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| **Date** | **Child’s Name**  **(pre-printed)** | **Parent/Caregiver’s Name**  **(pre-printed)/if not regular caregiver write name in)** | **Parent’s Signature**  **Sign – in** | | **Parent’s Signature**  **Sign –out** | |
|  |  |  | **Time** | **Signature** | **Time** | **Signature** |
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