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| **Date** | **Child’s Name** **(pre-printed)** | **Parent/Caregiver’s Name** **(pre-printed)/if not regular caregiver write name in)** | **Parent’s Signature****Sign – in**  | **Parent’s Signature** **Sign –out**  |
|  |  |  | **Time**  | **Signature** | **Time**  | **Signature**  |
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