

# Tennessee Board of Nursing School Approval Process

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## Letter of Intent

- Express interest in Approval Process
- Receive information from Board Nurse Consultant
- Submit Letter of Intent (LOI)
- Receive confirmation from Board Nurse Consultant of scheduled visit to validate LOI
- Revise Letter of Intent based on recommendations from visit
- Request appearance & placement on Board Meeting agenda
- Receive confirmation from Board Nurse Consultant of appearance & placement on Board Meeting agenda
- Mail updated LOI to Board Members & Board Nurse Consultant per guidance
- Appear before Board as scheduled
- Receive Board approval or denial of Letter of Intent

## Request for Initial Approval

- Submit application for Initial Approval
- Request appearance & placement on Board Meeting agenda
- Receive confirmation from Board Nurse Consultant of appearance & placement on Board Meeting agenda
- Mail Initial Approval Application to Board Members & Board Nurse Consultant per guidance
- Appear before Board as scheduled
- Receive Board approval or denial of Initial Approval

## Request for Full Approval

- Advertise program and recruit students
- Admit first cohort of students
- Graduate 1<sup>st</sup> cohort of students
- Submit letter requesting full approval
- Receive confirmation from Board Nurse Consultant of scheduled visit
- Request placement on Board Meeting agenda
- Receive confirmation from Board Nurse Consultant of placement on Board Meeting agenda
- Receive Board approval or denial of Full Approval