

RESPONSE BY OPERATOR AFTER AN INCIDENT

Telephonic Report:

- (a) At the earliest practicable moment following discovery, each operator shall give notice in accordance with paragraph (b) of this section of each incident as defined in §191.3.
- (b) Each notice required by paragraph (a) of this section shall be made by telephone to **800-424-8802**(in Washington, DC, 267-2675) and shall include the following information:
 - (1) Names of operator and person making report and their telephone numbers.
 - (2) The location of the incident.
 - (3) The time of the incident.
 - (4) The number of fatalities and personal injuries, if any.
 - (5) All other significant facts that are known by the operator that are relevant to the cause of the incident or extent of the damages.

Incident Report:

Distribution System Operators:

- (a) Except as provided in paragraph (c) of this section, each operator of a distribution pipeline system shall submit Department of Transportation Form RSPA F 7100.1 as soon a practicable but not more than 30 days after detection of an incident required to be reported under §191.5.
- (b) When additional relevant information is obtained after the report is submitted under paragraph (a) of this section, the operator shall make supplementary reports as deemed necessary with a clear reference by date and subject to the original report.
- (c) The incident report required by this section need not be submitted with respect to master meter systems or LNG facilities.

Transmission and Gathering Systems:

- (a) Except as provided in paragraph (c) of this section, each operator of a transmission or a gathering pipeline system shall submit Department of Transportation Form RSPA F 7100.2 as soon as practicable but not more than 30 days after detection of an incident required to be reported under §191.5.
- (b) Where additional related information is obtained after a report is submitted under paragraph (a) of this section, the operator shall make a supplemental report as soon as practicable with a clear reference by date and subject to the original report.
- (c) The incident report required by paragraph (a) of this section need not be submitted with respect to LNG facilities.

The operator is encouraged to reference Title 49, Code of Federal Regulations (CFR), Part 191 for any and all reporting requirements.