favor. The motion carried.

**Charlotte M. Archuletta**

**Wendy A. Levine**

**Tanya R. Markham  
Ashley R. Beard  
Laura Martorano  
Samantha C. Beretta  
Tamara Boone  
Britney M. Bryson  
Alyssa M. Buron  
Caroline Burroughs  
James S. Bush  
Mallory P. Campbell  
Courtney Clark  
Pamela T. Crudup-Arata  
John E. Davis  
Robert C. Perry, Jr.  
Ludine Pierre  
Jessica A. Gaines Osborn  
Kristi Myles Poindexter  
Nathan R. Harris  
Adam A. Heckmann  
Rochelle Reyle  
Benjamin M. Higgins  
Rhonda S. Robinson  
Valerie Hopson  
Samantha E. Hymes  
Alisha M. Irby  
Martha E. Barnes Jones  
Nazli Koyl**

**Doris Kendall  
Cynthia L. Jones  
Lisa M. Jones  
Kristy A. McLaughlin  
Rosamond P. McLeod  
Leah E. Newman  
Sarah J. Norris  
Susan M. Skolfield-Orr  
Matthew B. Paisley  
Ami Satish Patel  
Tama D. Pence  
Christa J. Powell  
Haley Barnett Rittenhouse  
Bridget E. Rutigliano  
Nicole R. Shepherd  
Jessica L. Smith  
Kristin Trudeau  
Charlotte K. Trussell  
Charaya C. Upton  
Caverly G. Warren  
Sheridan C. Wessel  
Rebecca O. Wilson  
Dexter P. Womble  
Anna Downer Youngs  
Anastasia Jarrett  
Sara Jean-Philippe  
Erin Preston Lang**

Kim Speakman made a motion, seconded by Ms. Steel, to approve the following newly Licensed Professional Counselors without MHSP designation. All in favor. The motion carried.

**David C. Hofstetter, Jr.  
Andrew J. Baker  
Misty B. Smith  
Geneva E. Dunlap  
April M. Tyson  
Kimberly Hammonds  
Denise M. Martin**

**Lucinda Napier Herndon  
Rae D. Linkous  
Jessica T. Rasley  
Carla A. Love  
Connie R. Drew  
Leah Bearman Pinkston**

Ms. Steel made a motion, seconded by Ms. Speakman, to approve the following newly Licensed Marital and Family Therapists. All in favor. The motion carried.

**Abbe L. Barclay  
Abby K. Butler  
Amye R. Cole  
Ashley N. Danner  
Justin T. Friel**

**Annie M. Battley  
Christina A. Call Christensen  
Andrew S. Cudd  
Jonathan B. Durham  
Lindsay Shaw McCutcheon**

**Carrie Brown Michael  
Alan C. Pennington  
Kimberly Ratcliffe  
Jennifer M. Rowan  
Jennifer S. Schaap  
Bailey R. Shoulders**

**Anna L. Molteni  
Constance M. Ratcliff  
Hanna M. Roberts  
Suzanne B. Rumbley  
Gordon N. Sharp  
Brooke N. Stephens**

**Temporary Licenses**

Ms. Speakman made a motion, seconded by Ms. Steel, to approve the following Temporarily Licensed Professional Counselors. All in favor. The motion carried.

**Sarah E. Anderson  
Caroline Bravo  
Benjamin C. J. Craft  
Angela L. Derrington  
Emily A. Farnen  
Niketa A. Grizzard  
Jordan Haynes  
Brittany Hill  
Lindsey E. Ivester  
Christen Cates  
Karen Lambeth  
Shelia E. Maitland  
Christen Moseley  
Kristi L. Nobbman  
Marc Pimsler  
Shelby Smith Sandlin  
Janet Thacker  
Sarah L. Wendell  
Jennifer Zitterkopf**

**Thelma J. Barr  
Michelle W. Conkle  
Landon Dalton  
John M. Dixon  
Suzanne B. Godbold  
Charles P. Hannaford III  
Hillary G. Henize  
Eric Hudson  
Julius M. Jefferies  
Alvin E. Kern  
Kasey N. Lawson  
Neil Waggoner Monette  
Kirsten M. Moussa  
Courtland A. Pickett  
Kuwana K. Robbins  
Sara Darby Smith  
Tobie Thayer  
Priscilla A. Williams**

Ms. Steel made a motion, seconded by Ms. Speakman, to approve the following Temporarily Licensed Marital and Family Therapists. All in favor. The motion carried.

**Alicia G. Bradshaw  
Allysen D. P. Efferson  
Jordan Hale  
Jenna Hazlewood  
Erika R. Jetton  
Amanda B. Loven  
Elizabeth A. Poston  
Elizabeth A. Walser**

**Aaron Byrd  
Shannon Frazier  
David M. Harb  
Allison B. Hunnicutt  
Lauren N. Johnson  
Christian McGirt  
Corey Springer**

**Reinstatement Applications**

Ms. Steel made a motion, seconded by Ms. Speakman to approve the following reinstated Certified Professional Counselors. All in favor. The motion carried.

**Mary A. Arp**

**Susan M. Sawyer**

Ms. Steel made a motion, seconded by Ms. Speakman to approve the following reinstated Licensed Professional Counselors. All in favor. The motion carried.

**April Clanton  
Leeann Love  
Lisa Wascher**

**Angela M. Hart  
Kimberly Luther**

Ms. Steel made a motion, seconded by Ms. Speakman to approve the following reinstated Marital & Family Therapists. All in favor. The motion carried.

**Julia M. Bernard  
Timothy S. Kiernon  
Michael B. Taylor**

**Bradley W. Bull  
Linda Steele**

Ms. Steel made a motion, seconded by Ms. Speakman to approve the following reinstated Clinical Pastoral Therapists. All in favor. The motion carried.

**Rick L. Townsend**

**Correspondence**

The Board reviewed correspondence from **Ms. Latonia Bailey** requesting permission to seek supervision from a LPC/MHSP who lives in a different city due to living in an area where it is difficult to find a LPC/MHSP supervisor. The Board has requested more information such as the distance away from the supervisor, who the supervisor is and if this is a request for video supervision.

The Board reviewed correspondence from **Ms. Cammie Walters-Carlson** requesting an extension the time of her temporary license due to medical reasons. The Board is unable to extend the time on a temporary license due to the statues. The Board has given her an additional year to finish her supervision on the 2 to 4 year time frame of completing hours.

The Board reviewed correspondence from **Ms. Kuwana Robbins** requesting to continue receiving supervision from her current supervisor who is moving out of state but will still have a Tennessee license. The Board approved for Ms. Robbins to receive video supervision from this supervisor.

The Board reviewed correspondence and documents from **Ms. Angela Thompson** requesting to be approved to provide CEU's on October 19, 2018. Ms. Thompson has been approved in the past, but must submit required documents when she changes the material. The Board has requested more information such as a course description or outline and objective. The Board decided to have her submit her additional information and they will have an electronic meeting at a later time due to the time sensitivity of the requested presentation.

### **Discuss Other Board Business**

**Dr. Laura Kreislermaier**, President of the Tennessee Association of Pastoral Therapists spoke about the CPT task force and let the Board know that the red line for the CPT rules is complete. She also spoke about the annual meeting that she was going to go to on the same day. She mentioned that they will be voting to hopefully reduce the number of supervisory hours that are required from 270 to 180 to be more in line with the other two professions with this Board.

**Diane Bradley** spoke about the testing sites for MFT exams. It has been reported that there are bad conditions for applicants testing for the AAMFT exam.

**Robbie Hutchins** from the Tennessee Association of Marriage and Family Therapists legislative chair talked about the task force meeting on August 8, 2018 and let the Board know that we are finished working on the rules for MFT's.

**Robin Lee** spoke on the progress of the LPC taskforce. There is a meeting for this task force scheduled for after the Board meeting. She stated that there is still a lot of work to be done and there is another meeting in October as well, but it should be complete by the December Board meeting.

Dr. Hammonds-White discussed the AASCB Conference coming up in January. Dr. Hammonds-White, Ms. Speakman, Ms. Wilkins and possibly Mr. Flinchbaugh would like to go to this Conference if approved. Ms. Steel made a motion to approve 2 Board members, Executive Director, and Board Attorney to go to the AASCB Conference, seconded by Ms. Speakman. All in favor. Motion carried.

Ms. Speakman discussed the percentage rate for audits. The percentage rate currently is 30%. Ms. Speakman made a motion to reduce the audit rate from 30% to 10%, seconded by Ms. Steel. All in favor. Motion carried.

### **Adjourn**

With no other Board business to conduct Ms. Steel made a motion to adjourn, seconded by Ms. Speakman. All in favor. The motion carried.