

**TENNESSEE BOARD OF EXAMINERS IN PSYCHOLOGY  
MEETING MINUTES**

**DATE:** March 12, 2020

**TIME:** 9:00 a.m., CDT

**LOCATION:** Health Related Boards  
Poplar Room  
665 Mainstream Drive  
Nashville, TN 37243

**BOARD MEMBERS PRESENT:** Todd. Moore, Ph.D., Chair  
Mark Fleming, Ph.D., Vice-Chair  
Connie Mazza, SPE  
Amanda Spiess, LBA  
J. Dale Alden, Ph.D.  
Susan Douglas, Ph.D.  
Deborah Carter, Ph.D.

**BOARD MEMBERS ABSENT:** H.R. Anderson, SPE  
Rebecca Joslin Staab, Ed.D., Ph.D.  
Jennifer Winfree, Consumer Member

**STAFF PRESENT:** Teddy Wilkins, Unit Director  
Lisa Williams, Board Administrator  
Jennifer Putnam, Senior Associate General Counsel

Dr. Todd Moore, Chair, called the meeting to order at 9:04 a.m. A roll call was conducted and a quorum was present. Board staff introduced themselves.

**Minutes**

Upon review of the December 5, 2019 minutes, Dr. Fleming made a motion, seconded by Dr. Douglas to approve the minutes as presented. The motion carried.

**Investigative Reports**

Ms. Lori Leonard, Disciplinary Coordinator, Office of Investigations, presented the investigative reports for psychologists. New complaints for psychologists for the year 2019 were twenty-seven. She stated of those twenty-seven complaints one was for falsification of records, one for sexual misconduct, one for criminal charges, three for unlicensed practice, sixteen for unprofessional conduct, two for a medical record request, one for practice beyond the scope of practice and two outside of the investigative scope of practice. Investigations closed a total of twenty-six complaints in the year 2019. Currently there are fifteen open complaints being investigated and/or

reviewed for psychologists. For the psychological examiners, two new complaints have been opened for the year 2019. She stated those two complaints were for unprofessional conduct. Four complaints have been closed. One was closed and sent to the office of general counsel for discipline, one was closed with no action and two were closed with a letter of warning. There are currently two complaints open and being reviewed and/or investigated at this time. She presented the summary of currently monitored practitioners with one licensee with an unlicensed practice, two under reprimand, two under probation, three under suspension and one revocation.

### **Financial Report**

Maria McCormick presented the financial midyear report.

She stated that the mid-year expenditure totals for Payroll Expenditures is \$27,888.95, Travel is \$2,657.24, Professional Services and Dues is \$5,237.08 and the Total Other Expenditures is \$24,676.10 and Total Direct Expenditures at \$52,565.05. Projection for midyear 2020 where it is anticipated this board to end. Payroll expenditures are projected to be at \$56,601.49, Travel at \$5,923.29, Professional Services and Dues at \$10,657.94, Total Other Expenditures at \$54,273.49. The total direct expenditures are projected to be at \$52,565.05. The allocated expenditures are projected to be at \$11,286.87. The total projected expenditures for the year end to be \$110,874.98. The midyear Total Allocated Expenditures are at \$28,691.74 the projected Total Allocated Expenditures to be at \$60, 839.55. The midyear Total Expenditures are at \$81,256.79 and the projected Total Expenditures at \$171,714.53. The midyear Board Fee Revenue is at \$124,553.80 and the projected Board Fee Revenue to end at \$232,151.96. The Current Year Net is at \$43, 297.01 and the projected Current Year Net at \$60,437.43. The midyear cumulative Carryover is at \$1,125,376.18 and the projected Cumulative Carryover for year end is \$1,142,516.61. Dr. Moore raised the question about cumulative carryover and when a reduction should take place. Ms. Putnam stated that a fee reduction is addressed when the threshold is two times the amount of the cumulative carryover or operating expenditures. Ms. McCormick stated that cumulative carryover can be used for technology among other things. Ms. Wilkins stated that the fees were decreased in the year 2016 and at this point we have not had two full renewal cycles. Dr. Moore requested a discussion of the fee reduction at the September meeting after year end.

### **Office of General Counsel**

Jennifer Putnam stated there will be no litigation matters presented to the board. There will be a legislative update to be provided by legislative liaisons at a future board meeting. The rulemaking hearing was held December 5, 2019 for the rule regarding continuing education. The rules were reviewed by the Government Operations committee on January 27, 2020 and should be effective by May 2020. Ms. Wilkins acknowledged and thanked Dr. Alden for attending the Government Operations meeting.

### **Administrative Report**

Ms. Lisa Williams stated as of March 9, 2020 there are currently 1,444 licensed Psychologists, 337 licensed Psychological Examiners/Senior Psychological Examiners and 67 licensed Certified Psychological Assistants. There are currently 21 Psychologists applications in process, 19 newly licensed, 167 renewals. There were 10 retired, 5 expired and 3 reinstated expired licenses. There was 1 volunteer license from a voluntarily retired license. There are currently 0 Psychological Examiners/Senior Psychological Examiners applications in process and 27 renewals. There are 0 retired, 2 expired and 0 reinstated licenses. There are currently 2 Certified Psychological Assistant applications in process, 2 newly licensed, 3 renewed, 0 retired, 2 expired licenses, 1 reinstated retired license and 1 reinstated expired license. Ms. Williams asked the Board members to sign their travel and per diem claims and submit their lodging receipts. She reminded the board members to sign their conflict of interest forms which must be done each year. She also stated the next scheduled Board Meeting is June 11, 2020 and the remaining dates scheduled for 2020 are September 10, 2020 and December 3, 2020.

**Discuss and Ratify/Deny Newly Licensed and Reinstated Psychologists**

**Newly Licensed**

Dr. Fleming made a motion, seconded by Dr. Carter to ratify the following newly licensed Psychologists:

Psychologists

Adams Shirley Magon D  
Baker Elizabeth  
Katharine  
Brawner Corey  
Brintz Carrie E  
Browning Marc Anthony  
Gonzalez Melissa Luke  
Hatton Arthur Thomas  
Howell Ashley  
Jaquett Caroline Marie  
Kinman Brittany Ann

Larson Samuel Winter  
Loveless James P  
Luu Linh P.  
Monn Amy  
Montry Kathleen  
Preston Cisneros  
Elizabeth  
Russell-Martin Leslie A.  
Slough Rachel Miller  
Williams Tiffany R

The motion carried.

Dr. Douglas made a motion, seconded by Dr. Fleming to ratify the following newly licensed Certified Psychological Assistants:

Certified Psychological Assistants

Boston Mary Kathryn

Velez Alexandria N

The motion carried.

Dr. Fleming made a motion, seconded by Dr. Carter to ratify the following reinstated Psychologist:

Reinstated

Feix Jeffrey Mccoy  
Foxx Lela M  
Frieden Gina

Gunn Rachel N.  
Whitsett Lindsey  
Plummer

The motion carried.

Dr. Fleming made a motion, seconded by Dr. Douglas to ratify the following volunteer Psychologist:

Volunteer License

Hollis Allan R

The motion carried.

**Discuss and Ratify/Deny Newly Licensed Behavior Analysts**

**Newly Licensed**

Dr. Fleming made a motion, seconded by Dr. Alden to ratify the following newly licensed Behavior Analysts:

Behavior Analysts

Averill Nicholas  
Bishop Chelsey L  
Blosser Kelly S  
Boyd Andrea K  
Britt Sherry Denise  
Burch Taneal  
Coleman Jessica Brittain  
Conrad-Smith Heather  
Coronado Elizabeth  
Crnobori David  
Dambach Madalyn Paige  
Dennis Nathan Mr  
Ebbert Tabitha R  
Endzweig Gitty  
Foley Kristin

Gentile Elizabeth  
Guffey Chad William  
Habchy Susan E  
Halberstam Yecheskel  
Heins Amberley M  
Hook Katie  
Jones Kanika  
Kiser Aislynn  
Lenderman Jennifer S  
Mashburn Christa J  
Mcglashen Rosalie Ting  
Mcguire Amy  
Mckinney Sara L  
Modic Mary Austin  
Noordin Komal S

Oeser Alexandra R  
Parker Takiiah R  
Post Tiffany  
Rogers Rachel  
Saalfrank Carlin  
Sanderson Summer E  
Simms Mary L

Swoboda Karen  
Thomas-Hill Erica  
Thornton Hillary A  
Timm Carolyn  
Tolleth Jaime Lynn  
Tucker Christina Lafferty  
White Quintella

The motion carried.

Dr. Fleming made a motion, seconded by Dr. Carter to ratify the following newly licensed Assistant Behavior Analysts:

Assistant Behavior Analysts

Dennis Deadra

The motion carried

Dr. Carter made a motion, seconded by Dr. Fleming to ratify the following reinstated Behavior Analysts:

Reinstated

Carlisle Brooklyn Ellise  
Kanouff Danielle Marie  
Van Horn Brooke Nicole

The motion carried

Applicant File Review

**Daisy Nauroth's** file was summarized by Dr. Fleming who reviewed the file. Dr. Nauroth is currently licensed in California and applied for a Tennessee psychologist license. In California, only 1500 post-doc hours are required unlike the 1900 hours required by Tennessee. She has completed 1526 post-doc hours. She is coming before the board to ask that they waive the remaining required post-doc hours and approval to move forward toward licensure. Dr. Fleming made a motion to allow her to become licensed with her 1526 post-doc hours, seconded by Dr. Douglas. The motion carried.

Tennessee Psychological Association

Dr. Pam Auble, TPA representative, stated that TPA has been considering setting up a regular online meeting for people who are seeking licensure to try to help support them in that process. It would be held regularly, like once a quarter, and would welcome the board directing applicants to

these online chats. The chats might focus on what credentials they might need, answer questions, and so on. TPA would make it clear that we are not the decision makers and the purpose is just to support them in working with the system in adaptive ways that might increase their chances of good outcomes. Ms. Putnam stated that applicants should contact the board for any questions they might have concerning the licensure process. The board cannot endorse an association. The administrative staff cannot interpret the rules, but will guide the applicant to the rules and procedures for licensure.

### **Tennessee Colleague Assistance Foundation (TCAF)**

Dr. Brian Wind, TCAF executive director, stated that TCAF (Tennessee Colleague Assistance Foundation) continues to function quite well. They have had multiple returns on their focus to attend to administrative items. The number of inquiries continues to be steady and the contracted clients are doing well. TCAF now has three active contracts. TCAF has all of the RAMP (Rehabilitation & Aftercare Monitoring Pathway) contracted clients in the new digital monitoring platform and continues to see excellent compliance with the RAMP contracts. TCAF has secured new insurance policies at a reasonable rate which will expand their ability to involve other psychologists on a volunteer basis to provide select services related to consultation. All of TCAF's activities continue to be carried out well within the TCAF budget. Dr. Murphy Thomas, TCAF chair, briefly went over TCAF's mission and current policy. He stated the suggestion that assessments of psychologists that have a complaint against them be assessed before they agree to an order. Ms. Putnam pointed out that an attorney and a consultant review the complaint as it is a violation of the practice act to do so without both. Dr. Thomas stated there was a sequencing issue since the person does not know what they must do before they sign or agree to the order. Ms. Putnam stated that the procedures must be done according to the statutes and rules. She talked about the consent order versus the agreed order and an assessment cannot be done before the order. She stated that the agreed order needs conditions to settle the agreement. She said there is an issue with the language from the board for the order. Dr. Moore talked about the necessity for informed consent.

### **Art Therapy Board**

Ms. Wilkins stated that the Art Therapy Board bill was re-introduced in legislation for inclusion with the psychology board. Dr. Moore asked if this board had a say in this inclusion. Ms. Wilkins stated a person could appear as a personal licensee, but not as a board member to state their position concerning the Art Therapy Board being a part of the psychology board. Ms. Putnam stated that the board cannot take a formal position on this issue. Dr. Auble pointed out that TPA has a lobbyist and is willing to share the board's concern with the TPA lobbyist. Dr. Fleming feels that Art Therapy is an expertise that does not belong under psychology. The decision of the Art Therapy Board was heard in legislature in Senate Bill #0055 on March 11, 2020. Administrative staff will follow-up on this information and share it with the board members.

### **Annual FARB Meeting**

Ms. Wilkins mentioned the FARB (Federation of Associations of Regulatory Boards) 44<sup>th</sup> Annual FARB Meeting from January 23 – 26, 2020 in Colorado Springs, Colorado that was attended by Dr. Fleming and herself. Dr. Fleming touched on the subjects presented which included best

practices with renewals, continuing education, licensee eligibility, the criminal background check in relation to how many years in the past to be considered and what to consider, moral character, morality and what is moral, the application process, and sunset reviews. Ms. Wilkins mentioned that state representative Senator Ferrell Haile was part of the panel. Tennessee was well represented. She mentioned the Fresh Start Act and that many incidents in the criminal background check are forgiven. It is possible that at some point the good moral character trait will probably no longer be required.

### **Discuss Other Board Business**

Ms. Williams mentioned the inquiries concerning videoconferencing and webinars as sources of face to face continuing education. Many conferences and meetings have been changed from an in person conference or meeting to videoconferencing because of the national concern surrounding the coronavirus. Dr. Fleming also mentioned the issue of videoconferencing for licensure supervision or in person supervision. The board will decide on a case by case basis to accept or deny videoconferencing or webinars as an in person situation. Ms. Putnam stated that the new continuing education rules will solve the issue when they go into effect in May. Dr. Moore requested the topic of an interactive conference policy statement be put on the agenda for the June meeting.

With no other Board business to discuss Dr. Fleming made a motion, seconded by Dr. Carter to adjourn at 11:10 a.m. The motion carried.

*Ratified by the Board of Examiners in Psychology on this the 11th day of June, 2020.*