

**\*\* Email completed forms to [State.Architect@tn.gov](mailto:State.Architect@tn.gov). Begin subject line with "Delegation Form". \*\***

**Transmittal and Checklist for Delegated Approval Authority – (2.04.B.2)**

**Revision in Funding for Capital Project that has bid**

- There is no increase in the budget or funding previously approved by the Commission
- Project is NOT funded, in any part, by bond proceeds or residual proceeds from bond funding

**Gift Funds**

- No change to gift funding or no gift funds in project
- Change is to gift funding, but SPA recognizes that this approval is not effective until after this item has been reported to the SBC or ESC
- Back-up attached (Project lead sheet, SBC minutes, SBC-1s, other relevant back-up materials, such as prior approvals and back-up documentation or executive summaries)

Project Name: \_\_\_\_\_

Project SBC#: \_\_\_\_\_

Submitting SPA: \_\_\_\_\_

SPA Authorized Representative: \_\_\_\_\_

**(I attest to the above)**

**Date**

**Approved:**

\_\_\_\_\_  
Ann McGauran, State Architect

\_\_\_\_\_  
Date

Not approved and rationale: \_\_\_\_\_

\_\_\_\_\_  
Chad Kimes, Delegate of the  
Commissioner of Finance & Administration

\_\_\_\_\_  
Date

Not approved and rationale: \_\_\_\_\_