

POLICY STATEMENT
Tennessee Board of Medical Examiners'
Polysomnography Professional Standards Committee

HOLDING A TRAINEE STATUS-TIME LIMIT

Pursuant to Tenn. Code Ann. Section, 63-31-107 (a) (2) of the Polysomnography Professional Standards Committee's Practice Act a candidate for licensure is permitted practice as a trainee while completing the coursework necessary to become fully licensed in the state of Tennessee. The status of trainee may be granted under the following conditions:

- The polysomnographic trainee shall give written notice to the Committee's administrative office of intent to provide sleep-related services under the direct supervision of a licensed polysomnographic technologist pursuant to Tenn. Code Ann. Section, 63-31-107 (a) (2) **at least thirty (30) days prior** to the provision of said services at:

Polysomnography Professional Standards Committee
227 French Landing Drive, Suite 300
Heritage Place
Nashville, Tennessee 37243

- The trainee must include the following information in the written notice:
 - a. Full Name;
 - b. Date of Birth;
 - c. Any Professional Licenses, Certificates or Permits Held in Tennessee and/or Another Jurisdiction;
 - d. The Facility or Facilities where sleep-related services will be provided;
 - e. Name of the educational program or institution in which the trainee is enrolled and in which;
 - f. Name of trainee's direct supervisor (a licensed polysomnographic technologist);
 - g. Social Security Number;
 - h. Mailing and Physical Address;
 - i. Emergency Contact Number (person other than trainee);and
 - j. Home and Mobile Telephone Numbers;
- The trainee **must also be actively enrolled** in the A-STEP educational program. The A-STEP educational program must be completed within twelve (12) consecutive months of submission of the letter of notification to the Committee's administrative office. A three (3) month extension may be granted at the discretion of the Committee upon written application to its administrative office;
- The trainee must submit proof of completion of the **80 hour course** as well as **quarterly** proof of enrollment in the A-STEP educational program to the Committee's administrative office (see the address above). Proof shall be in the form of course certificates from the A-STEP educational program showing **at least four (4)** completed modules per quarter.
- The permit to practice as a trainee expires as a result of the failure to submit continued proof of active enrollment in an educational program for one quarter or at the expiration of twelve (12) months, whichever occurs first.

Adopted by the Board of Medical Examiners' Polysomnography Professional Standards Committee on this 1st day of November, 2011.

**Roxanne M. Valentino, MD, Chair
Tennessee Board of Medical Examiners'
Polysomnography Professional Standards Committee**

Adopted by the Board of Medical Examiners this 15th day of November 2011.

**Mitchell Mutter, M.D., Chair
Tennessee Board of Medical Examiners**