

# New Hampshire checklist:

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- Complete disclosure form: [https://www.tn.gov/content/dam/tn/human-services/documents/New%20TN%20Disclosure%20Form%20\(rev.%2010-2022\)template.pdf](https://www.tn.gov/content/dam/tn/human-services/documents/New%20TN%20Disclosure%20Form%20(rev.%2010-2022)template.pdf)
- Complete New Hampshire form: <https://www.tn.gov/content/dam/tn/human-services/documents/New%20Hampshire.pdf>
- Please note that New Hampshire form must be **notarized** and **original**.
  - **Please do NOT send this form to New Hampshire. Please send it to TN DHS, and TN DHS will send it to New Hampshire.**
  - **New Hampshire requires the original form.**
- Mail checklist, disclosure form and notarized original New Hampshire form to:

Mail:

Tennessee Department of Human Services  
ATTN: Basem Girgis / OIG Background Unit  
James K. Polk Building, 15<sup>th</sup> Floor  
505 Deaderick Street  
Nashville, TN 37243

**\*Disclaimer: Please do not send forms for applicants until at least one day after their fingerprints have been completed. Please also send all forms for each applicant together, including the checklist.**