Board of Respiratory Care Minutes

Date:

February 18, 2021

Time:

9:00 AM Central Time

Location:

WebEx Conference 665 Mainstream Dr. Nashville, TN 37243

Members Present: Kira Anderson

Kimberly Christmon

Ray Davis Robert Farmer

Curtis Powell, Board Chair Craig Rooks, Secretary Linda Gail Braddock

Member(s) Absent: Gary Keith Lovelady, MD

Staff Present:

Kimberly Wallace, Unit 3 Director Lyndsey Boone, Board Manager

Lacey Wilkerson, Board Administrator

Samuel Moore, Senior Associate General Counsel

George Darden, HRB Director

Guests Present:

Mike Harkreader, TnPAP

Call to Order

Mr. Rooks called the meeting to order at 9:08 am. Ms. Wallace conducted a roll call to confirm attendance and confirmation that each individual was working alone in the room during the meeting:

Ms. Kira Anderson

Ms. Linda Braddock

Ms. Kimberly Christmon

Mr. Ray Davis

Mr. Robert Farmer

Dr. Gary Lovelady ABSENT

Mr. Curtis Powell

Mr. Craig Rooks

Attendance was taken of Administrative and Legal staff:

 ☑ Board Manager, Ms. Lyndsey Boone ☑ Board Admin, Ms. Lacey Wilkerson ☑ Board Attorney, Mr. Samuel Moore 	
Before proceeding with the meeting, Ms. Wallace introduced new Health Related Boards Director Mr. George Darden. After a brief introduction statement by Mr. Darden, Ms. Wallace introduced Mr. Gran Mullins, the new General Counsel for the Department of Health. Mr. Mullins was unable to join the meeting due to another commitment.	
Continuing with the meeting, Ms. Wallace conducted a roll call to ensure all present members and star were able to hear other individuals.	Ŧ
 ✓ Ms. Anderson ✓ Ms. Braddock ✓ Ms. Christmon ✓ Mr. Davis ✓ Mr. Farmer ✓ Dr. Lovelady - ABSENT ✓ Mr. Powell ✓ Mr. Rooks ✓ Ms. Boone ✓ Ms. Wilkerson 	
Necessity of Meeting	
Ms. Wallace informed the Board the purpose of this meeting is to ratify licenses - including new licenses and reinstated licenses - to ratify orders received after the Board's last meeting, and to consider other time sensitive matters.	
Because this Board was unable to convene in a physical location today to consider these matters - in light of the COVID-19 pandemic, for which the TN Governor and Mayor of Nashville have recommend limiting the number of attendees at meetings for the next several weeks - this WebEx remote meeting is necessary	
A motion was made by Mr. Davis to proceed with the electronic meeting for the purpose as stated, with a second made by Mr. Powell.	
Discussion: None OR As Follows	
A roll call vote was conducted:	
Ms. Anderson YES NO RECUSED ABSTAIN ABSENT Ms. Braddock YES NO RECUSED ABSTAIN ABSENT Ms. Christmon YES NO RECUSED ABSTAIN ABSENT	

Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	▼ YES F YES F YES F YES F YES	FNO FNO FNO	RECUSED ABSTAIN RECUSED ABSTAIN RECUSED ABSTAIN RECUSED ABSTAIN RECUSED ABSTAIN	☐ ABSENT ☐ ABSENT ☐ ABSENT
The motion pass	sed. YES		Γ _{NO}	
			asked to acknowledge whether d documents that were to be di	they had received, prior to this iscussed at this meeting.
Ms. Anderson	▼ YES	3	Γ_{NO}	
Ms. Braddock	▼ YES		INO	
Ms. Christmon	₹ YES	_	Γ_{NO}	
Mr. Davis	₹ YES		r _{NO}	
Mr. Farmer	₹ YES		T _{NO}	
Dr. Lovelady	FYES		NO ABSENT	
Mr. Powell	V YES	5	INO	
Mr. Rooks	▼ YES	S	Γ_{NO}	
			hey did receive the materials certain matters are proper for	prior to the meeting. a teleconference. A request was made
for a motion to c	onfirm the me	eeting m	eets the following requirement	
	ect matter req			
• The physaction; an		or an m	embers is not possible conside	ering the period of time required for
		ome or a	Il of the members of the Comr	nittee by electronic means is
necessary				•
A motion made b Davis.	oy Mr. Powell	that this	s meeting does meet these requ	uirements, with a second made by Mr.
Discussion:	lone OR	As Fo	llows	
A roll call vote w	as conducted	:		
Ms. Anderson	₩ YES	FNO	TRECUSED TABSTAIN	TABSENT
Ms. Braddock	₩ YES		FRECUSED FABSTAIN	
Ms. Christmon			FRECUSED FABSTAIN	
Mr. Davis			FRECUSED FABSTAIN	
Mr. Farmer			RECUSED ABSTAIN	
Dr. Lovelady			RECUSED ABSTAIN	
Mr. Powell	YES	NO	RECUSED ABSTAIN	ABSENT

Mr. Rooks	₩ YES	-	NO	Г	RECUSED	ABSTAIN	ABSENT
The motion p	assed. 🔽 YES			Г	NO		

With all requirements being met for the teleconference, Ms. Wallace informed all members, staff and guests that the floor is open for Public Comments. She continued to inform that should anyone wish to make a comment on an item contained on this meeting's agenda only, they can use the raise hand option in the meeting panel. Ms. Wallace also advised that requests, comments, or inquires can be submitted to the Administrative Office through mail, phone or email. Ms. Wallace made an announcement of the Administrative Office phone number 615-532-5090 and email unit3hrb.health@tn.gov.

Conflict of Interest

Mr. Moore reminded the Board about the Conflict of Interest Policy, as follows:

If you have a personal or financial interest in the outcome of any issue or matter before this board which may suggest a bias on your part, you are asked to state that interest on the record so that a determination can be made as to whether there exists a need for recusal. You are reminded that it is the duty of this board to protect the health, safety and welfare of the citizens of Tennessee and that the administration of this solemn responsibility is dependent upon avoiding even the appearance of impropriety.

Approval of Minutes

The November 12, 2020 Minutes were presented to the Board for review and approval. Mr. Powell made a motion to approve the Minutes as written, Ms. Christmon seconded.

Discussion: N	None OR	T As Follows
A roll call vote v	vas conducte	ed:
N.4. A. I.	▼ YES	TNO TRECUSED TABSTAIN TABSENT
Ms. Anderson	. 20	
Ms. Braddock	YES	NO RECUSED ABSTAIN ABSENT
Ms. Christmon	YES	TNO TRECUSED TABSTAIN TABSENT
Mr. Davis	F YES	TNO TRECUSED TABSTAIN TABSENT
Mr. Farmer	₩ YES	TNO TRECUSED TABSTAIN TABSENT
Dr. Lovelady	TYES	TNO TRECUSED TABSTAIN FABSENT
Mr. Powell	YES	TNO TRECUSED TABSTAIN TABSENT
Mr. Rooks	₩ YES	NO RECUSED ABSTAIN ABSENT

Investigative/Disciplinary Report

Lori Leonard, Disciplinary Coordinator, in the Office of Investigations, presented the investigative and monitored disciplined practitioners report as follows:

CURRENTLY MONITORED PRACTITIONERS AS OF 02/03/2021

Total # Currently Monitored Practitioners	19
Reprimand	0
Probation	4
Suspended	3
Revocation	5
Surrendered	6
Child Support	1

PERIOD: 2020 Calendar Year

COMPLAINTS

New Complaints	# RRT	# CRT	# RCA
Violation of Order	0	1	0
Falsification of Records	1	0	0
Substance Abuse	3	0	0
Action in Another State	1	0	0
Unprofessional Conduct	1	0	0
Lapsed License	2	0	0
Criminal Conviction	1	1	0
Drug Diversion	0	1	0
CE Violation	4	6	1
Total # New Complaints	13	9	1
Closed Complaints	# RRT	# CRT	# RCA
Complaint Closed BIV	5	5	1
Complaint Closed	2	0	0
Closed – Warning Letter	. 1	0	0
Total # Closed Complaints	8	5	1

Open Complaints	# RRT	# CRT	# RCA
Total # Currently Open Complaints	8	5	0

PERIOD: 2021 Calendar Year through 02/03/2021

New Complaints	# RRT	# CRT	# RCA
Unlicensed Practice	0	1	0
Total # New Complaints	0	1	0
Closed Complaints	# RRT	# CRT	# RCA
Complaint Closed	0	0	0
Total # Closed Complaints	0	0	0
Open Complaints	# RRT	# CRT	# RCA
Total # Currently Open Complaints	8	5	0

Ms. Leonard reminded the Board that Letters of Warning and Letters of Concern are not reported to the NPDB and are not formal discipline.

Financial Report

Ms. Wallace presented the Fiscal Director, Ms. Alicia Grice who presented the financial report as follows:

Ms. Alicia Grice presented the Mid Year FY2021 financial reports, with highlights as follows.

- Total Expenditures \$91,824.63
- Board Fee Revenue \$140,200.58
- Current Year Net \$48,375.95
- Cumulative Carryover \$1,057,661.17

Ms. Grice noted that the Cumulative Carryover currently exceeds two times the three-year average of operating expenditures. She recommended the Board review considerations for a reduction to the amount going into the reserve balance. After a brief discussion by the Board surrounding decreased

expenses resulting from the pandemic, the Board decided to wait until after the close of the current fiscal year and revisit the issue.

Tennessee Professional Assistance Program Report (TnPAP)

Ms. Teresa Phillips from TnPAP was present to give their report to the Board, as follows: Period of 07/01/2020 - 12/31/2020

Monitoring	2
Participation Type – Non-Regulatory	2
Referrals	0
Agreements Activated	0
Discharges	0

Discuss legislation and take action if needed

There were no legislative items for review at today's meeting.

Administrative Report

Lacey N. Wilkerson, Board Administrator, presented the administrative report as follows:

PERIOD: As of 02/05/2021

Total # Currently Licensed RRT	3,850
Total # Currently Licensed CRT	1,195
Total # Currently Licensed RCA	3

LICENSE STATUS

PERIOD: November 7, 2020 – February 4, 2021

	RRT/Registered	CRT/Certified
New Applications Received	33	7
New Licenses Issued	47	17
Reinstatements	18	5
Poly Endorsements	0	0
Renewals - Total	419	126
Number of Paper Renewals	63	28

Number of Online Electronic Renewals	356	98
Licenses Renewed Online as % of Total Renewals	85%	78%
Retired Licenses	10	3
Failed to Renew/Expired Licenses	49	29
Closed Files	18	11
Upgrades from CRT to RRT	3	N/A
Limited Permit to Full License	4	2

Ms. Wilkerson also reviewed the remaining dates for the 2021 Board Meetings, as follows:

- Thursday, May 13, 2021
- Thursday, August 19, 2021
- Wednesday, November 10, 2021

Ms. Wallace noted that in our last meeting, the Board asked if they could see a comparison of Year over Year numbers for the Board licensing statistics, which are as follows:

TN Board of Respiratory Care - Year-Over-Year Licensee Statistics									
							Resp	iratory E	Board
		RRT			CRT			Totals	
Category	2018	2019	2020	2018	2019	2020	2018	2019	2020
Active Licenses	3,248	3,505	3,819	1,002	1,095	1,186	4,250	4,600	5,005
	200	0.50							
Total Applications Received	386	363	384	124	158	136	510	521	520
New Licenses Issued	223	240	257	39	80	63	262	320	220
New Licenses issued	223	240	237	33	80	03	202	320	320
Reinstated	30	19	57	13	13	28	43	32	85
				10	10		13	32	03
Poly Endorsements	1	8	3		4	1	1	12	4
Total Renewals	1,567	1,637	1,648	576	491	524	2,143	2,128	2,172
Number of Renewals - Paper	308	261	260	132	125	123	440	386	383
Number of Renewals - Online	1,259	1,376	1,388	444	366	401	1,703	1,742	1,789
Number of Renewals - Paper %	20%	16%	16%	23%	25%	23%	21%	18%	18%
Number of Renewals Online %	80%	84%	84%	77%	75%	77%	79%	82%	82%
Retired Licenses	19	19	16	18	5	10	37	24	26
F	450								
Expired Licenses	153	171	180	118	105	131	271	276	311

Closed Files	18	19	19	11	10	14	29	29	33
Upgrades from CRT to RRT	51	51	32	N/A	N/A	N/A	51	51	32
Permits Not Upgraded	8	2	4	4	2	-	12	4	4
Permit Upgraded to Full License	49	37	47	3	13	13	52	.50	60

Ms. Wallace also reviewed the ability for licensees to renew online and applicants to apply online. She also presented the Board phone & email contact information of 615-532-5090 and Unit3HRB.Health@tn.gov.

Ms. Wallace also provided an update regarding the Commissioner's Policy on CE for 2021. The Commissioner of the TN Department of Health has suspended the audit of in-person-live hours through December 2021. The policy is being updated on the Board website. This does not change the number of CE hours required for each profession, but extends the ability to obtain those CE hours via non-in-person or non-live methods such as online and interactive virtual formats.

Policy: The Commissioner has been designated the authority through Executive Order 50, and through incorporation into later Orders, to waive in-person/live continuing education requirements. For the Commissioner's audit of continuing education credits/hours required to be obtained in any period that encompasses the calendar year of 2020 or 2021, all continuing education credits/hours that are obtained through non in-person/live methods during 2020 or 2021 will be accepted as proof of completing any continuing education requirements that are a condition of renewing and reinstating a license, certification or registration. The Commissioner will not audit the in-person or live event component for hours obtained during this time. The audit process will otherwise remain unchanged. Beginning January 1, 2022, any continuing education credits/hours taken in calendar year 2022 must be obtained as required by each individual profession's rules. For boards requiring in-person/live credits/hours, the 2021/2022 audit cycle will include review for that requirement unless all hours for the 2021/2022 cycle were obtained in 2021.

Office of General Counsel Report

Mr. Moore reviewed the OGC Report with the Board, inclusive of 12 open cases pertaining to respondent's who hold Respiratory Care licenses. These cases are at various stages of litigation, but none are currently set for trial. There are no pending appeals, civil suits, or policies at this time. The Office continues to work with the Attorney General's Office on the new rules.

Consent Orders

Mr. Moore presented consent orders for the following:

<u>Christopher Laine-</u> Mr. Christopher failed to obtain continuing education for 2017 as required. Mr. Christopher agreed to pay a civil penalty, pay the cost for the prosecuting of the case and make up the missing two (2) hours plus an additional five (5).

Farmer.	nade by Mr.	Davis to approve the Consent Order as written with a second made by Mr.
Discussion:	None OR	T As Follows
A roll call vote	was conduct	ed;
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer	▼ YES ▼ YES ▼ YES ▼ YES ▼ YES	CNO CRECUSED CABSTAIN CABSENT
Dr. Lovelady Mr. Powell Mr. Rooks	□ YES □ YES □ YES	NO PRECUSED BABSTAIN BABSENT NO PRECUSED BABSTAIN BABSENT NO PRECUSED BABSTAIN BABSENT
The motion p	assed. 🔽 YE	$_{\rm S}$ $\Gamma_{ m NO}$
to pay a civil pe Mr. Farmer – recremained.	nalty and the	practiced on a lapsed license for sixteen (16) months. Mr. Hooper agreed cost for prosecuting the case. If from participation in the Consent Order for Larry Hopper. A quorum still
A motion was m Davis.	ade by Mr. I	Powell to approve the Consent Order as written with a second made by Mr.
Discussion:	None OR	T _{As} Follows
A roll call vote	was conduct	red:
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	FYES FYES FYES FYES FYES FYES FYES FYES	TO TRECUSED ABSTAIN ABSENT NO TRECUSED ABSTAIN ABSENT
The motion pa	assed. 🔽 YE	s r _{NO}

Agreed Citations

Samuel Moore presented the Agreed Citations to the Board for approval;

<u>Kassy Hanson</u> - Agreed Citation presented for non-compliance of continuing education for calendar year 2019. Licensee failed to complete 2 continuing education hours including ethics and patient safety in 2019. Licensee agreed to pay a fine of \$300.00 and requirements to complete the missing hours and an additional 5 hours related to the practice of Respiratory Care. Licensee also agrees that this will appear as a disciplinary action against their license.

A motion was made by Mr. Farmer to approve the Agreed Citation as written with a second made by Ms. Christmon.

Discussion: None OR As Follows						
A roll call vote was conducted:						
Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell	YES	NO RECUSED ABSTAIN ABSENTED TO RECUSED ABSTAIN ABSENTED ABSTAIN ABSENTED TO RECUSED ABSTAIN ABSENTED ABSTAIN ABSENTED ABSTAIN ABSENTED ABSTAIN	Γ Γ Γ Γ			
The motion passed. ▼YES □NO						
Karen Houze- Agreed Citation presented for non-compliance of continuing education for calendar year 2018. Licensee failed to complete 12 continuing education hours including ethics and patient safety in 2018. Licensee agreed to pay a fine of \$300.00 and requirements to complete the missing hours and an additional 5 hours related to the practice of Respiratory Care. Licensee also agrees that this will appear as a disciplinary action against their license.						
A motion was made by Ms. Christmon to approve the Agreed Citation as written, with a second made by Mr. Farmer.						
Discussion: None OR As Follows						
A roll call vote was conducted:						
		TNO TRECUSED TABSTAIN TABSENT TO TRECUSED TABSTAIN TABSENT				

Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	FYES FYES FYES FYES FYES FYES	F NO F NO	RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED	ABSTAIN ABSTAIN ABSTAIN ABSTAIN	ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT	
The motion pa	nssed. YES		TNO			
years 2018-201 ethics for 2018-hours and an ad	<u>Caycee Anne Jones-</u> Agreed Citation presented for non-compliance of continuing education for calendar years 2018-2019. Licensee failed to complete 24 continuing education hours including patient safety and ethics for 2018-2019. Licensee agreed to pay a fine of \$300.00 and requirements to complete the missing hours and an additional 5 hours related to the practice of Respiratory Care. Licensee also agrees that this will appear as a disciplinary action against their license.					
A motion was Ms. Anderson.	made by Mr.	Powell	to approve the	Agreed Citation	on as written with a second made by	
Discussion:	None OR	Γ_{AsF}	ollows			
A roll call vote	was conducte	ed:				
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	▼ YES	NO NO NO NO	RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED	ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN	□ ABSENT □ ABSENT □ ABSENT □ ABSENT □ ABSENT	
The motion passed. ▼YES						
<u>Samantha Rice</u> - Agreed Citation presented for non-compliance of continuing education for calendar years 2019. Licensee failed to complete 5 continuing education hours including patient safety and ethics for 2019. Licensee agreed to pay a fine of \$300.00 and requirements to complete the missing hours and an additional 5 hours related to the practice of Respiratory Care. Licensee also agrees that this will appear as a disciplinary action against their license.						
A motion was made by Ms. Christmon to approve the Agreed Citation as written with a second made by Mr. Davis.						
Discussion: None OR As Follows						

A roll call vote was conducted:						
Ms. Anderson YES NO RECUSED ABSTAIN ABSENT Ms. Braddock YES NO RECUSED ABSTAIN ABSENT Ms. Christmon YES NO RECUSED ABSTAIN ABSENT Mr. Davis YES NO RECUSED ABSTAIN ABSENT Mr. Farmer YES NO RECUSED ABSTAIN ABSENT Dr. Lovelady YES NO RECUSED ABSTAIN ABSENT Mr. Powell YES NO RECUSED ABSTAIN ABSENT Mr. Rooks YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT						
The motion pa	asseu. 1 L	3	NO			
	-			ense from September 2020-November nary action listed on their license.		
A motion was m by Mr. Powell.	nade by Ms.	Christm	on to approve the Agreed Cit	ation as written, with a second made		
Discussion: 🔽	None OR	As F	ollows			
A roll call vote v	A roll call vote was conducted:					
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	VYES VYES VYES VYES VYES VYES VYES VYES	NO NO NO NO	RECUSED ABSTAIN	□ ABSENT		
The motion passed. ▼YES □NO						
Stacie Hembree - Agreed Citation issued for practicing on a lapsed license from September 2020-November 2020. Licensee agreed to pay a fine of \$300.00 and have a disciplinary action listed on their license.						
A motion was made by Mr. Farmer to approve the Agreed Citation as written, with a second made by Ms. Christmon.						
Discussion: None OR As Follows						
A roll call vote was conducted:						

As I state your name, please	voice your vote on the motion.
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	TES NO RECUSED ABSTAIN ABSENT
The motion	passed. ✓ YES NO
	ation issued for practicing on a lapsed license from September 2020- greed to pay a fine of \$300.00 and have a disciplinary action listed on their
A motion was made by Mr. I Mr. Davis.	Powell to approve the Agreed Citation as written, with a second made by
Discussion: None OR	As Follows
A roll call vote was conducted	ed:
Ms. Anderson Ms. Braddock Ms. Braddock Ms. Christmon MyES Mr. Davis Mr. Farmer MyES Mr. Farmer MyES Mr. Fowell Mr. Powell Mr. Rooks MyES	NO RECUSED ABSTAIN ABSENT
The motion passed. ✓ YES	$_{\rm S}$ $\Gamma_{ m NO}$
	ed Citation issued for practicing on a lapsed license from November 2020- ed to pay a fine of \$300.00 and have a disciplinary action listed on their
A motion was made by Ms. A Ms. Christmon.	Anderson to approve the Agreed Citation as written, with a second made by
Discussion: None OR	As Follows

A roll call vote was conducted:
Ms. Anderson YES NO RECUSED ABSTAIN ABSENT Ms. Braddock YES NO RECUSED ABSTAIN ABSENT Ms. Christmon YES NO RECUSED ABSTAIN ABSENT Mr. Davis YES NO RECUSED ABSTAIN ABSENT Mr. Farmer YES NO RECUSED ABSTAIN ABSENT Dr. Lovelady YES NO RECUSED ABSTAIN ABSENT Mr. Powell YES NO RECUSED ABSTAIN ABSENT Mr. Rooks YES NO RECUSED ABSTAIN ABSENT Mr. Rooks
The motion passed. ▼YES NO
Applicant Interviews/File Review
Madison Boles- Ms. Boles was present today to discuss her application file with the Board. Ms. Boles failed to upgrade her temporary permit to full license prior to the expiration of November 12, 2020. Ms. Boles continued to practice without proper licensure between November 23, 2020 and December 8, 2020.
After discussion with applicant, a motion was made by Mr. Powell that Ms. Boles be granted a license on probationary status and the conditions of probation are that Ms. Boles' supervisor/department head must submit a report or letter to the board on a quarterly basis for one year stating that Ms. Boles' documentation and performance has been reviewed, and that she is conducting the practice of respiratory care according to the hospital policies and procedures and according to law; at the end of the year, then Ms. Boles will come back to the Board for a decision as to whether or not the probation should be removed. A second was made by Mr. Farmer.
Discussion: None OR As Follows
A roll call vote was conducted:
Ms. Anderson Ms. Braddock Ms. Braddock Ms. Christmon Mr. Davis Ms. Anderson Mr. Davis

TNO FRECUSED FABSTAIN ABSENT

TNO TRECUSED TABSTAIN ABSENT

YES TNO TRECUSED TABSTAIN ABSENT

TYES TNO TRECUSED TABSTAIN ABSENT

Mr. Farmer

Mr. Powell Mr. Rooks

Dr. Lovelady

YES

YES

Mr. Moore will draft a Consent Order for Ms. Boles to sign and Mr. Rooks to sign, which after both signatures are received then, the license will be administratively issued. Mr. Moore will let the Admin Office know if anything further needs to happen.					
<u>Barry Darden-Mr.</u> Darden received a notice of CE audit and was found deficient in his CE as a result of that audit. He has been given notice that he is subject to an Agreed Citation as a result of that deficiency, and is requesting the Board issue him a waiver for his 2018-2019 CE to avoid the Agreed Citation due to his current medical status as outlined in his letter.					
A motion was made by Mr. Powell to approve the CE Waiver for 2018-2019 with a second made by Ms. Anderson.					
Discussion: None OR As Follows					
A roll call vote was conducted:					
Ms. Anderson Ms. Braddock Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks Ms. Anderson Myes Mo Recused Abstain Absent Accused Abstain Absent Accused Abstain Absent					
The motion passed. ▼YES □NO					
Ashleigh Dawes- Ms. Dawes received a notice of CE audit and was found deficient in her CE as a result of that audit. She has been given notice that she is subject to an Agreed Citation as a result of that deficiency, and is requesting the Board issue a waiver for the 2018-2019 CE to avoid the Agreed Citation due to the loss of her certificates in combination with medical issues as outlined in her letter.					
Ms. Christmon recused herself from this matter, a quorum still remained.					
A motion was made by Mr. Farmer to approve an extension for 3 months for Ms. Dawes to complete the 24 hours of CE to cover the period of 2018-2019, with a second made by Ms. Anderson.					
Discussion: None OR As Follows					
A roll call vote was conducted:					
Ms. Anderson YES NO RECUSED ABSTAIN ABSENT Ms. Braddock YES NO RECUSED ABSTAIN ABSENT Ms. Christmon YES NO RECUSED ABSTAIN ABSENT					

The motion passed. YES

T_{NO}

Mr. Davis Mr. Farmer Dr. Lovelady Mr. Farmer Dr. Lovelady Mr. Powell Mr. Powell Mr. Rooks Mr. Powell Mr. Rooks Mr. Powell Mr. Dingley received a notice of CE audit and was found deficient in his CE as a resofthat audit. He has been given notice that he is subject to an Agreed Citation as a result of that deficiency, and is requesting the Board issue a waiver for the 2018-2019 CE to avoid the Agreed Citation due to the loss of his certificates as outlined in his letter. A motion was made by Ms. Christmon to approve the CE Waiver for 24 hours of CE for the period 2018-2019, with a second made by Mr. Farmer. Discussion: Mr. Anderson Mr. Braddock Mr. Davis Mr. Powell Mr. Powell Mr. Powell Mr. Powell Mr. Powell Mr. Rooks Mr. Roark is requesting a waiver of his 2019 CE due to medical and scheduling issa so utilined in his letter. A motion was made by Mr. Roark is requesting a waiver of his 2019 CE due to medical and scheduling issa so utilined in his letter. A motion was made by Mr. Powell Mr. Powell Mr. Powell Mr. Rooks Mr. Roark Mr. Roark is requesting a waiver of his 2019 CE due to medical and scheduling issa so utilined in his letter. A motion was made by Ms. Christmon to approve an extension for 3 months to complete the 12 ho of CE's for the 2019 period, with a second made by Mr. Farmer. Discussion: Mr. Roark Dr. Lovelady Mr. Roark is requesting a waiver of his 2019 CE due to medical and scheduling issa so utilined in his letter. A motion was made by Ms. Christmon to approve an extension for 3 months to complete the 12 ho of CE's for the 2019 period, with a second made by Mr. Farmer. Discussion: Mr. Roark Mr. Roark Mr. Roark is requesting a waiver of his 2019 CE due to medical and scheduling issa so utilined in his letter.				
Dan Dingley Mr. Dingley received a notice of CE audit and was found deficient in his CE as a res of that audit. He has been given notice that he is subject to an Agreed Citation as a result of that deficiency, and is requesting the Board issue a waiver for the 2018-2019 CE to avoid the Agreed Citation due to the loss of his certificates as outlined in his letter. A motion was made by Ms. Christmon to approve the CE Waiver for 24 hours of CE for the period 2018-2019, with a second made by Mr. Farmer. Discussion: None OR As Follows A roll call vote was conducted: Ms. Anderson YES NO RECUSED ABSTAIN ABSENT Ms. Braddock YES NO RECUSED ABSTAIN ABSENT Ms. Christmon YES NO RECUSED ABSTAIN ABSENT Mr. Davis YES NO RECUSED ABSTAIN ABSENT Mr. Farmer YES NO RECUSED ABSTAIN ABSENT Mr. Farmer YES NO RECUSED ABSTAIN ABSENT Mr. Powell YES NO RECUSED ABSTAIN ABSENT Mr. Powell YES NO RECUSED ABSTAIN ABSENT Mr. Rooks YES NO RECUSED ABSTAIN ABSENT Mr. Rooks YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT ABSENT Mr. Rooks YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN ABSENT The motion passed. YES NO RECUSED ABSTAIN RECUSED ABSTAIN RECUSED ABSTAIN RECUSED ABSTAIN R	armer vovelady owell	NO TREC NO TREC	USED □ABSTAIN USED □ABSTAIN USED □ABSTAIN	☐ ABSENT ☐ ABSENT ☐ ABSENT
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A roll call vote was conducted:				· 3 months to complete the 12 hours
	ssion: 🔽 None	R As Follows		
Ms Anderson FVES TNO FRECUSED FARSTAIN FARSENT	call vote was	lucted:		
Ms. Braddock Ms. Christmon Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Ms. Alidelson RECUSED ABSTAIN ABSENT	raddock hristmon avis	NO RECUENO RECUENO RECUENO RECUENO RECUENO RECUENTA PROPERTIES	JSED ABSTAIN JSED ABSTAIN JSED ABSTAIN JSED ABSTAIN	ABSENT ABSENT ABSENT ABSENT ABSENT

Mr. Rooks		✓ YES		ABSENT
Mr. Powell			O TABSTAIN O TABSTAIN	

Kayla Amante and Huong Calderon- Applicant files were presented to the Board for clarification on how to proceed. Both individuals are currently licensed in North Carolina and that state waived the CE requirements for 2020 due to COVID-19. Per TN Rule 1330-01-.05(3)(a)(3), reciprocity applicants must submit 12 CE for the previous calendar year. After discussing the issue, the Board agreed that the individuals must obtain the correct number of hours, but are able to obtain them virtually, per current Executive order. The current Executive Order waives the requirement of live continuing education hours, but still requires the correct number of hours and other requirements per profession rules.

Ratifications

Ms. Wallace confirmed that all files on the ratification list have been reviewed and found complete and in good order according to the Rules for new licensure, reinstatement of license, and the closure of incomplete files. There are no polysomnography endorsements or temporary permits for ratification today.

A motion was made by Mr. Farmer to ratify licensure files as presented, with a second made by Mr. Davis.

Discussion: 🗖 N	None OR	As Follows				
A roll call vote was conducted:						
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	V YES	CNO CRECUSED CABSTAIN CABSENT				
The motion no	assed VVE	s TNO				

Ratification list November 7, 2020- February 4, 2021

RRT

Alex Brittney Kay Alkhatam Sarah Carleton Brian William Mr Clark Felicia

Clevinger Alyssia

Clymer Caitlyn

Collins Madison

Concannon Patrick Michael

Corbin Shaina

Ford Brooke L

Gray Frances RRT

Grayson Timothy Paul

Gregory Ashlyn

Hall Renisha Monae Ms.

Joseph Jomit Elizabeth

Lang Sharon L. Mrs.

Lowry Lucas

Marciari Kathleen

Mccarter Kloey Madison

Mccollough Carol

Mcguire Jennifer

Mercado James Cruz

Mulcahy Fredrick Michael

Nickels Shenada Renee

Olagbende Adegboyega

Passafume Melanie

Pollard Victoria Lynne RRT

Porter Nichol Harris

Quinn Paul A

Rifi Amelia Diane Mrs.

Rutherford Kretia

Scruggs Alice

Smith Cierra Kristine

Sprouse Margaret Shanelle

Sweat Brianne

Taylor Erica Yalanta

Westbrook Rhonda Leeanne Mrs.

Dennis Shantel

Halpin Pavanne M Mrs.

Lang Emily R RRT

Marshall Melinda RRT

Siekpe Emelia Anyala RRT

Warmack Jonathan

Hasan Kamuran

Hill Keanna

Mccracken Mason

Pipkin Jennifer Suzzette Mrs.

CRT

Brown Rainbow Leigh

Clark Cordaryl Deon Clemons Shaquia Hibbitts Rachel Cheyenne Johnson Temple Sherise Lilley Kaylan Elisabeth Ms Lupse Flavius Mason Victoria Nichole Mcleod Tanekka D. Napoleon Christina Perez Perry Tawana M Sewell Autumn Tapia Torres Judith Walton Kelly Gailes Jennifer Miller Brandon Ricks Kaylee Erin Mrs.

Reinstatements

Allen Stacey Dockery Barnett Shannon L. Clanin Eric Paul Epling Cody Dean Hembree Stacie Marie Mrs. Jones Jimmie Meyers Jordan Danielle Denise Kayser Samuel Alan Lyons Teresa Smith Mcminn Janis L. Mullins Bradley Scott Pedicone Michele Cornyn Sowards Emily Nicole Tran Uyen Nha Wilcox Mark J. Williams Teresa C Wright Wendy Seals Anderson Jacolby Ramon Freeman Bria Nicole Haas Kelly D Quinn Paul A Smith Jessica Evelyn Gailes Jennifer Lawson Andrea Danielle

Polysomnography Endorsement

None

Work Permit Issued

None

Closed Files

Adams Tara Ann RRT Beyer Shane Collins Austin Mr Drake Little Page Vaden IV Fultz Brittany Ailene Hales Benjamin Jay Mr. Jorgensen Paige Kostopoulos Antonios Pete Mcnamara Ryan Morales Lisa A Mullinax Adam Dewayne Probst Robert Michael Robertson Amber Shehata Sandy S Shiver Amanda Rae Ms. Taylor Charry Y Vanlandingham Ceara Webb Falola La-Shelle Nash Ruth A. ms Palmer Kristina Ms. Pinkins Jodeci Prescott Tina Louise Smartt Jamie Marie Smith Tia Stike Christina Toyer Windil Danieta Ms. Vickers Whitney Nicole Wright Allison Nicole Mrs

Taskforce/Committee Reports

There were no taskforce or committee reports heard by the Board in this meeting.

Correspondence

Yonts Darrell Daniel

<u>Mansfield University-</u> A request was received from Mansfield University in Pennsylvania inquiring as to whether or not their BS Respiratory Care program would meet the requirements for licensure in Tennessee.

Per Rule 1330-01-.05(2)(a)1 for RRT and (b) 1 for CRT

The applicant shall submit proof of completion of academic and clinical preparation in a respiratory care program approved by C.A.A.H.E.P. in collaboration with Co.A.R.C. or their successor organizations.

The Administrative office reached out to NBRC and CoARC to confirm accreditation and was advised the school has a status of Continuing Accreditation and that all standards are in compliance. Mr. Moore confirmed that since the school does hold the proper accreditation that it is in alignment with the rules for acceptance.

A motion was made by Ms. Christmon to defer the decision and response to the Administrative Office, with a second made by Mr. Farmer.

A roll call vote was conducted: YES ONO ORECUSED DABSTAIN DABSENT Ms. Anderson NO PRECUSED BABSTAIN BABSENT YES Ms. Braddock □NO □RECUSED □ABSTAIN □ABSENT YES Ms. Christmon NO PRECUSED ABSTAIN ABSENT YES Mr. Davis NO PRECUSED PABSTAIN PABSENT YES Mr. Farmer NO PRECUSED ABSTAIN ABSENT Dr. Lovelady TYES Mr. Powell YES NO PRECUSED PABSTAIN PABSENT YES NO PRECUSED PABSTAIN PABSENT Mr. Rooks The motion passed. VES INO

As Follows

Discussion: None OR

Covid-19 Vaccines—The Board received a request from Susan Parsons requesting the expansion of the existing position statement on vaccines which currently only covers the influenza and pneumococcal vaccine, to include the COVID-19 vaccine. Ms. Parsons was present at the meeting and stated that her facilities have recently started asking about the administering of the COVID-19 vaccines to their employees by respiratory therapists. She feels the current policy statement includes vaccines of a respiratory nature to allow respiratory therapists to administer the COVID-19 vaccine as well as influenza and pneumococcal.

Mr. Moore noted that with the board in the past, specifically named injections were important in the policies the board adopts. He conducted some research in the legal department and found no pushback on the administration of the COVID-19 vaccine by respiratory therapists in accordance with the policy provisions, but not for all IM injections of a respiratory nature, and he would need to do more research to include all IM or anything further.

A motion was made by Mr. Farmer to amend the current position statement as drafted by Mr. Moore, with a second made Mr. Davis.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Anderson YES NO RECUSED ABSTAIN ABSENT

Ms. Braddock YES NO RECUSED ABSTAIN ABSENT

Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	YES YES YES YES YES YES YES	□NO □NO □NO □NO	RECUSED ABSTAIN	□ ABSENT □ ABSENT □ ABSENT				
The motion pass	ed. YES		\square_{NO}					
A second motion was made by Mr. Powell for counsel to investigate broadening the position statement to include other aspects of vaccine administration which involve the respiratory systems and administrating vaccines for other respiratory specific diseases, with a second made by Mr. Davis.								
Discussion: None OR As Follows								
A roll call vote v	was conducte	ed:						
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks The motion pass		FNO FNO FNO FNO FNO FNO	RECUSED ABSTAIN	ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT				
Conference/Eve	ent Reports	Ē						
April 12-13 in Memphis – Ms. Susan Parsons, serving as past president of the TSRC, informed the Board that they are still scheduled for these dates to hold their event in person. She will know in the next two weeks if the city hotels can support the event in light of capacity and gathering restrictions and will inform the Admin Office.								
Mr. Rooks noted since there is a surplus in the Board's funds, the board could support sponsoring Board Member attendance. Those volunteering to attend are:								
Mr. Davis								
Mr. Farmer								
Ms. Braddock								
Ms. Christmon								
Ms. Anderson								

Mr. Rooks made a motion to request approval for live or virtual attendance at the TRSC in April for Farmer, Christmon, Davis, Anderson, Braddock, and Powell, with a second made by Mr. Farmer.									
Discussion: None OR As Follows									
A roll call vote was conducted:									
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	▼YES ▼YES ▼YES ▼YES ▼YES ▼YES ▼YES	NO NO NO NO	RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED	ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN	□ ABSENT				
The motion passed. YES			^L NO						

Ms. Wallace reminded the Board Members that they should not make any reservations for attending this event at this time. Once the Admin Office receives confirmation from Ms. Parson regarding the status of the event – if it is still happening, and if it's live or virtual – then the Admin Office will have to go through the steps for approval and will then contact the Board Members accordingly. Further, Ms. Wallace will also need to find out if there have been any changes to the state travel restrictions due to the pandemic and that will also be a consideration for any travel approvals

Discuss Old and New Business

New Business

Mr. Powell

Mr. Rooks has requested a discussion of the possibility of a student respiratory therapist license program, as his facility currently has procedures in place in accordance with the Executive Order provisions of this nature. He did some research and found that at least 16 states have a student license program of some type, this is outside of the current temporary license availability as TN has in place at this time. Past board history may be that there was something in place previously along these lines, but the TSRC asked it to be removed due to students working outside of the scope of practice.

Mr. Moore advised the Board this would require a legislative change outside of this board and is outside their scope of authority. Mr. Moore also cautioned the board members not to have board-related or seemingly board-related conversations outside of a Sunshined meeting, even with something like this that is not in the scope of the board, that they should not be discussing among each other outside of a board meeting.

Call for Comments

Ms. Wallace made a final call for public comments. She also gave a reminder that the public is always welcome to submit comments to the Board in writing prior to any Board Meeting via email at Unit3HRB@tn.gov or by postal mail to the TN Board of Respiratory Care, 665 Mainstream Drive, Nashville, TN 37243.

No Public Comments were made.

Adjournment

There being no further business, Mr. Davis made a motion to adjourn the meeting, seconded by Mr. Farmer.

Discussion:			ollows					
A roll call vote was conducted:								
Ms. Anderson Ms. Braddock Ms. Christmon Mr. Davis Mr. Farmer Dr. Lovelady Mr. Powell Mr. Rooks	FYES FYES FYES FYES FYES FYES FYES	NO NO NO	RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED RECUSED	ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN ABSTAIN	CABSENT CABSENT CABSENT CABSENT CABSENT CABSENT CABSENT			
The motion pass	ed. YES		□ NO					

The meeting of the Respiratory Care Board was adjourned at 11:11am CST.

These Minutes were ratified by the Board on March 13, 2021.

Craig Rooks, Chair

May 13, 2021