

**** Email completed forms to State.Architect@tn.gov. Begin subject line with "Delegation Form". ****

Transmittal for Reporting of Delegated Approval – (2.04.A.1)

Capital Improvement with total project cost of less than \$100,000

- Does not require determination by Tennessee Historical Commission (THC) **OR** THC has determined that the project will not adversely impact a historic structure and a THC Review form is attached.
- Project is NOT funded, in any part, by bond proceeds or residual proceeds from bond funding
- The Capital Project is not being provided by a Higher Education Foundation
- Back-up attached (Project lead sheet, SBC-1s, THC Form (if required), other relevant back-up materials, such as prior approvals and back-up documentation or executive summaries)

- New Construction or Demolition** Reported at the _____ SBC/ESC Meeting
NOTE: *If the Capital Project is the construction or erection of a new building or structure or the demolition of a building or structure, then the approval is NOT effective until the Capital Project has been reported to the SBC or ESC. No contracts may be fully executed and no work may commence prior to such reporting.*
- Request includes a revision from the prior approval for: (ie: scope, budget, funding) _____

Previously reported at the _____ SBC/ESC Meeting

Project Name: _____

Project SBC#: _____

Submitting SPA: _____

Head of SPA: _____

(I attest to the above)

Date