



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE**  
JOINT FORCE HEADQUARTERS  
TENNESSEE NATIONAL GUARD  
HOUSTON BARRACKS, P.O. BOX 41502  
NASHVILLE, TENNESSEE 37204-1502

OFFICE SYMBOL (RN 600C)

DD Month YYYY

MEMORANDUM THRU

BN/SQDN \*\*THRU Channels need to be lined through/endorsed  
BDE/REGT \*\*THRU Channels need to be lined through/endorsed  
AGR Office, 3041 Sidco Drive, Houston Barracks, Nashville, TN 37204

FOR: The Adjutant General, 3041 Sidco Drive, Houston Barracks, Nashville, TN 37204

SUBJECT: Request Exception to Policy during a period of stabilization

1. I, name, am currently under the three-year stabilization for initial tour stated in the Tennessee Adjutant General's Policy, "Active Guard Reserve (AGR) Stabilization Policy for Assignments and Promotions," dated 15 March 2022.
2. Personnel reason for request.
3. Point of Contact is the undersigned at xxx-xxx-xxxx, email [xxxxx.mil@army.mil](mailto:xxxxx.mil@army.mil).

FIRST NAME, LAST NAME  
RANK, TNARNG  
TITLE