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Mark Gwyn
Director

MEMORANDUM

TO: TIBRS Reporting Agency Coordinator (RAC) - Agencies Using Vendor Records Management Systems (RMS)
TIBRS RMS Vendors

FROM: Jackie Vandercook, CJIS Director

DATE: March 31, 2017

SUBJECT: TIBRS Changes for Fall 2017

The TIBRS changes for 2017 are enclosed with this memo. FBI changes as well as Tennessee changes are included in the documentation. A summary document of all changes as well as the modified file layout document are included.

The changes should be in your production systems effective October 1, 2017 so that information entered during October will reflect the changes when the October data files are processed by TBI in November 2017.

Note - files created in October for September data should not include these enclosed changes.

List of Enclosed Documents:

1. Summary of Changes
2. Revised TIBRS File Layout
3. FBI Use Of Force File Specification
4. Tennessee Extension – Use of Force

We will send an email as soon as we are ready to test these changes in the TBI test environment. We strongly encourage all RMS vendors with Tennessee agencies to submit test data prior to the “go live” date of October 1, 2017.

Please let me know if you have any questions.

Enclosures



Changes for Fall 2017 – effective date November 1 for data entered beginning October 1, 2017.

I. TIBRS Changes

A. Code Value or Field Changes

- a. New Drug Types – under FBI drug type reported with Drug/Narcotic Violations (35A)

Y – Fentanyl

T – Carfentanil

B. Cease collection of Property Flag over \$500 – but leave space in file layout

C. File Structure Changes

1. Revised Administrative Segment – New Length is 193

- a. Remove Officer Involved Shooting Field (space 181)
b. Remove Officer Involved Shooting Investigated by Outside Agency (space 182)
c. Add Use of Force Field (space 181) - Mandatory
1. Values Y or N
d. Add Use of Force Incident Number (space 182-193) length 12 – Conditional
1. Enter incident number of Use of Force Event if Use of Force Field = “Y”
2. Values – Incident number or NULL, may be NULL even if Use of Force Field = “Y”
Note: - If Use of Force = “Y” and incident number is NULL, an issue will be noted on QC report

2. Discontinue Officer Involved Shooting Segment

Now collected under Use of Force data submission in a separate file – see item III below.

II. Summary of TIBRS File Changes

1. Addition of new drug codes
2. Cease collection of property flag over \$500 – no change in file structure – leave the field blank – no edits will be applied
3. Revise Administrative Segment
 - a. Length changed from 182 to 193
 - b. Removal of Officer Involved Shooting field
 - c. Removal of Officer Involved Shooting Investigated by Outside Agency field
 - d. Addition of Use of Force Field (length = 1)
 - e. Addition of Use of Force incident number (length = 12)
4. Cease submission of Segment 8 – Officer Involved Shooting Segment
5. Tennessee Offsets Tab has been updated.

III. Use of Force Data Collection

Tennessee is implementing the FBI’s Use of Force data collection. The data can be submitted in one of two ways:

1. As a separate file in the attached JSON format including the Tennessee extension and uploaded to the new website for submission.
2. Entry into the TBI TIBRS Incident Editor (available with new repository in the fall) as a single event entry – data will be stored in the Use of Force table at TBI

All Use of Force data will be available on the TBI Use of Force website and FBI data fields will be submitted to the FBI as part of the Use of Force data collection.

See attached JSON File Specification with Tennessee Extension – please use the example code in Tennessee Extension as a sample file to submit an "Add" action. That example includes the FBI data elements (explained in the FBI document) and the Tennessee specific data fields.

September 26, 2017 Change:

Beginning November 1, 2017, TBI will comply with the FBI list of offenses located in the NIBRS Technical Specification 3.1 that can be reported with the location code of Cyberspace. The second location code field in the TIBRS File Layout Specification has been modified to reflect the FBI list of offenses. The offense of 13D - Stalking (a Tennessee specific offense) may also be reported with a location of Cyberspace as a second location field.

TIBRS Data Segments Specification

Tennessee

Effective Date:

Vendor RMS: October 1, 2017

TBI Repository: November 1, 2017 (for October data files received)

Initial Release Date: March 31, 2017

Revised: September 26, 2017

Note: All data elements unless otherwise noted by shading and identified by a Tennessee Element ID number (e.g. TN-01) are presumed to be FBI NIBRS standard as defined by FBI NIBRS Guidelines.

File Naming Convention: ORI.X.YYYY.DDD - Ex. TN000000.X.2017.033 (Note: Day is Julian Date)

Administrative Segment: Level 1

Level 1 -- Administrative Segment

This is the master segment. There is one Administrative Segment per Group "A" Incident Report. All other incident data relating to offenses, property, victims, offenders, and arrestees is contained in segments that are linked to the Administrative Segment by Data Elements 1 (ORI Number) and 2 (Incident Number).

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0193" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as an Administrative Segment. Valid Code: 1.
1.1		6	1	SEGMENT ACTION TYPE	Instructs NIBRS as to what kind of data base activity is to be performed. Valid Codes: I/D. I – is for initial or new incident. D – used to delete a Group A Incident previously submitted. A "D" type action is used when a previously submitted incident must be updated or if an incident proves to be "unfounded". When updating a record, the incident must be re-submitted with an action type of "I" after the delete segment. When "D" is used for an unfounded incident, the incident is not re-submitted after the action type "D" administrative segment.
1.2		7-8	2	SUBMISSION MONTH (01-12)	This is the month of the update activity; not the month the tape was created. Refer to Subsection 4 (When to Create Monthly File).
1.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS, because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. LEAVE BLANK
1.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
1.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill. Example: 89-13456 / 89T123456789 with no embedded spaces.
1.6	3	38-45	8	INCIDENT DATE	In the format of YYYYMMDD : e.g.; 20120101. If Incident Date is unknown enter Report Date. Refer to INCIDENT HOUR below for times occurring exactly at midnight. REPORT DATE INDICATOR - Must be "R" = Report; if entered. ENTER ONLY if the Report Date was entered in the Incident Date field; otherwise is must be blank.
		46	1	REPORT DATE INDICATOR	
1.7	3	47-48	2	INCIDENT HOUR	Enter time in military hours only; do not enter minutes. If hour is unknown leave BLANK. If incident occurred on or between midnight and 0059: enter 00; on or between 0100 and 0159 - enter 01; on or between 2300 and 2359 - enter 23; etc. NOTE: If an incident occurred at exactly midnight; this should be considered the beginning of the next day (i.e.; as if the crime occurred at 1 minute past midnight).
1.8	4	49	1	CLEARED EXCEPTIONALLY	Valid Codes: A/ B/ C/ D/ E/ and N.
1.9	5	50-57	8	EXCEPTIONAL CLEARANCE DATE	In the format of YYYYMMDD. e.g.; 20120101. Leave Blank if Cleared Exceptionally field ="N".
1.11.1		58-60	3	UCR OFFENSE CODE (#1)	Valid Code: Refer to Volume 1 under Section IV (Offense Codes). The original incident's offense(s) must be entered to enable identification of the offense(s) being exceptionally cleared.
1.11.2	6	61-63	3	UCR OFFENSE CODE (#2)	
1.11.3	6	64-66	3	UCR OFFENSE CODE (#3)	
1.11.4	6	67-69	3	UCR OFFENSE CODE (#4)	
1.11.5	6	70-72	3	UCR OFFENSE CODE (#5)	
1.11.6	6	73-75	3	UCR OFFENSE CODE (#6)	

File Naming Convention: ORI.X.YYYY.DDD - Ex. TN0000000.X.2017.033 (Note: Day is Julian Date)

Administrative Segment: Level 1

Level 1 -- Administrative Segment

This is the master segment. There is one Administrative Segment per Group "A" Incident Report. All other incident data relating to offenses, property, victims, offenders, and arrestees is contained in segments that are linked to the Administrative Segment by Data Elements 1 (ORI Number) and 2 (Incident Number).

UCRP	FBI Data				
1.11.7	6	76-78	3	UCR OFFENSE CODE (#7)	NOTE: Data Element 6 Occurs 10 Times and is for STATE USE ONLY - Agency Submission must contain blanks
1.11.8	6	79-81	3	UCR OFFENSE CODE (#8)	
1.11.9	6	82-84	3	UCR OFFENSE CODE (#9)	
1.11.10	6	85-87	3	UCR OFFENSE CODE (#10)	
TN23		88-95	8	INCIDENT LATITUDE	The valid latitude for Tennessee would be from 34.85654 to 36.75412. Format: 99.99999
TN24		96-104	9	INCIDENT LONGITUDE	The valid longitude for Tennessee would be from -81.59809 to -90.49735. Format 99.999999
TN32		105-179	75	INCIDENT ADDRESS	Format: Street number,address1,address2,city,state,zip code Note: All fields are separated by commas. If address2 field is not applicable, place a comma to denote it is empty. Example: 123 Broad Street, Nashville, TN 37210 would be submitted as: 123,Broad Street,,Nashville,TN,37210 – with a comma as a place holder for Address2. Any location without a specific street address will need to have the latitude and longitude submitted instead of the address, but the administrative segment must still be 182 characters long.
1.12	2A	180	1	CARGO THEFT	Must be Y = Yes or N=No if entered. Entry required for offenses of 120, 23D, 23F, 23H, 26A, 26B, 26C, 26E, 26F, 26G, 210, 220, 240, 270 and 510. Must be blank for all other offenses. If multiple offenses occur within an incident and only one is associated with cargo theft, "Y" must be entered.
TN51		181	1	USE OF FORCE	Must be Y or N
TN52		182-193	12	INCIDENT NUMBER OF USE OF FORCE INCIDENT	Enter incident number of Use of Force Event. Must be blank if Use of Force ="N".

OFFENSE Segment: Level 2

Level 2 -- Offense Segment

There is one segment for each different UCR OFFENSE CODE (up to 10) associated with this segment.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0165" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as an Offense Segment. Valid Code: 2.
2.1		6	1	SEGMENT ACTION TYPE	Valid Code: I.
2.2		7-8	2	SUBMISSION MONTH (01-12)	This is the month of the update activity; not the month the tape was created. Refer to Subsection 4 (When to Create Monthly File).
2.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. NOTE: Note Used TN - Must be blank.
2.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
2.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill. Example: 89-13456 / 89T123456789 with no embedded spaces.
***	6	38-40	3	UCR OFFENSE CODE	Valid Code: Refer to Volume 1 Section IV (Offense Codes). Tennessee Specific Codes: 13D - Stalking (Maps to FBI 13C)
2.7	7	41	1	OFFENSE ATTEMPTED/COMPLETED	Valid Codes: A and C.
2.8.1	8	42	1	OFFENDER(S) SUSPECTED OF USING (#1)	Valid Codes: A/C/D/and N.
2.8.2	8	43	1	OFFENDER(S) SUSPECTED OF USING (#2)	Valid Codes: A/C/D or blank.
2.8.3	8	44	1	OFFENDER(S) SUSPECTED OF USING (#3)	Valid Codes: A/C/D or blank. NOTE: Data Element 8 Occurs 3 Times
	9	45-46	2	LOCATION TYPE (#1)	Valid Codes: 01-57, 70-83. NOTE: 58 - Cyberspace cannot be used as a primary offense location.
	9	47-48	2	LOCATION TYPE (#2)	Valid Codes: 01-58, 70-83. Cyberspace can be entered in this field only as a second Offense Location. (Cyberspace valid only with the following offenses: 13C, 13D, 510, 250, 270, 210, 240, 26A, 26B, 26C, 26D, 26E, 26F, 26G, 39A, 39B, 39C, 39D, 64A, 64B, 370, 40A, 40B, 40C, 520, 35A, 35B, and 290).
2.1	10	49-50	2	NUMBER OF PREMISES ENTERED	Valid Values: 01-99. Enter data into this field only if UCR Offense Code is 220 (Burglary) and 9 (Location Type) contains "14" = Hotel/Motel/Etc. or "19" = Rental Storage Facility.
2.11	11	51	1	METHOD OF ENTRY	Valid Codes: F and N. Enter data into this field only if UCR Offense Code is 220 (Burglary).
2.12.1	12	52	1	TYPE CRIMINAL ACTIVITY (#1)	Valid Codes: A/B/C/D/E/F/I/O/P/S/T and U. J/G and N for Gang Involvement. NOTE: Data Element 12 Occurs 3 Times. Codes A/F/I and S are valid with offense of Animal Cruelty - 720 only.
2.12.2	12	53	1	TYPE CRIMINAL ACTIVITY (#2)	Same as above.
2.12.3	12	54	1	TYPE CRIMINAL ACTIVITY (#3)	Same as above.
2.13.1	13	55-56	2	TYPE WEAPON/FORCE INVOLVED (#1)	Valid Codes: 11-15,20,30,35,40,50,60,65,70, 85,90,95 and 99. NOTE: Data Element 13 Occurs 3 Times.
2.13.1		57	1	AUTOMATIC WEAPON INDICATOR (#1)	Enter "A" if the weapon above is automatic.
2.13.2	13	58-59	2	TYPE WEAPON/FORCE INVOLVED (#2)	Same as above.
2.13.2		60	1	AUTOMATIC WEAPON INDICATOR (#2)	Same as above.
2.13.31	13	61-62	2	TYPE WEAPON/FORCE INVOLVED (#3)	Same as above.
2.13.3		63	1	AUTOMATIC WEAPON INDICATOR (#3)	Same as above.
2.14	8A	64-65	2	HATE/BIAS (#1)	Valid Codes: 11-16, 21-29, 31-33, 41-45, 51-52, 61-62, 71-72, 81-85, 88 and 99. NOTE: Data Element 8A Occurs 5 Times.
2.14	8A	66-67	2	HATE/BIAS (#2)	Same as above.
2.14	8A	68-69	2	HATE/BIAS (#3)	Same as above.
2.14	8A	70-71	2	HATE/BIAS (#4)	Same as above.
2.14	8A	72-73	2	HATE/BIAS (#5)	Same as above.
TN16		74	1	GANG ACTIVITY	Valid Codes: J = Juvenile, O = Other Gang, B = Both Gangs, N = No Gangs. (Mandatory)
TN17		75	1	TYPE OF GANG #1	Valid Codes: T=Traditional Prison Gang, O=Outlaw Motorcycle Gang, S=Street Gang, R=Terrorist/Subversive Gang, C=Crime Gang, M=Misc. Gang. Mandatory when Gang Activity is J, O, or B. Must be blank if Gang Activity is 'N'.
TN18		76-115	40	GANG NAME #1	Name of Gang (see list in Data Collection Manual, additional names pertaining to region can be entered). Mandatory when Gang Activity is J, O, or B. Must be blank if Gang Activity is 'N'.

OFFENSE Segment: Level 2

Level 2 -- Offense Segment

There is one segment for each different UCR OFFENSE CODE (up to 10) associated with this segment.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
TN19		116	1	TYPE OF GANG #2	Valid Codes: T=Traditional Prison Gang, O=Outlaw Motorcycle Gang, S=Street Gang, R=Terrorist/Subversive Gang, C=Crime Gang, M=Misc. Gang. (Optional if Gang Activity is J, O, or B. Must be blank if Gang Activity is 'N').
TN20		117-156	40	GANG NAME #2	Name of Gang (see list in Data Collection Manual, additional names pertaining to region can be entered). Mandatory when Gang Type #2 has entry. Must be blank if Type of Gang #2 is blank.
TN21		157		HOME INVASION	Valid Codes: Y=Yes, Home invasion involved, N=No (No Home Invasion). (Mandatory when location is 20 and offense is 120. Mandatory when location is 20 and offense is 220 and one of the following offenses occur in the incident: 11A-11D, 13A, 13B, 13C, 09A, 100,120.) Otherwise must be blank.
TN28		158	1	DRUG RELATED	Valid Codes: Y=Yes or N=No. Mandatory entry. Must be Y if Offense Code = 35A
TN29		159-160	2	DRUG TYPE	Mandatory if Drug Related = 'Y' 01= Crack Cocaine 02=Powder Cocaine 03=Methamphetamine 04=Processed Marijuana 05=Cultivated Marijuana 06=Ecstasy 07=GHB 08=Ketamine 09=Heroin 10=Oxycodone 11=Hydrocodone 12=Other Prescriptions Drugs 13=Other Non-prescription Drugs
TN30		161-162	2	ORIGIN OF DRUG	Mandatory entry (If Drug Related = Y) 01=Clandestine Lab 02=Diverted Prescription Drug 03=Illegally imported 04=Indoor Marijuana Growth 05=Outdoor Marijuana Growth
TN31		163-164	2	PRECURSORS	Mandatory entry if Origin of Drug = '01' and Drug Type = '03'. Must be blank in all other cases. 01=Single entity tablet/capsule 02=Combination tablet/capsule 03=Gelcap 04=Liquid 05=Unknown/Not present
TN47		165	1	IDENTITY THEFT FLAG	Valid Codes: Y= Yes or N = No for specific offenses: 120, 220, 250, 270, 26A-G (see note for 26F), 23A, 23B, 23D, 23F, 23G, 23H, 240, 210, Att. 510. Identity Theft - 26F must be Y - Yes. 26F cannot be submitted as a single offense in an incident. At least one additional offense must include a "Y" in the Identity Theft Flag field.

PROPERTY Segment: Level 3

Level 3 -- Property Segment

There should be a property type for each different Property Type code (values 1-8).

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0356" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as a Property Segment. Valid Code: 3.
3.1		6	1	SEGMENT ACTION TYPE	Valid Code: 1.
3.2		7-8	2	SUBMISSION MONTH (01-12)	This is the month of the update activity; not the month the tape was created. Refer to Subsection 4 (When to Create Monthly File).
3.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. NOTE: Not Used in TN - Must be blank.
3.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
3.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill. Example: 89-13456 / 89T123456789 with no embedded spaces.
3.6	14	38	1	TYPE PROPERTY LOSS/ETC.	Valid Codes: 1-8.

Up to 10 different Property Description Codes can be entered for each type of loss/etc. selected under 14

NOTE: Data Elements 15-16-17 are a GROUP occurring 10 times. Up to 10 different Property Description Codes can be entered for each type of loss/etc. selected under 14 (Type Property Code). If more than 10 types of property are involved enter the codes and values for the 9 most valuable; next enter "77" = Other for the remaining properties along with their total value. If motor vehicles (codes 03/05/24/28/ or 37) were stolen and/or recovered also complete Data Elements 18 and/or 19 as applicable to reflect the number of vehicles involved.

3.7.1	15	39-40	2	PROPERTY DESCRIPTION (#1)	Valid Codes: 01-39, 41-51, 59, 64-87 , 88, 89, 90 and 99. Enter the value of each property in whole dollars into Data Element 16 (Value of Property). If the value of the property is unknown enter one ("1") dollar. Do not enter property value for "10" = Drugs/Narcotics for Drug/Narcotic Violations (UCR Offense Code 35A), but do enter the value for other offenses. This means that property value is not entered when drugs or narcotics are seized in a drug/narcotic case but will be when the offense is another offense such as Arson/Burglary/etc.
3.8.1	16	41-49	9	VALUE OF PROPERTY (#1)	Right-justified with zero left-fill (In Whole Dollars). Data Element 16 (Value of Property) is not completed when Drug/Narcotic Violations (UCR Offense Code 35A)/ "6" = Seized for Data Element 14 (Type Property Loss/Etc.)/ and "10" = Drugs/ Narcotics for Data Element 15 (Property Description) are all entered. Data Elements 20-22 would be filled in. However a property value would be entered if "10" Drugs/Narcotics are stolen/ etc. in connection with other offenses (e.g. Arson/Burglary/etc.); but Data Elements 20-22 would then be blank.
3.9.1	17	50-57	8	DATE RECOVERED (#1)	In the format of YYYYMMDD e.g.;20120101 Enter only if Data Element 14 is "5" = Recovered.
3.7.2	15	58-76	8		REPEAT FBI Data Fields 15-16-17 Occurrence #2
3.8.2	16				
3.9.2	17				
3.7.3	15	77-95	8		REPEAT FBI Data Fields 15-16-17 Occurrence #3
3.8.3	16				
3.9.3	17				
3.7.4	15	96-114	8		REPEAT FBI Data Fields 15-16-17 Occurrence #4
3.8.4	16				
3.9.4	17				
3.7.5	15	115-133	8		REPEAT FBI Data Fields 15-16-17 Occurrence #5
3.8.5	16				
3.9.5	17				
3.7.6	15	134-152	8		REPEAT FBI Data Fields 15-16-17 Occurrence #6
3.8.6	16				
3.9.6	17				
3.7.7	15	153-171	8		REPEAT FBI Data Fields 15-16-17 Occurrence #7
3.8.7	16				
3.9.7	17				
3.7.8	15	172-190	8		REPEAT FBI Data Fields 15-16-17 Occurrence #8
3.8.8	16				
3.9.8	17				
3.7.9	15	191-209	8		REPEAT FBI Data Fields 15-16-17 Occurrence #9
3.8.9	16				
3.9.9	17				
3.7.10	15	210-228	8		REPEAT FBI Data Fields 15-16-17 Occurrence #10
3.8.10	16				
3.9.10	17				

PROPERTY Segment: Level 3

Level 3 -- Property Segment

There should be a property type for each different Property Type code (values 1-8).

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
3.10	18	229-230	2	NUMBER OF STOLEN MOTOR VEHICLES	If Data Element 14 (Type Property Loss/Etc.) is "7" = Stolen and Data Element 15 (Property Description) is 03,05,24,28 or 37 enter number of known stolen vehicles. If number stolen is unknown - enter 00. NOTE: This number is a total of all Automobiles/Buses/ Other Motor Vehicles/Recreational Vehicles/ and Trucks that were stolen. Leave Blank if property stolen is not motor vehicle.
3.11	19	231-232	2	NUMBER OF RECOVERED MOTOR VEHICLES	If Data Element 14 (Type Property Loss/Etc.) is "5" = Recovered and Data Element 15 (Property Description) is 03,05,24,28/or 37 enter number of known recovered vehicles. If number recovered is unknown enter 00. NOTE: This number is a total of all Automobiles/ Buses/ Other Motor Vehicles/ Recreational Vehicles/ and Trucks that were recovered. Leave Blank if property recovered is not vehicle.
3.12.1	20	233	1	SUSPECTED DRUG TYPE (#1)	Valid Codes: A-P/ T/U/Y/ X and Z. ENTER ONLY if one of the Data Element 15 (Property Description) codes is "10" = Drugs/Narcotics/ the UCR Offense Code is "35A" (Drug/Narcotic Violations)/ and "6" = Seized is entered into Data Element 14 (Type Property Loss/Etc.). If there is a mixture of drugs that are split between two offenses - only enter the drug type(s) applicable to the Drug/Narcotic Violation (35A). If 1 (None) is entered into Data Element 14 (Type Property Loss/Etc.) then Suspected Drug Type must have entry.
3.13.1	21	234-242	9	ESTIMATED DRUG QUANTITY (#1)	Right-justified with zero left-fill (Number of Pounds/Grams/ etc. involved). E.g.; 000002000 for 2000 grams (GM).
3.13.1	21	243-245	3	ESTIMATED DRUG QUANTITY FRACTION (#1)	Fraction of Pounds/Grams/etc. entered into Type Measurement below represented in thousandths. Must be three numeric digits. If "1/2" Ounce: 500/ If "1/4" Gram: 250
3.14.1	22	246-247	2	TYPE DRUG MEASUREMENT (#1)	Valid Codes: GM,KG,OZ,LB,ML,LT,FO,GL,DU, and NP. If more than three types, use XX for third entry.
3.12.2 3.13.2 3.14.2		248-262	2		REPEAT FBI Data Fields 20-21-22 Occurrence #2 – Valid Codes – same as above.
3.12.3 3.13.3 3.14.3		263-277	2		REPEAT FBI Data Fields 20-21-22 Occurrence #3 – Valid Codes – same as above.
3.15.1	6	278-280	3	UCR OFFENSE CODE (#1)	These Offenses are for Window Property Segments - not used by Tennessee
3.15.2	6	281-283	3	UCR OFFENSE CODE (#2)	
3.15.3	6	284-286	3	UCR OFFENSE CODE (#3)	
3.15.4	6	287-289	3	UCR OFFENSE CODE (#4)	
3.15.5	6	290-292	3	UCR OFFENSE CODE (#5)	
3.15.6	6	293-295	3	UCR OFFENSE CODE (#6)	
3.15.7	6	296-298	3	UCR OFFENSE CODE (#7)	
3.15.8	6	299-301	3	UCR OFFENSE CODE (#8)	
3.15.9	6	302-304	3	UCR OFFENSE CODE (#9)	
3.15.10	6	305-307	3	UCR OFFENSE CODE (#10)	
TN01		308	1	LOCATION TYPE OF MARIJUANA SEIZURE	The location type of a marijuana seizure. Valid codes: I=Indoor, O=Outdoor, B=Both. Mandatory if Suspected Drug Type of 'E' (Marijuana) and Type Measure = 'NP' (Number of Plants). Must be blank in all other instances.
TN02		309-311	3	NUMBER OF MARIJUANA PLOTS SEIZED	Number of Marijuana plots seized. Valid Codes are 001-999. Mandatory entry when Suspected Drug Type = 'E' (Marijuana) and Type Measure = 'NP' (Number of plants). Must be blank in all other instances
TN03		312-318	7	LATITUDE OF MARIJUANA SEIZURE	The latitude of the marijuana plots. Valid codes are from 34.8565 to 36.7541. Format = 99.9999. Only valid entry for Suspected Drug Type = 'E' (Marijuana) and Type Measure = 'NP' (Number of Plants)
TN04		319-325	7	LONGITUDE OF MARIJUANA SEIZURE	The longitude of the marijuana plots. Valid codes are from -81.5980 to -90.4973. Format = 99.9999. Only valid entry for Suspected Drug Type = 'E' (Marijuana) and Type Measure = 'NP' (Number of Plants)
TN49		326	1	PROPERTY LOSS >\$500	Inactive Field - please leave blank
TN50	6	327-329	3	UCR OFFENSE CODE (#1)	Enter offense related to property description #1 for loss types of 2 - 7. Property loss types of 1 - None and 8 - Unknown should be blank.
TN50	6	330-332	3	UCR OFFENSE CODE (#2)	Repeat for each property description entered for property loss type.
TN50	6	333-335	3	UCR OFFENSE CODE (#3)	
TN50	6	336-338	3	UCR OFFENSE CODE (#4)	
TN50	6	339-341	3	UCR OFFENSE CODE (#5)	
TN50	6	342-344	3	UCR OFFENSE CODE (#6)	
TN50	6	345-347	3	UCR OFFENSE CODE (#7)	
TN50	6	348-350	3	UCR OFFENSE CODE (#8)	
TN50	6	351-353	3	UCR OFFENSE CODE (#9)	
TN50	6	354-356	3	UCR OFFENSE CODE (#10)	

VICTIM Segment: Level 4

Level 4 -- Victim Segment

This segment is linked to the Offense Segment(s) applicable to this victim. There is one segment per victim.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0150" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as a Victim. Valid Code: 4.
4.1		6	1	SEGMENT ACTION TYPE	Valid Code: 1.
4.2		7-8	2	SUBMISSION MONTH (01-12)	This is the month of the update activity; not the month the tape was created. Refer to Subsection 4 (When to Create Monthly File).
4.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS because the state does not have a participating IIR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. NOTE: Not used in TN - Must be blank.
4.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
4.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill with no embedded spaces.
4.6	23	38-40	3	VICTIM (SEQUENCE) NUMBER	Valid Values: 001-999.
4.7	24	41-43	3	VICTIM CONNECTED To TNOFFENSE CODE (#1)	Valid Codes: Refer to TN Data Collection Manual for Offense Codes. If an offense DID NOT affect this victim, do not enter the offense within Data Element 24. Every offense MUST have a victim or victims, but every victim may not be affected by each offense within an incident. NOTE: Data Element 24 Occurs 10 Times.
***	24	44-46	3		REPEAT 24/ND-09 Occurrence #2
***	24	47-49	3		REPEAT 24/ND-09 Occurrence #3
***	24	50-52	3		REPEAT 24/ND-09 Occurrence #4
***	24	53-55	3		REPEAT 24/ND-09 Occurrence #5
***	24	56-58	3		REPEAT 24/ND-09 Occurrence #6
***	24	59-61	3		REPEAT 24/ND-09 Occurrence #7
***	24	62-64	3		REPEAT 24/ND-09 Occurrence #8
***	24	65-67	3		REPEAT 24/ND-09 Occurrence #9
***	24	68-70	3		REPEAT 24/ND-09 Occurrence #10
4.8	25	71	1	TYPE OF VICTIM	Valid Codes: Must be "I" when linked to: 09A, 09B, 09C, 09D, 11A, 11B, 11C, 11D, 13A, 13B, 13C, 13D, 36A, 36B, 64A, 64B and 100. Must be "S" when linked to: 35A, 35B, 39A, 39B, 39C, 39D, 370, 40A, 40B, 40C and 520. I = Individual B = Business F = Financial Institution G = Government R = Religious Organization S = Society / Public O = Other U = Unknown (L = Law Enforcement Officer) (Only valid for offenses 09A, 13A, 13B, 13C and 13D.)
4.9	26	72-75	4	AGE OF VICTIM	For an exact age use only positions 72-73 (leave 74-75 blank) and enter age in years as 01-98/NN/NB/BB/99/or 00; or use positions 72-75 for an age range such as 25 to 30 years (2530).
4.10	27	76	1	SEX OF VICTIM	Valid Codes: M/F/and U.
4.11	28	77	1	RACE OF VICTIM	Valid Codes: W/B/I/A/P and U.
4.12	29	78	1	ETHNICITY OF VICTIM	Valid Codes: H/N/ and U.
4.13	30	79	1	RESIDENT STATUS OF VICTIM	Valid Codes: R/N/ and U.
4.14.1	31	80-81	2	AGGRAVATED ASSAULT/HOMICIDE CIRCUMSTANCES (#1) -	Valid Codes: 01-10/20-21/ and 30-34. NOTE: Data Element 31 occurs 2 times.
4.14.2	31	82-83	2	AGGRAVATED ASSAULT/HOMICIDE CIRCUMSTANCES (#2)	Same as above.
4.15	32	84	1	ADDITIONAL JUSTIFIABLE HOMICIDE CIRCUMSTANCES	Valid Codes: A-G.
4.16.1	33	85	1	TYPE INJURY (#1)	Valid Codes: N/B/I/L/M/O/T/ and U. NOTE: Data Element 33 occurs five times.
4.16.2	33	86	1	TYPE INJURY (#2)	Same as above.
4.16.3	33	87	1	TYPE INJURY (#3)	Same as above.
4.16.4	33	88	1	TYPE INJURY (#4)	Same as above.
4.16.5	33	89	1	TYPE INJURY (#5)	Same as above.

VICTIM Segment: Level 4

Level 4 -- Victim Segment

This segment is linked to the Offense Segment(s) applicable to this victim. There is one segment per victim.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
NOTE: Data Elements 34-35 are a GROUP occurring 10 times.					
4.17.1	34	90-91	2	OFFENDER NUMBERS TO BE RELATED (#1)	Enter the number(s) contained in Data Element 36 (Offender Sequence Number). Valid Values: 01-99; or 00 if the only Offender Segment submitted was a dummy segment. Refer to Data Element 36 (Offender Sequence Number) for additional information re dummy segment. NOTE: Data Elements 34-35 are a group occurring 10 times.
	35	92-93	2	RELATIONSHIPS VICTIM TO OFFENDERS (#1)	Valid Codes: SE/CS/PA/SB/CH/GP/GC/IL/SP/SC/SS/OA/QA/FR/NE/BE/BG/CF/HR/XS/EE/ER/OK/RU/ST and VO
4.17.2	35	94- 97	4		REPEAT FBI Data Fields 34-35 Occurrence #2
4.17.3	35	98-101	4		REPEAT FBI Data Fields 34-35 Occurrence #3
4.17.4	35	102-105	4		REPEAT FBI Data Fields 34-35 Occurrence #4
4.17.5	35	106-109	4		REPEAT FBI Data Fields 34-35 Occurrence #5
4.17.6	35	110-113	4		REPEAT FBI Data Fields 34-35 Occurrence #6
4.17.7	35	114-117	4		REPEAT FBI Data Fields 34-35 Occurrence #7
4.17.8	35	118-121	4		REPEAT FBI Data Fields 34-35 Occurrence #8
4.17.9	35	122-125	4		REPEAT FBI Data Fields 34-35 Occurrence #9
4.17.10	35	126-129	4		REPEAT FBI Data Fields 34-35 Occurrence #10
TN07	25A	130-131	2	TYPE OF ACTIVITY (OFFICER)/CIRCUMSTANCE TYPE OF ACTIVITY	Each time a law enforcement officer is assaulted in the line of duty, the reporting agency should determine the appropriate code (01 - 11) that corresponds to the type of activity in which the officer was engaged at the time of assault. Allowed entries: (Enter only one.) 01 = Responding to Disturbance Call (Family Quarrels, Person with Firearm, Etc.) 02 = Burglaries in Progress or Pursuing Burglary Suspects 03 = Robberies In Progress or Pursuing Robbery Suspects 04 = Attempting Other Arrests 05 = Civil Disorder (Riot, Mass Disobedience) 06 = Handling, Transporting, Custody of Prisoners 07 = Investigating Suspicious Persons or Circumstances 08 = Ambush – No Warning 09 = Mentally Deranged 10 = Traffic Pursuits and Stops 11 = All Other
TN06	25B	132	1	ASSIGNMENT TYPE (OFFICER)	Valid Code F (Two-Officer Vehicle) and codes G and H (One-Officer Vehicle) pertains to uniformed officers; codes I and J (Detective or Special Assignment) to non-uniformed officers; and codes K and L (Other) to officers assaulted while in other capacities, such as foot patrol, off duty, etc. The term "Assisted" refers to law enforcement assistance only. Allowed Entries: (Enter only One.) F = Two-Officer Vehicle G = One Officer Vehicle (Alone) H = One-Officer Vehicle (Assisted) I = Detective or Special Assignment (Alone) J = Detective or Special Assignment (Assisted) K = Other (Alone) L = Other (Assisted)
TN25	25C	133-141	9	ORI OTHER JURISDICTION (OFFICER)	This is the unique nine-character Originating Agency Identifier (ORI) Number that has been assigned to each agency by the National Crime Information Center. If a law enforcement officer is killed or injured in the line of duty in a jurisdiction other than his own, the law enforcement agency having jurisdiction should report the law enforcement officer killed or assaulted using Date Element 25C to identify the ORI of that law enforcement officer's agency. No entry is required if the officer is assaulted in his own jurisdiction.
TN08		142-144	3	SCHOOL CODE	The assigned college code number - Current valid codes are in Appendix A. Mandatory when victim is student attending college within reporting agency's county (Campus = 'Y' or 'N') and the reporting agency is NOT a college/university. Data entry <u>not</u> allowed in field when reporting agency is college/university.
TN09		145		CAMPUS TYPE	Valid Codes are Y=Yes, N=No. Indicates if offense occurred on or off campus. 'Y' indicates on campus, 'N' indicates off campus. Conditional - entered when victim is a college student attending an institution in the reporting agency's county.

VICTIM Segment: Level 4

Level 4 -- Victim Segment

This segment is linked to the Offense Segment(s) applicable to this victim. There is one segment per victim.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
TN10		146	1	CLASSIFICATION	Valid codes are S/F/G/O. S - Student F - Faculty G - Guard O - Other Mandatory when reporting entity is college/university. Data may only be submitted by college/university. Field must be blank for all other reporting agencies.
TN11		147	1	TRANSPORTATION	Indicates whether or not the Victim was transported after the offense to a safe location. Valid codes are: Y = transported , N = not transported Mandatory for offenses: 11A-11D, 13A-13D, 09A, 36A, 36B, 100; when Victim/Offender Relationship(s) is one of following: SE, PA, CH, GC, SP, SS, XS, CF, CS, SB, GP, IL, SC, OF, HR, BG.
TN22		148	1	VIOLATION OF ORDER OF PROTECTION	Valid Codes 'Y'=Yes, 'N'=No. Indicates if Violation of Order of Protection is involved when there is Domestic Violence. (When Transportation field is not blank.) Mandatory when Transportation is 'Y' or 'N'. Otherwise must be blank.
TN34		149	1	DOMESTIC VIOLENCE	Valid Codes 'Y'=Yes, 'N'=No indicates whether the offense was a domestic violence offense. Must be blank for any non-domestic violence offense or relationship.
TN35		150	1	PREVIOUS DOMESTIC VIOLENCE VICTIM	Valid Codes - 'Y'= Yes, 'N' = No. Required if DV Flag is "Y" otherwise must be blank. This question is for domestic violence with their current partner or anyone else.

OFFENDER Segment: Level 5

Level 5 -- Offender Segment

There is one Offender Segment per offender.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0046" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as an Offender. Valid Code: 5.
5.1		6	1	SEGMENT ACTION TYPE	Valid Code: I.
5.2		7-8	2	SUBMISSION MONTH (01-12)	This is the month of the update activity; not the month the tape was created. Refer to Subsection 4 (When to Create Monthly File).
5.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. Note: Not used in TN - Must be blank.
5.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
5.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill with no embedded spaces.
5.6	36	38-39	2	OFFENDER (SEQUENCE) NUMBER	Valid Values: 01-99; or 00 if nothing is known about the offender. This would be entered in the situation where there were no suspects or witnesses. "00" would not be entered in the case where someone was seen running from the crime scene but Age/ Sex/Race and Ethnicity were all unknown.
5.7	37	40-43	4	AGE OF OFFENDER	For an exact age use only positions 40-41 (leave 42-43 blank) and enter age in years as 01-98/99/00; or use positions 40-43 for an age range such as 25 to 30 years (2530).
5.8	38	44	1	SEX OF OFFENDER	Valid Codes: M/F/and U.
5.9	39	45	1	RACE OF OFFENDER	Valid Codes: W/B/I/A/P and U.
5.10	39A	46	1	ETHNICITY OF OFFENDER	Valid Codes: H,N, and U.

ARRESTEE Segment: Level 6

Level 6 -- Arrestee Segment

There is one Arrestee Segment per arrestee.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0181" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as a Group Arrest Segment . Valid Code: 6.
6.1		6	1	SEGMENT ACTION TYPE	Valid Code: I.
6.2		7-8	2	SUBMISSION MONTH (01-12)	This is the month of the update activity; not the month the tape was created. Refer to Subsection 4 (When to Create Monthly File).
6.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS, because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. NOTE: Not used in TN - Must leave blank.
6.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
6.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill with no embedded spaces.
6.6	40	38-39	2	ARRESTEE (SEQUENCE) NUMBER	Valid Values: 01-99.
6.7	41	40-51	12	ARREST (TRANSACTION) NUMBER	Left-justified with blank right-fill with no embedded spaces.
6.8	42	52-59	8	ARREST DATE	Format of YYYYMMDD e.g.;19880229.
6.9	43	60	1	TYPE OF ARREST	Valid Codes: O/S/ T and R. O - On View S - Summoned/Cited T - Taken Into Custody R - Referred to Institution Authority Note: Data for Arrest Type R may only be submitted by college/university. All agencies except colleges should continue to use codes O, S, T.
6.10	44	61	1	MULTIPLE CLEARANCE INDICATOR	Valid Codes: M/C/ and N.
***	45	62-64	3	UCR ARREST OFFENSE CODE	Valid Code: Refer to TIBRS Data Collection Manual for valid codes
6.12	46	65-66	2	ARRESTEE WAS ARMED WITH (#1)	ARRESTEE WAS ARMED WITH (#1) - Valid Codes: 01 and 11-17. NOTE: Data Element 46 Occurs 2 Times.
6.12	46A	67	1	AUTOMATIC WEAPON INDICATOR (#1)	Enter "A" if the weapon entered above is automatic.
6.12	46	68-69	2	ARRESTEE WAS ARMED WITH (#2)	Valid Codes: 01 and 11 – 17.
6.12	46A	70	1	AUTOMATIC WEAPON INDICATOR (#2)	Same as above.
6.13	47	71-74	4	AGE OF ARRESTEE	For an exact age use only positions 71-72 (leave 73-74 blank) and enter age in years as 01-98/or 99/ or 00; or use positions 71-74 for an age range such as 25 to 30 years (2530).
6.14	48	75	1	SEX OF ARRESTEE	Valid Codes: M and F.
6.15	49	76	1	RACE OF ARRESTEE	Valid Codes: W/B/I/A/P and U.
6.16	50	77	1	ETHNICITY OF ARRESTEE	Valid Codes: H/N/and U.
6.17	51	78	1	RESIDENT STATUS OF ARRESTEE	Valid Codes: R/N/and U.
6.18	52	79	1	DISPOSITION OF ARRESTEE UNDER 18	Valid Codes: H and R.
6.19		80	1	CLEARANCE INDICATOR	Valid Code: "Y" = Yes (clears the case) "N" = No (already cleared) NOTE: Data Element not used in TN - Must be blank.
6.20.1	6	81-83	3	UCR OFFENSE CODE (#1)	Valid Code: Refer to Volume 1 under Section IV (Offense Codes). The original incident's offense(s) must be entered to enable NIBRS to show what offense(s) were associated with the original incident. NOTE: Data element is not used in TN in this segment - must be blank.
6.20.2	6	84-86	3		UCR OFFENSE CODE (#2)
6.20.3	6	87-89	3		UCR OFFENSE CODE (#3)
6.20.4	6	90-92	3		UCR OFFENSE CODE (#4)
6.20.5	6	93-95	3		UCR OFFENSE CODE (#5)
6.20.6	6	96-98	3		UCR OFFENSE CODE (#6)
6.20.7	6	99-101	3		UCR OFFENSE CODE (#7)
6.20.8	6	102-104	3		UCR OFFENSE CODE (#8)
6.20.9	6	105-107	3		UCR OFFENSE CODE (#9)
6.20.10	6	108-110	3		UCR OFFENSE CODE (#10)

ARRESTEE Segment: Level 6

Level 6 -- Arrestee Segment

There is one Arrestee Segment per arrestee.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
TN13		111	1	WARRANT TYPE	This field indicates who signed the warrant. Valid codes are V/O/B/N. V - Victim O - Officer B - Both N - Not Applicable Mandatory when individual is victim of Domestic Violence (Transportation = "Y" or "N") <i>Note: "N" should only be used when multiple Offenders are involved and arrested in the incident but not all offenders have a domestic relationship with the Victim(s)</i>
TN14		112-136	25	STATE CONTROL NUMBER	Printed number on TBI Fingerprint Card.
TN15		137-172	36	ARRESTEE NAME	Name of the Arrestee. Last Name, First Name, MI, example: Smith, John A
TN26		173-180	8	ARRESTEE DATE OF BIRTH	Format: (YYYYMMDD)
TN36		181	1	PREVIOUS DOMESTIC VIOLENCE ARREST	Valid Codes: Y=Yes, N=No, Mandatory entry if DV flag in victim segment is "Y", otherwise must be blank.

GROUP "B" ARREST REPORT: Level 7

Level 7 -- Group "B" Arrest Report

One Group "B" Arrest Report is to be submitted for each person arrested for a Group "B" offense.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0228" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as a Group B Arrestee Segment. Valid Code: 7.
7.1		6	1	SEGMENT ACTION TYPE	SEGMENT ACTION TYPE - Valid Code: A/D. A - initial submission of a Group B Arrest. D – used to delete a Group B arrest. This action is only used if an update to a previously submitted Group B arrest is needed or if the Group B arrest must be removed. An update will require the re-submission of the Group B arrest with updated information after the delete segment. To delete the Group B Arrest, only the Group B Arrest Segment with an action type of "D" should be submitted..
7.2		7-8	2	SUBMISSION MONTH	This is the month of the update activity not the month the file was created. Format: 01-12
7.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls.
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. NOTE: Not used in TN - Must be blank.
7.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
7.5	41	26-37	12	ARREST TRANSACTION NUMBER	Left-justified with blank right-fill. This value could also be the incident number. The ORI Arrest Transaction Number and Arrestee Sequence Number combine to uniquely identify a Group "B" Arrest Report. If there are two or more arrests for the same incident and the agency uses the same "Arrest Number" for these arrests then the Arrestee Sequence Number must be 01/02/etc.
7.6	40	38-39	2	ARRESTEE SEQUENCE NUMBER	Valid Values: 01-99. NOTE: This data element follows 41 above because NIBRS requires that positions 17-37 contain the identifying keys for each Segment Level.
7.7	42	40-47	8	ARREST DATE	In the format of YYYYMMDD e.g.; 20120101
7.8	43	48	1	TYPE OF ARREST	Valid Codes: O/S/ T and R. O - On View S - Summoned/Cited T - Taken Into Custody R - Referred to Institution Authority Note: Data for Arrest Type R may only be submitted by college/university. All agencies except colleges should continue to use codes O, S, T.
TN27	45	49-51	3	UCR ARREST OFFENSE CODE	Valid Code: Refer to TIBRS Data Collection Manual.
7.10.1	46	52-53	2	ARRESTEE WAS ARMED WITH (#1)	Valid Codes: 01 and 11-17. Note: Data Element 46 occurs 2 times.
7.10.1	46A	54	1	AUTOMATIC WEAPON INDICATOR (#1)	Enter "A" if the weapon entered above is automatic.
7.10.2	46	55-56	2	ARRESTEE WAS ARMED WITH (#2)	Valid Codes: 01 and 11 – 17.
7.10.2	46A	57	1	AUTOMATIC WEAPON INDICATOR (#2)	Same as above.
7.11	47	58-61	4	AGE OF ARRESTEE	For an exact age use only positions 58-59 (leave 60-61 blank) and enter age in years as 01-98/99/00; or use positions 58-61 for an age range such as 25 to 30 years (2530).
7.12	48	62	1	SEX OF ARRESTEE	Valid Codes: M and F.
7.13	49	63	1	RACE OF ARRESTEE	Valid Codes: W/B/I/A/P and U.
7.14	50	64	1	ETHNICITY OF ARRESTEE	Valid Codes: H/N/and U.
7.15	51	65	1	RESIDENT STATUS OF ARRESTEE	Valid Codes: R/N/and U.
7.16	52	66	1	DISPOSITION OF ARRESTEE UNDER 18	Valid Codes: H and R.
TN14		67-91	25	STATE CONTROL NUMBER	Printed number on TBI Fingerprint Card.
TN15		92-127	36	ARRESTEE NAME	Name of the Arrestee. Last Name, First Name, MI example: Smith, John A
TN27		128-135	8	ARRESTEE DATE OF BIRTH	Valid Format: (YYYYMMDD)
TN23		136-143	8	LATITUDE	Arrest location. Valid latitude for Tennessee would be from 34.85654 to 36.75412. Format: 99.99999
TN24		144-152	9	LONGITUDE	Arrest location. Valid longitude for Tennessee would be from -81.59809 to -90.49735. Format - 99.99999
TN32		153-227	75	ARREST ADDRESS	Format: Street number,address1,address2,city,state,zip code Note: All fields are separated by commas. If address2 field is not applicable, place a comma to denote it is empty. Example: 123 Broad Street, Nashville, TN 37210 would be submitted as: 123,Broad Street,,Nashville,TN,37210 – with a comma as a place holder for Address2. Any location without a specific street address will need to have the latitude and longitude submitted instead of the address and the address field must be blank.
TN48		228	1	DUI CAUSE	Valid Codes – A – Alcohol, D- Drugs, B- Both

Zero Month Reporting: Level 0

Level 0 – Zero Month Reporting Segment

Zero Reporting Segment only submitted when no data is present for the month. Only one line submitted in the entire file.

UCRR NIBRS Field ID	FBI Data Field Number	Segment Position	Length	Field Name	Description
		1-4	4	RECORD DESCRIPTOR WORD (RDW)	Must have an ASCII value of "0043" in positions 1-4.
		5	1	SEGMENT LEVEL	Designates this as a Zero Reporting Month Segment. Valid Code: 0.
1.1		6	1	SEGMENT ACTION TYPE	Valid Code: A or D.
1.2		7-8	2	SUBMISSION MONTH (01- 12)	This is the month of the update activity; not the month the tape was created.
1.3		9-12	4	SUBMISSION YEAR	Year in which the "Submission Month" falls
		13-16	4	CITY INDICATOR	This field is used for cities participating directly in NIBRS because the state does not have a participating IBR system. Valid Code: The FBI will assign a "participation" indicator for those agencies meeting the requirements for direct submission in NIBRS. NOTE: Not used in TN - Must be blank.
1.4	1	17-25	9	ORI NUMBER	Valid NCIC ORI number.
1.5	2	26-37	12	INCIDENT NUMBER	Left-justified with blank right-fill with no embedded spaces. Incident Number for Zero Reporting Month should be all zeros.
1.6	3	38-39	2	ZERO-REPORT MONTH	This is the month in which there was no reported crime. Valid Code 01 – 12.
		40-43	4	ZERO REPORT YEAR	This is the year in which there was no reported crime. Valid year.

TENNESSEE segment implementation and offsets

Administrative Segment - Level 1

Field ID	Segment Offset	Len	Description
TN23	88-95	8	Latitude
TN24	96-104	9	Longitude
TN32	105-179	75	Incident Address
TN51	181	1	Use of Force
TN52	182-193	12	Incident Number of Use of Force Event

Offense Segment - Level 2

Field ID	Segment Offset	Len	Description
9	47-48	2	Location Code - Secondary
TN16	74	1	Gang Activity
TN17	75	1	Type Of Gang #1
TN18	76-115	40	Gang Name #1
TN19	116	1	Type Of Gang #2
TN20	117-156	40	Gang Name #2
TN21	157	1	Home Invasion
TN28	158	1	Drug Related
TN29	159-160	2	Drug Type
TN30	161-162	2	Drug Origin
TN31	163-164	2	Precursors
TN47	165	1	Identity Theft Flag

PROPERTY Segment: Level 3

Field ID	Segment Offset	Len	Description
TN01	308	1	Location Marijuana Fields
TN02	309-311	3	Number of Plots
TN03	312-318	7	Latitude
TN04	319-325	7	Longitude
TN49	326	1	Inactive Field
TN50	327-329	3	Enter offense related to property description
TN50	330-332		Repeat for each property description entered for property loss type.
TN50	333-335		
TN50	336-338		
TN50	339-341		
TN50	342-344		
TN50	345-347		
TN50	348-350		
TN50	351-353		
TN50	354-356		

VICTIM Segment: Level 4

Field ID	Segment Offset	Len	Description
TN08	142-144	3	School Code
TN09	145	1	Campus
TN10	146	1	Classification
TN11	147	1	Transportation
TN22	148	1	Violation of Protection Order
TN34	149	1	Domestic Violence Flag
TN35	150	1	Previous Domestic Violence Flag

TENNESSEE segment implementation and offsets

Arrestee Segment: Level 6 (Group A Arrestee)

Field ID	Segment Offset	Len	Description
TN13	111	1	Warrant
TN14	112-136	25	State Control Number
TN15	137-172	36	Arrestee Name
TN26	173-180	8	Arrestee Date of Birth
TN36	181	1	Previous Domestic Violence Arrest

Arrestee Segment: Level 7 (Group B Arrestee)

Field ID	Segment Offset	Len	Description
TN14	67-91	25	State Control Number
TN15	92-127	36	Arrestee Name
TN27	128-135	8	Arrestee Date of Birth
TN23	136-143	8	Group B Arrest Latitude
TN24	144-152	9	Group B Arrest Longitude
TN32	153-227	75	Group B Arrest Address
TN48	228	1	DUI Cause – Alcohol, Drugs or Both

Entire Officer Involved Shooting segment is removed.

Record Name **Administrative Segment (LEVEL 1)**
 Length **193**
 Maximum Segments **1 (per Incident)**

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	Incident Date	Report Date Indicator	Incident Hour	Exceptional Clearance	Exceptional Clearance Date
Field Number			IBR 60 1.1	IBR 61 1.2	IBR 62 1.3		IBR ID 1.4 (1)	IBR ID 1.5 (2)	IBR 1 1.6 (3)	IBR 3 1.7	IBR 2 1.8	IBR 4 1.9 (4)	IBR 5 1.10 (5)
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	[9]	[12]	[8]	[1]	[2]	[1]	[8]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-45	46	47-48	49	50-57

(6) OCCURS 10 Times				Latitude	Longitude	Incident Address	Cargo Theft	Use of Force Indicator	Incident Number of Use of Force Event
Field Name	Offense Code #1	Thru	Offense Code #10						
Field Number	IBR 6,10 1.11 (6)	Thru	IBR 6,10 1.11 (6)	TN23 [8]	TN24 [9]	TN32 [75]	IBR 2A 1.12 [1]	TN51 [1]	TN 52 [12]
Field Length	[3]		[3]						
Segment Place	58-60		85-87	88-95	96-104	105-179	180	181	182-193

Record Name **Offense Segment (LEVEL 2)**
Length 165
Maximum Segments 10 (per Incident)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	UCR Offense Code
Field Number			IBR 60	IBR 61	IBR 62		IBR ID	IBR ID	IBR 6
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	(2) [12]	(6) [3]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-40

Field Name	Attempted / Completed	Offender Used	Location Type	Location Type	Number of Premises Entered	Entry	Type Criminal Activity	Weapon / Force Involved	Automatic Weapon Indicator	(8) OCCURS 3 Times		
										Hate / Bias #1	Thru	Hate / Bias #5
Field Number	IBR 7	IBR 8	IBR 9	IBR 9	IBR 10	IBR 11	IBR 12	IBR 13	IBR 13	IBR 53	Thru	IBR 53
Field Length	(7) [1]	(8) [1]	(9) [2]	(9) [2]	(10) [2]	(11) [1]	(12) [1]	(13) [2]	(13) [1]	(8A) [2]		(8A) [2]
Segment Place	41	42	45-46	47-48	49-50	51	52	55-56	57	64-65		72-73
		43					53	58-59	60			
		44					54	61-62	63			

Field Name	Gang Involvement	Type of Gang #1	Gang Name #1	Type of Gang #2	Gang Name #2	Home Invasion	Drug Related	Drug Type	Drug Origin	Precursors	Identify Theft Flag
Field Number	IBR 163	IBR 164	IBR 165	IBR 166	IBR 167	IBR 168	IBR	IBR	IBR	IBR	IBR
Field Length	TN 17 [1]	TN 18 [1]	TN 19 [40]	TN 20 [1]	TN 21 [40]	TN 22 [1]	TN 28 [1]	TN 29 [2]	TN 30 [2]	TN 31 [2]	TN 47 [1]
Segment Place	74	75	76-115	116	117-156	157	158	159-160	161-162	163-164	165

Record Name **Property Segment (LEVEL 3)**
 Length 356
 Maximum Segments 10 (per Incident)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	Property Type Code
Field Number			IBR 60	IBR 61	IBR 62		IBR ID	IBR ID	
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	(2) [12]	(14) [1]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38

(15-16-17) OCCURS 10 Times Property					(20-21-22) OCCURS 3 TIMES				
Field Name	Description	Value	Recovery Date	Number of Stolen Vehicles	Number of Recovered Vehicles	Suspected Drug Type	Estimated Drug Quantity	Estimated Drug Fraction	Type Measure
Field Number	IBR 15	IBR 16	IBR 17	IBR 18	IBR 19	IBR 20	IBR 21	IBR 21	IBR 22
Field Length	(15) [2]	(16) [9]	(17) [8]	(18) [2]	(19) [2]	(20) [1]	(21) [9]	(21) [3]	(22) [2]
Segment Place	39-40	41-49	50-57	229-230	231-232	233	234-242	243-245	246-247
	58-59	60-68	69-76			248	249-257	258-260	261-262
	77-78	79-87	88-95			263	264-272	273-275	276-277
	96-97	98-106	107-114						
	115-116	117-125	126-133						
	134-135	136-144	145-152						
	153-154	155-163	164-171						
	172-173	174-182	183-190						
	191-192	193-201	202-209						
	210-211	212-220	221-228						

(6) OCCURS 10 Times						May Occur 10 Times					
Field Name	Offense Code #01	Thru	Offense Code #10	Location Marijuana Fields	Number of Plots	Latitude of Marijuana Seizure	Longitude of Marijuana Seizure	Property Over \$500	Offense Code #01	Thru	Offense Code #10
Field Number	IBR 6,1		IBR 6,10	IBR 159 TN 01	IBR 160 TN 02	IBR 161 TN 03	IBR 162 TN 04	Inactive	TN50		TN50
Field Length	(6) [3]	Thru	(6) [3]	[1]	[3]	[7]	[7]	[1]	[3]		[3]
Segment Place	278-280		305-307	308	309-311	312-318	319-325	326	327-329		354-356

Record Name **Victim Segment (LEVEL 4)**
Length 150
Maximum Segments 999 (1 for each Victim)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	Victim Sequence Number	Offense Code	Type Victim
Field Number			IBR 60	IBR 61	IBR 62		IBR ID	IBR ID	IBR 23	IBR 24	IBR 25
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	(2) [12]	(23) [3]	(24) [3]	(25) [1]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-40	41-43	71
										44-46	
										47-49	
										50-52	
										53-55	
										56-58	
										59-61	
										62-64	
										65-67	
										68-70	

						(31) OCCURS 2X	(33) OCCURS 5X	(34-35) OCCURS 10X		
Field Name	Age or Range	Sex	Race	Ethnicity	Resident Status	Aggravated Assault / Homicide Circumstances	Additional Justifiable Homicide Circumstance	Injury Type	Offender Number to be Related	Relationship Victim to Offender
Field Number	IBR 26	IBR 27	IBR 28	IBR 29	IBR 30	IBR 31	IBR 32	IBR 33	IBR 34	IBR 35
Field Length	(26) [4]	(27) [1]	(28) [1]	(29) [1]	(30) [1]	(31) [2]	(32) [1]	(33) [1]	(34) [2]	(35) [2]
Segment Place	72-75	76	77	78	79	80-81	84	85	90-91	92-93
						82-83		86	94-95	96-97
								87	98-99	100-101
								88	102-103	104-105
								89	106-107	108-109
									110-111	112-113
									114-115	116-117
									118-119	120-121
									122-123	124-125
									126-127	128-129

Field Name	LEOKA Activity Type	LEOKA Assignment Type	ORI – Other Jurisdiction (Officer)	School Code	Campus	Classification	Transportation	Violation of Order of Protection	Domestic Violence	Previous Domestic Violence Victim
Field Number	IBR 136	IBR 137		IBR 152	IBR 153	IBR 154	IBR 155	IBR 168		
Field Length	TN 06 [2]	TN 07 [1]	TN 08 [9]	TN 09 [3]	TN 10 [1]	TN 11 [1]	TN 12 [1]	TN 23 [1]	TN34 [1]	TN35 [1]
Segment Place	130-131	132	133-141	142-144	145	146	147	148	149	150

Record Name **Offender Segment (LEVEL 5)**

Length 46

Maximum Segments 99 (1 for each Offender)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	Offender Sequence Number	Age or Range	Sex	Race	Ethnicity
Field Number			IBR 60	IBR 61	IBR 62		IBR ID	IBR ID	IBR 36	IBR 37	IBR 38	IBR 39	IBR 29A
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	(2) [12]	(36) [2]	(37) [4]	(38) [1]	(39) [1]	[1]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-39	40-43	44	45	46

Record Name **Arrestee Segment (LEVEL 6)**

Length 181

Maximum Segments 99 (1 for each Arrestee)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	Arrestee Sequence Number	Arrest Transaction Number	Arrest Date
Field Number			IBR 60	IBR 61	IBR 62		IBR ID	IBR ID	IBR 40	IBR 41	IBR 42
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	(2) [12]	(40) [2]	(41) [12]	(42) [8]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-39	40-51	52-59

(46) OCCURS 2X

Field Name	Type of Arrest	Multiple Arrestee Segments Indicator	Arrest Offense Code	Arrestee was Armed With	Automatic Weapon Indicator	Age or Range	Sex	Race	Ethnicity	Resident Status	Disposition of Arrestee Under 18
Field Number	IBR 43	IBR 44	IBR 45	IBR 46	IBR 46	IBR 47	IBR 48	IBR 49	IBR 50	IBR 51	IBR 52
Field Length	(43) [1]	(44) [1]	(45) [3]	(46) [2]	(46) [1]	(47) [4]	(48) [1]	(49) [1]	(50) [1]	(51) [1]	(52) [1]
Segment Place	60	61	62-64	65-66	67	71-74	75	76	77	78	79
				68-69	70						

(6) OCCURS 10 Times

Field Name	Clearance Indicator	Offense Code #01	Thru	Offense Code #10	Warrant	TBI State Control Number	Arrestee Name	Arrestee Date of Birth	Previous Domestic Violence Arrest
Field Number	IBR 54	IBR 6,1	Thru	IBR 6,10	IBR 156	IBR 157	IBR 158		
Field Length	[1]	(6) [3]		(6) [3]	TN 14 [1]	TN 15 [25]	TN 16 [36]	TN26 [8]	TN36 [1]
Segment Place	80	81-83		108-110	111	112-136	137-172	173-180	181

Record Name **Group B Arrestee Segment (LEVEL 7)**

Length 228

Maximum Segment: 99 (1 for each Group B Arrestee)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Arrest Transaction Number	Arrestee Sequence Number	Arrest Date
Field Number			IBR 60	IBR 61	IBR 62		IBR ID	IBR ID	IBR 40	IBR 42
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	(2) [12]	(40) [2]	(42) [8]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-39	40-47

(46) OCCURS 2X

Field Name	Type of Arrest	Arrest Offense Code	Arrestee was Armed With	Automatic Weapon Indicator	Age or Range	Sex	Race	Ethnicity	Resident Status	Disposition of Arrestee Under 18
Field Number	IBR 43	IBR 45	IBR 46	IBR 46	IBR 47	IBR 48	IBR 49	IBR 50	IBR 51	IBR 52
Field Length	(43) [1]	(45) [3]	(46) [2]	(46) [1]	(47) [4]	(48) [1]	(49) [1]	(50) [1]	(51) [1]	(52) [1]
Segment Place	48	49-51	52-53	54	58-61	62	63	64	65	66
			55-56	57						

Field Name	TBI State Control Number	Arrestee Name	Arrestee Date of Birth	Group B Arrest Latitude	Group B Arrest Longitude	Group B Arrest Address	DUI Cause
Field Number	IBR 157	IBR 158			IBR 157	IBR 158	
Field Length	TN 15 [25]	TN 16 [36]	TN26 [8]	TN23 [8]	TN 24 [9]	TN 32 [75]	TN48 [1]
Segment Place	67-91	92-127	128-135	136-143	144-152	153-227	228

Record Name **Zero Reporting (LEVEL 0)**
 Length 43
 Maximum Segments 1 (per Submission Period)

Field Name	RDW	Level	Action	File Submission Month	File Submission Year	City Indicator	ORI Number	Incident Number	Zero Report Month	Zero Report Year
Field Number			0.1	0.2	0.3		0.4			
Field Length	[4]	[1]	[1]	[2]	[4]	[4]	(1) [9]	-zeros- [12]	[2]	[4]
Segment Place	1-4	5	6	7-8	9-12	13-16	17-25	26-37	38-39	40-43

Appendix A: Tennessee School Table Values

Code	College/University	ORI
AQU	Aquinas College	TN0190B00
AUS	Austin Peay State University	TN0630200
BAP	Baptist Memorial College of Health Sciences	TN0791N00
BEL	Belmont University	TN0190C00
BET	Bethel University	TN0090A00
BRY	Bryan College	TN0720A00
CAR	Carson-Newman University	TN0450A00
CHA	Chattanooga State Community College	TN0331700
CBU	Christian Brothers University	TN0790A00
CLE	Cleveland State Community College	TN0060500
COL	Columbia State Community College	TN0600400
CUM	Cumberland University	TN0950A00
DRC	Daymar Institute of Clarksville	TN0630B00
DRM	Daymar Institute of Murfreesboro	TN0750B00
DRN	Daymar Institute of Nashville	TN0190E00
DYE	Dyersburg State Community College	TN0230400
ETS	East Tennessee State University	TN0900300
FIS	Fisk University	TN0190F00
FHU	Freed-Hardeman University	TN0120A00
HAR	Harding School of Theology	TN0790C00
HIW	Hiwassee College	TN0620A00
JAC	Jackson State Community College	TN0570800
JGC	John A. Gupton College	TN0190H00
JOH	Johnson University	TN0470A00
SCC	Kaplan College	TN0190S00
KIN	King University	TN0820A00
LAN	Lane College	TN0570B00
LEE	Lee University	TN0069P00
LEM	Lemoyne-Owen College	TN0790D00
LIN	Lincoln Memorial University	TN013059E
DAV	Lipscomb University	TN0190D00
MMC	Martin Methodist College	TN0280A00
MAR	Maryville College	TN0050A00
MEH	Meharry Medical College	TN0190I00
MEM	Memphis College of Art	TN0790E00
MTS	Middle Tennessee State University	TN0750400
MIL	Milligan College	TN0100A00
MOT	Motlow State Community College	TN0160600
NST	Nashville State Community College	TN0192300
NOR	Northeast State Community College	TN0820B00
PEL	Pellissippi State Community College	TN0472200
CHU	Pentecostal Theological Seminary	TN0060A00
RHO	Rhodes College	TN0790H00

Appendix A: Tennessee School Table Values

Code	College/University	ORI
ROA	Roane State Community College	TN0730600
SCS	Southern Adventist University	TN0330B00
SOU	Southern College of Optometry	TN0792400
STC	Southwest Tennessee Community College	TN0791100
TT1	Tennessee College of Applied Technology at Athens	TN0540A00
TT2	Tennessee College of Applied Technology at Covington	TN0840A00
TT3	Tennessee College of Applied Technology at Crossville	TN0180A00
TT4	Tennessee College of Applied Technology at Crump	TN0360A00
TT5	Tennessee College of Applied Technology at Dickson	TN0220A00
TT6	Tennessee College of Applied Technology at Elizabethton	TN0100B00
TT7	Tennessee College of Applied Technology at Harriman	TN0730A00
TT8	Tennessee College of Applied Technology at Hartsville	TN0850A00
TT9	Tennessee College of Applied Technology at Hohenwald	TN0510A00
T10	Tennessee College of Applied Technology at Jacksboro	TN0070A00
T11	Tennessee College of Applied Technology at Jackson	TN0570C00
T12	Tennessee College of Applied Technology at Knoxville	TN0470F00
T13	Tennessee College of Applied Technology at Livingston	TN0670A00
T14	Tennessee College of Applied Technology at McKenzie	TN0090B00
T15	Tennessee College of Applied Technology at McMinnville	TN0890A00
TTC	Tennessee College of Applied Technology at Memphis	TN0791M00
T16	Tennessee College of Applied Technology at Morristown	TN0320A00
T17	Tennessee College of Applied Technology at Murfreesboro	TN0750A00
T18	Tennessee College of Applied Technology at Nashville	TN0190L00
T19	Tennessee College of Applied Technology at Newbern	TN0230A00
T20	Tennessee College of Applied Technology at Oneida	TN0760A00
T21	Tennessee College of Applied Technology at Paris	TN0400A00
T22	Tennessee College of Applied Technology at Pulaski	TN0280B00
T23	Tennessee College of Applied Technology at Ripley	TN0490A00
T24	Tennessee College of Applied Technology at Shelbyville	TN0020A00
T25	Tennessee College of Applied Technology at Whiteville	TN0350A00
TSU	Tennessee State University	TN0191700
TTU	Tennessee Technological University	TN0710500
TWC	Tennessee Wesleyan College	TN0540B00
TRE	Trevecca Nazarene University	TN0190M00
TUS	Tusculum College	TN0300A00
UNI	Union University	TN0570D00
UME	University of Memphis	TN0790900
USO	University of the South	TN0260100
UTC	University of Tennessee at Chattanooga	TN0330900
UTK	University of Tennessee at Knoxville	TN0470500
UTA	University of Tennessee at Martin	TN0920600
UTM	University of Tennessee Health Sciences Center	TN0790500
UTS	University of Tennessee Space Institute	TN0160A00

Appendix A:
Tennessee School Table Values

Code	College/University	ORI
VAN	Vanderbilt University	TN0199E00
VOL	Volunteer State Community College	TN0830900
WAL	Walters State Community College	TN0320200
FBP	Welch College	TN0190G00

Tennessee Use of Force Extension

Effective Date:

Vendor RMS: October 1, 2017

Data file Submission - November 1, 2017 (for October file submission)

Data Entry into TBI Incident Editor – October 1, 2017

Release Date: March 31, 2017

Tennessee Extension – Use of Force Specification

This document outlines the Tennessee extensions to the FBI's *National Use-of-Force Data Collection – Flat File and Bulk Load Technical Specification*, CJIS Document Number – UoF-DOC-37001-2.0.

Two (2) fields have been added to the Incident segment, eight (8) to the Officers segment and zero (0) to the Subjects segment.

3.2.2.35 Data Element I35 incident_level

Indicate whether the predicate incident was a felony or misdemeanor. Only used if **Data Element I25 nibrs_incident_number** contains a value.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “incident_level”: “FELONY”

Data values:

FELONY=Felony

MISDEMEANOR=Misdemeanor

PENDING=Pending further investigation

UNKNOWN=Unknown and is unlikely to ever be known

null = no value in nibrs_incident_number

3.2.2.36 Data Element I36

incident_investigated_by_agency_other_than_primary_agency

Indicate if event investigated by agency besides primary agency

Occurrence: Once

Mandatory: Mandatory

Maximum Number of Values: 1

Example Construction: “incident_investigated_by_agency_other_than_primary_agency”: “YES”

Data values:

YES=yes

NO=no

PENDING=Pending further investigation

UNKNOWN=Unknown and is unlikely to ever be known

3.2.4.21 Data Element O21 number_of_shots_fired

number_of_shots_fired is used when 3.2.4.20 shots_fired : “YES”

It represents the number of shots fired by an officer.

Occurrence: Once

Mandatory: Conditional

Example Construction: “number_of_shots_fired”: 2

Data Value:

Number greater than or equal to 1

null = no shots fired

3.2.4.22 Data Element O22 number_of_shots_fired_pu_ids

number_of_shots_fired_pu_ids is used when the number_of_shots_fired is pending further investigation or unknown

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “number_of_shots_fired_pu_ids”: “PENDING”

Data Value:

PENDING=Pending further investigation

UNKNOWN=Unknown and is unlikely to ever be known

null = number_of_shots_fired is greater than or equal to 1

3.2.4.23 Data Element O23 distance1

distance1 is used when 3.2.4.20 shots_fired : “YES”

It is used to indicate the distance between an officer and a subject, or the minimum value of a distance range when the exact distance is unknown.

Occurrence: Once

Mandatory: Conditional/Optional

Example Construction: "distance1": 2

Data Value:

A number greater than or equal to 0.

null = no shots fired or distance between officer and subject is unknown

3.2.4.24 Data Element O24 distance2

distance2 is used when 3.2.4.20 shots_fired : “YES” and the exact distance between the officer and the subject is not known.

It is used to indicate the maximum value of the distance range between the officer and the subject when the exact distance is unknown. If provided, distance2 must be greater than distance1.

Occurrence: Once

Mandatory: Conditional/Optional

Example Construction: "distance2": 4

Data Value:

A number greater than distance1

null = no shots fired or exact distance is known

3.2.4.25 Data Element O25 distance_pu_ids

distance_pu_ids is used when all distances between an officer and the subject(s) are pending further investigation or are unknown

Occurrence: Once

Mandatory: Conditional/Optional

Maximum Number of Values: 1

Example Construction: "distance_pu_ids": "PENDING"

Data Value:

PENDING=Pending further investigation

UNKNOWN=Unknown and is unlikely to ever be known

null = no shots fired or all distances between an officer and the subject(s) are known

3.2.4.26 Data Element O26 distances_from_subjects

If shots_fired is "YES" and the distance is known or within a range, then distances_from_subjects is included with the field names: subject_id, distance1 and possibly distance2. The number of subject_id/distance1/distance2 objects should match the value of number_of_shots_fired.

It represents for a specific officer, the distance or distance range between the officer and the subject(s).

Occurrence: Once

Mandatory: Conditional/Optional

Example Construction: "distances_from_subjects": [{"subject_id": 1, "distance1":2, "distance2":4}, {"subject_id": 2, "distance1":3, "distance2":10}, {"subject_id": 3, "distance1":4}]

3.2.4.27 Data Element O27 LEOKA

LEOKA is used to indicate whether or not an officer is a victim of a LEOKA offense

Occurrence: Once

Mandatory: Mandatory

Example Construction: "LEOKA": "YES"

Data Values:

YES=yes

NO=no

PENDING=Pending further investigation

UNKNOWN=Unknown and is unlikely to ever be known

3.2.4.28 Data Element O28 officer_assignment_type

Officer_assignment_type is used when O27 LEOKA: “YES” and is used to indicate the assignment type of the officer.

Occurrence: Once

Mandatory: Mandatory

Example Construction: “officer_assignment_type: “UNIFORM”

Data Values:

UNIFORM=Uniform

PLAIN_CLOTHES=Plain clothes

SPECIAL_ASSIGNMENT=Special assignment

SWAT=SWAT

PENDING=Pending further investigation

UNKNOWN=Unknown and is unlikely to ever be known

null = officer not a victim of LEOKA offense

Example of Use-of-Force Incident with Action of Add and Tennessee Extensions: (Tennessee elements are in red)

```
{
  "Action": "Add",
  "ActionTime": "02/14/2016 12:33:23",
  "Incident":
  {
    "total_number_other_agencies": 1,
    "agency_ori": "TORI01201",
    "agency_case_number": "jdb003",
    "incident_date": "01/09/2016",
    "total_officers_involved": 2,
    "total_number_subjects": 1,
    "total_number_other_agencies": 1,
    "agency_officers_involved": 1,
    "nibrs_incident_number": "123456789012",
    "incident_level": "FELONY",
    "did_officer_approach": "YES",
```

```
“ambushed”:"NO",
“senior_officer_present”:"NO",
“address_1”:"Street address description 1",
“address_2”:"",
“address_city”:"",
“address_state_id”:"PA",
“address_zip”:15445,
“address_latitude”:null,
“address_longitude”:null,
“address_pu_ids":[],
“other_agencies_involved”:
  [{
    “agency_case_number”:"jdb1234",
    “agency_ori”:" TORI01202"
  }],
“reporting_agency_ori”:" TORI01201",
“incident_time_hours”:11,
“incident_time_minutes”:22,
“location_type”:03,
“offense1”:"23H",
“offense2”:"90J",
“offense3”:null,
“initial_contact_id”:"CRIMINAL_SUSPICIOUS_ACTIVITY",
“nibrs_incident_number_pu_ids":["PENDING"],
“offense_pu_ids":["PENDING"],
“total_officers_involved_pu_ids":[],
“total_number_suspects_pu_ids":[],
“agency_officers_involved_pu_ids":[],
“incident_tickler_ids":["INJURY"],
“incident_investigated_by_agency_other_than_primary_agency”:"NO",
“subjects”:
  [{
    “subject_id”:1,
    “age1”:22,
    “age2”:25,
    “age_estimated”:true,
    “armed”:"YES",
    “impairment”:"YES",
    “gender”:"M",
    “resisted”:"YES",
    “impairment_type_ids":["ALCOHOL","MENTAL"],

    “resistance_type_ids":["AGGRESSION","VEHICLE","ESCAPE_FLEE"],

    “injury_type_ids":["OTHER_MAJOR_INJURY","LOSS_OF_TEETH",
      "GUNSHOT"],
    “race_ethnicity_ids":["H","W"],
```

```
    "threat_directed_at":"OFFICER",
    "force_type_ids":["FIREARM"],
    "height1_feet":5,
    "height1_inch":9,
    "height2_feet":5,
    "height2_inch":11,
    "weight_pu_ids":[],
    "height_pu_ids":[],
    "age_pu_ids":[],
  }],
  "officers":
  [{
    "age":29,
    "weight":195,
    "officer_id":1,
    "nibrs_incident_number":"",
    "years_of_service":8,
    "gender":"M",
    "age_pu_ids":[],
    "height_pu_ids":[],
    "weight_pu_ids":[],
    "years_of_service_pu_ids":[],
    "full_part_time":"YES",
    "officer_identifiable":"YES",
    "on_duty":"YES",
    "shots_fired":"YES",
    "number_of_shots_fired": 1
    "distances_from_subjects:
      [{"subject_id": 1, "distance1":2, "distance2":4}]
    "officer_injured":"YES",
    "LEOKA":"YES"
    "officer_assignment_type":"UNIFORM"
    "injury_type_ids":["POSSIBLE_INTERNAL_INJURY",
      "SEVERE_LACERATION"],
    "race_ethnicity_ids":["H","B"],
    "nibrs_incident_number_pu_ids":["PENDING"],
    "height_feet":6,
    "height_inch":0
  ]
}
```



CJIS Division Information Technology

National Use-of-Force Data Collection

**Flat File and Bulk Load
Technical Specification**

Version 2.0

1/19/2017



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1 BACKGROUND

This *National Use-of-Force Data Collection (UoF) Flat File and Bulk Load Technical Specification* has been developed by the Federal Bureau of Investigation (FBI).

Police-involved shootings and use of force have long been topics of national discussion. The opportunity to analyze information concerning use-of-force incidents and to have an informed dialogue is hindered by the lack of nationwide statistics. To address the issue, representatives from major law enforcement organizations have been working in collaboration with the FBI to develop a National Use-of-Force Data Collection.

With a national data collection, data users can view use-of-force incidents involving law enforcement from a nationwide perspective. The goal of the resulting statistics is not to offer insight into individual use-of-force incidents, but to provide an aggregate view of the incidents reported and the officers, subjects, and circumstances surrounding the incidents. The data collected will focus on information that is readily known and can be reported within the first few days after a use-of-force occurrence. Statistical reports will emphasize the collective nature of the data and will not assess whether the officers involved in use-of-force incidents acted lawfully or within the bounds of department policy.

Three types of use-of-force events and information related to each event will be collected. These events include:

- When a fatality occurs connected to use of force by a law enforcement officer.
- When there is serious bodily injury to a person connected to use of force by a law enforcement officer.
- When a firearm is discharged by law enforcement at or in a direction of a person that did not otherwise result in death or serious bodily injury

The definition of *serious bodily injury* will be based, in part, on 18 United States Code (USC) Section 2246 (4), to mean “bodily injury that involves a substantial risk of death, unconsciousness, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.”

2 SERVICE MESSAGES

The flat file service messages are submitted to the FBI using the JSON record format. A service message is composed of a message timestamp, action and either the Use-of-Force Incident or the Zero Report record. Both Incident and Zero Report records are distinct.

The Use-of-Force Incident is used when an agency is reporting or updating a use-of-force incident.

The Zero Report is used when an agency is reporting that no Use-of-Force Incidents occurred for a particular month and year.

The flat file service message requires an Action, Action Time, and a Payload of the appropriate Content Type. These data elements and values will be defined in the service message section for “Incident” and “Zero Report”.

The submission of a new Incident Report or an Update of an Incident Report requires the incident details, officer information and subject information. See Sections 3.2.2, 3.2.3 and 3.2.4

The submission of a Zero Report requires agency ORI and the month and year. See Section 3.2.5.

The Use-of-Force Incident requires a date and time of the incident, the agency case number, and agency ORI. The Use-of-Force Incident requires at least one Officer and one Subject (see Sections 3.2.2 – 3.2.4). The data elements for the incident, officer(s) and subject(s) have values to handle information which is unknown or pending further investigation at time of submission. The data elements for incident details, officer and subject shall be populated with the defined values for each data element.

Each employing law enforcement agency will be responsible for reporting information for its own officers connected to incidents that meet the criteria of the data collection. A reportable use-of-force incident shall meet at a minimum one of the criteria.

The criteria are:

- When a fatality occurs connected to use of force by a law enforcement officer.
- When there is serious bodily injury to a person connected to use of force by a law enforcement officer.
- When a firearm is discharged by law enforcement at or in a direction of a person that did not otherwise result in death or serious bodily injury.

2.1 JSON Data Elements

2.1.1 Incident Reports

An Incident Report meets at a minimum one of the criteria of: When a fatality occurs connected to use of force by a law enforcement officer; When there is serious bodily injury to a person connected to use of force by a law enforcement officer; When a firearm is discharged by law enforcement at or in a direction of a person that did not otherwise result in death or serious bodily injury.

Incident data for Incident Reports with an “Add” action type will be added to the database and be updated with submitted data in the UoF database if the incident already exists. The system uses three data elements within the Incident for comparison against the database to determine if a record already exists. The data elements are agency ORI, incident date and agency case number.

Incidents with a “Remove” action type will be deleted from the system. The remove message requires the three data elements within the Incident for comparison against the database to determine if a record already exists. The data elements are agency ORI, incident date and agency case number. If the record exists, it is functionally deleted from the system. This means that the incident data is marked as deleted but not actually removed from the database. It creates an audit trail of changes made.

- Incident Segment - There are thirty-four (34) data elements within this segment, which help to supply the specifics of an incident. This segment contains the Subject segment and the Officer Segment.
- Subject Segment - There are twenty-five (25) data elements within this segment, which supplies the specific biographic and characteristics on the subject involved in the incident. This segment is provided within the Incident Segment.
- Officer Segment - There are twenty (20) data elements within this segment, which provide biographic and characteristic data on the officer who responded to the incident. This segment is provided within the Incident Segment.

2.1.2 Zero Reports

The Zero Report is used when an agency is reporting that no Use-of-Force incidents occurred for a particular month and year.

A Zero Report with an “Add” action type will be added to the UoF database if the record does not already exist. A Zero Report with a “Remove” action type will cause the system to functionally delete the existing Zero Report from the database. There are two (2) data elements within this segment to supply the specifics of the Zero Report.

2.2 Incident Report Service Message

Each Incident Report will contain three (3) data segments of the following types (Incident, Subject, and Officer). Each segment type consists of a number of data elements. The segments are briefly described and summarized in sections 2.2.1.1, 2.2.1.2 and 2.2.1.3.

The three service message data elements below are mandatory for all submissions.

Data Element 1 – Action

Data Element 2 – ActionTime

Data Element 3 – Payload Content

- Payload Content is the JSON object for an Incident. It will not use a “Payload” identifier, but rather use an “Incident” field identifier to describe the appropriate content.

2.2.1 Incident Flat File Layout (Segments Incident, Subject, Officer)

```
{ "Action": "Add",
  "ActionTime": "02/14/2016 12:33:23",
  "Incident": { "total_number_other_agencies": 1, "agency_ori": "TORI01201",
    "agency_case_number": "jdb003", "incident_date": "01/09/2016",
    "total_officers_involved": 2, "total_number_subjects": 1, "total_number_other_agencies":
    1, "agency_officers_involved": 1, "nibrs_incident_number": "", "did_officer_approach":
    "YES", "ambushed": "NO", "senior_officer_present": "NO", "address_1": "Street address
    description 1", "address_2": "", "address_city": "", "address_state_id": "PA",
    "address_zip": 15445, "address_latitude": null, "address_longitude": null,
    "address_pu_ids": [], "other_agencies_involved": [ { "agency_case_number": "jdb1234",
    "agency_ori": "TORI01202" } ], "reporting_agency_ori": "TORI01201",
    "incident_time_hours": 11, "incident_time_minutes": 22, "location_type": 03, "offense1":
    "23H", "offense2": "90J", "offense3": null, "initial_contact_id": "
    CRIMINAL_SUSPICIOUS_ACTIVITY", "nibrs_incident_number_pu_ids": [
    "PENDING" ], "offense_pu_ids": ["PENDING"], "total_officers_involved_pu_ids": [],
    "total_number_subjects_pu_ids": [], "agency_officers_involved_pu_ids": [],
    "incident_tickler_ids": [ "INJURY" ], "subjects": [ { "subject_id": 1, "age1": "22",
    "age2": 25, "age_estimated": true, "height_estimated": true, "weight1": 155, "weight2":
    null, "weight_estimated": true, "armed": "YES", "impairment": "YES", "gender": "M",
    "resisted": "YES", "impairment_type_ids": [ "ALCOHOL", "MENTAL" ] }
```



```

"resistance_type_ids": [ "AGGRESSION", "VEHICLE", "ESCAPE_FLEE "],
"injury_type_ids": [ "OTHER_MAJOR_INJURY", "LOSS_OF_TEETH", "GUNSHOT"
], "race_ethnicity_ids": [ "H", "W" ], "threat_directed_at": "OFFICER", "force_type_ids":
[ "FIREARM" ], "height1_feet": 5, "height1_inch": 9, "height2_feet": 5, "height2_inch":
11, "weight_pu_ids": [], "height_pu_ids": [], "age_pu_ids": [] } ], "officers": [ { "age": 29,
"weight": 195, "officer_id": 1, "nibrs_incident_number": "", "years_of_service": 8,
"gender": "M", "age_pu_ids": [], "height_pu_ids": [], "weight_pu_ids": [],
"years_of_service_pu_ids": [], "full_part_time": "YES", "officer_identifiable": "YES",
"on_duty": "YES", "shots_fired": "YES", "officer_injured": "YES", "injury_type_ids": [
"POSSIBLE_INTERNAL_INJURY", "SEVERE_LACERATION" ],
"race_ethnicity_ids": [ "H", "B" ], "nibrs_incident_number_pu_ids": [ "PENDING" ],
"height_feet": 6, "height_inch": 0 } ] }
}

```

Figure 2-1: Incident Flat File Layout

2.2.1.1 Incident Segment

The Incident Segment is the master segment and is used to provide the incident information for the Use-of-Force Incident. Also, the Incident Segment contains the subject and officer segments. Data elements that allow multiple entries must have comma's (",") separating each value and be within the beginning and ending bracket and squiggly brackets [{ <value>,<value>,<value>}].

The data elements used in the Incident Segment are:

Data Element I1 – agency_ori

Data Element I2 – agency_case_number

Data Element I3 – incident_date

Data Element I4 – reporting_agency_ori

Data Element I5 – incident_time_hours

Data Element I6 – incident_time_minutes

Data Element I7 – location_type

Data Element I8 – initial_contact_id

Data Element I9 – total_officers_involved

Data Element I10 – other_agencies_involved

- Includes entries containing agency_ori (Data Element I1), and agency_case_number (Data Element I2) for each other agency involved.

Data Element I11 – total_number_other_agencies

Data Element I12 – ambushed

Data Element I13 – did_officer_approach

Data Element I14 – senior_officer_present

Data Element I15 – offense1

- Only required if Data Element I8 is CRIMINAL_SUSPICIOUS_ACTIVITY

Data Element I16 – offense2

- Only required if Data Element I8 is CRIMINAL_SUSPICIOUS_ACTIVITY

Data Element I17 – offense3

- Only required if Data Element I8 is CRIMINAL_SUSPICIOUS_ACTIVITY

Data Element I18 – address_1

Data Element I19 – address_2

Data Element I20 – address_city

Data Element I21 – address_state_id

Data Element I22 – address_zip

Data Element I23 – address_latitude

Data Element I24 – address_longitude

Data Element I25 – nibrs_incident_number

- Only required if Data Element I8 is CRIMINAL_SUSPICIOUS_ACTIVITY

Data Element I26 – nibrs_incident_number_pu_ids

- Only required if Data Element I8 is CRIMINAL_SUSPICIOUS_ACTIVITY
 - Only required if the NIBRS Incident number for the incident is unknown or pending investigation

Data Element I27 – offense_pu_ids

- Only required if offenses committed by subject for incident is unknown or pending investigation

Data Element I28 – total_officers_involved_pu_ids

- Only required if number of officers involved with the incident is unknown or pending investigation

Data Element I29 – total_number_subjects_pu_ids

- Only required if number of subjects involved with the incident is unknown or pending investigation

Data Element I30– agency_officers_involved

- Number must match the number of Officer segments provided

Data Element I31 – address_pu_ids

- Only required if address or lat/long for incident is unknown or pending investigation

Data Element I32 – incident_tickler_ids

Data Element I33 – total_number_subjects

Data Element I34 – agency_officers_involved_pu_ids

2.2.1.2 Subject Segment

The Subject Segment is used to provide biographic and characteristics of the subject(s) at the time of the incident. Data elements that allow multiple entries must have comma's (“,”) separating each value and be within the beginning and ending bracket and squiggly brackets [{"<value>,<value>,<value>}].

The data elements used in the Subject Segment are:

Data Element S1 – subject_id

- This element should be the first data element defined for each Subject

Data Element S2 – race_ethnicity_ids

Data Element S3 - gender

Data Element S4 – age1

- Required for all subjects when age is not unknown or pending investigation

Data Element S5 – age2

- Only required when providing a subject age range (maximum age value)

Data Element S6 – age_estimated

Data Element S7 – age_pu_ids

- Only required if age of subject is unknown or pending investigation

Data Element S8 – height1_feet

Data Element S9 – height1_inch

Data Element S10 – height2_feet

- Only required when providing a subject height range (maximum height feet value)

Data Element S11 – height2_inch

- Only required when providing a subject height range (maximum height inches value)

Data Element S12 – height_pu_ids

- Only required if height of subject is unknown or pending investigation

Data Element S13 – height_estimated

Data Element S14– weight1

Data Element S15 – weight2

- Only required when providing a subject weight range (maximum weight value)

Data Element S16– weight_pu_ids

- Only required if weight of subject is unknown or pending investigation

Data Element S17 – weight_estimated

Data Element S18– impairment

Data Element S19– impairment_type_ids

- Only required if Data Element S18 is “Yes”

Data Element S20– resisted

Data Element S21– resistance_type_ids

- Only required if Data Element S20 is “Yes”

Data Element S22 - threat_directed_at

Data Element S23 – armed

Data Element S24 – force_type_ids

Data Element S25– injury_type_ids

2.2.1.3 Officer Segment

The Officer Segment is used to provide biographic and characteristics of the officer(s) involved at the time of the incident. Data elements that allow multiple entries must have comma’s (“,”) separating each value and be within the beginning and ending bracket and squiggly brackets [{"<value>,<value>,<value>"}].

The data elements used in the Officer segment are:

Data Element O1 – officer_id

- This element should be the first data element defined for each Officer

Data Element O2 – race_ethnicity_ids

- Race and ethnicity is a combined data element. Multiple values can be provided

Data Element O3 – gender

Data Element O4 – age

Data Element O5 – age_pu_ids

Data Element O6 – height_feet

Data Element O7 – height_inch

Data Element O8 – height_pu_ids

- Only required if height of officer is unknown or pending investigation

Data Element O9 - weight

Data Element O10 – weight_pu_ids

- Only required if weight of officer is unknown or pending investigation

Data Element O11 – years_of_service

Data Element O12 – years_of_service_pu_ids

- Only required if years of service for officer is unknown or pending investigation

Data Element O13 – full_part_time

Data Element O14 – officer_identifiable

Data Element O15 – on_duty

Data Element O16 – officer_injured

Data Element O17 – injury_type_ids

- Only required when an officer is injured or killed during the incident

Data Element O18 – nibrs_incident_number

- Only required when an officer is injured or killed during the incident

Data Element O19 – nibrs_incident_number_pu_ids

- Only required when an officer is injured or killed during the incident and the NIBRS report number is unknown or pending investigation

Data Element O20 – shots_fired

- Only required when an officer discharges a firearm

2.3 Zero Report Service Message

Each Zero Report will contain one (1) data segment containing five (5) data elements.

2.3.1 Zero Report Flat File (JSON) Layout

The three (3) service message data elements below are mandatory for all submissions.

Data Element 1 – Action

Data Element 2 – ActionTime

Data Element 3 – Payload Content

- Payload Content is the JSON object for a Zero Report. It will not use a “Payload” identifier, but rather use a “ZeroReport” field identifier to describe the appropriate content.

```
{
  "Action": "Add",
  "ActionTime": "12/16/2016 12:33:23",
  "ZeroReport": { "agency_ori": "TORI01203", "month_year": "11/2016" }
}
```

Figure 2-2: Zero Report Flat File Layout (Add)

2.3.1.1 ZeroReport Segment

The ZeroReport segment is used to provide agencies the mechanism to report when no use-of-force incidents occurred for a particular month and year.

The data elements for ZeroReport are:

Data Element Z1 – agency_ori

Data Element Z2 – month_year

3 DATA ELEMENT DEFINITIONS

The data elements and data values identified in this section represent those required for participating in the UoF program. Contributors must use these data elements and data values to report.

The FBI encourages participating agencies to include additional data elements and values in their own Use-of-Force Reporting systems to satisfy their own informational needs. However, agencies shall report to the FBI only those data elements and data values that are listed in this section.

3.1 Data Elements

Contributors must use a series of established data elements, i.e., data fields, within each segment (Incident, Subject, and Officer) of the Incident Report to describe the details of each component of an incident. Examples of these details include Data Element I2 (agency_case_number), Data Element I3 (incident_date), and Data Element I7 (location_type).

For each data element, reporting agencies should choose the most appropriate data value(s), i.e., specific characteristics or types of the field being reported that have assigned codes. Although some data values require a specific format, most are codes from an approved list, each followed by an equal sign (=) and a description of the data value.

For example, for Data Element I3 (incident_date), the specific format for the data value is MM/DD/YYYY. For Data Element S3 (gender), agencies may enter one of the codes M = Male, F = Female, PENDING = Pending further investigation, or UNKNOWN = Unknown/Not reported to describe the gender of the subject and officer.

3.2 Data Element Descriptions

The data elements identified in the subsequent sections are grouped by the type of data they represent, e.g., incident data, subject data, officer data. Some data elements overlap and are present throughout the various segments.

The data elements are presented within the segments where they can be used. Some data elements are presented in more than one segment.

Each data element has a short description to indicate how and when to use the data element. This description also includes the format and ranges for the data element. Each data element also has the following information defined:

Occurrence: This identifies how many times the data element occurs in a segment or incident.

Mandatory: Some data elements are required in order to have a complete/valid data submission, i.e., they are *mandatory*. Others are *conditional* based on the data values submitted for other data elements. Data elements that are reported at the discretion of the agency submitting the incident are considered *optional*.

Maximum Number of Values: Some array type fields may contain a limited number of values. If specified, the number of values may not exceed this value.

Example Construction: This provides an example of the entry in the JSON file for this data element.

Data Values: This identifies the specific data values that are allowed in completing the data element. There are two types of values (1.) Entered free hand, and (2.) Selected from a list of values (LOV).

Note that the position and order of data element in a JSON record are not significant and are not a requirement, however Subject Id and Officer Id should be the first elements of their applicable segments. Data element names are identified by enclosing it within double quotes followed by a colon.

3.2.1 Flat File Service Message Data Elements

The flat file service message has three data elements. Every message provided must have the values populated.

The flat file service message is constructed with an opening squiggly bracket “{” and closed with a closing squiggly bracket “}”.

Example Construction: {}

3.2.1.1 Data Element 1 Action

Action is used to indicate the action type to occur for the Service Message.

Occurrence: Once

Mandatory: Yes

Example Construction: “Action”: “Add”

Data Values:

Add = indicates a new report or update to an existing report

Remove = indicates an incident report requires deletion

3.2.1.2 Data Element 2 ActionTime

ActionTime is used to indicate the creation date and time for the Service Message. This date must not occur before the Incident date and time.

Occurrence: Once

Mandatory: Yes

Example Construction: “ActionTime”: ”01/15/2017 22:15:01”

The data element values must be constructed in the following format for date and time.

MM/DD/YYYY hh:mm:ss

For example: 01/15/2017 22:15:01

3.2.1.3 Data Element 3 Payload Content

This data element indicates the type of report requiring action in the Use-of-Force system and is the only field in the file which does not include a label.

Occurrence: Once

Mandatory: Yes

Data Values:

Incident: = provided when a Use-of-Force Incident requires action. This action includes new records, updates to records or deletion of records

ZeroReport: = provided when there are no Use-of-Force Incidents to report for a specific month and year.

3.2.2 Incident Segment

The Incident Segment of the Service Message has thirty-four (34) data elements. The Incident Segment also contains the subject and officer segments. The following data elements the contributors enter as free text or from the list of values. They are specific to the incident segment.

The Incident segment is used to provide data for the Use-of-Force Incident.

Occurrence: Once

Mandatory: Yes

Example Construction: "Incident": { },

- The opened and closed squiggly bracket represents a unique incident and its data elements and data values for the incident, subject(s) and officer(s). The Incident data elements and values are defined in the following text.

3.2.2.1 Data Element I1 agency_ori

agency_ori is used to indicate the Incident owning agency Originating Agency Identifier. The ORI must be a valid UCR ORI. The value is an alphanumeric ORI of nine (9) characters in length.

Occurrence: Once

Mandatory: Yes

Example Construction: "agency_ori": "WV3456700"

3.2.2.2 Data Element I2 agency_case_number

agency_case_number is used to indicate the agencies case number for the use-of-force incident. The UoF system supports an alphanumeric value. A hyphen (-) is also allowed in the value. The maximum length supported is twenty characters.

Occurrence: Once

Mandatory: Yes

Example Construction: “agency_case_number”: “casenumber1”

3.2.2.3 Data Element I3 incident_date

incident_date is used to indicate the date the use-of-force incident occurred. The value is a date in the format of MM/DD/YYYY. incident_date must not be more recent than the current date.

Occurrence: Once

Mandatory: Yes

Example Construction: “incident_Date”: “01/15/2017”

3.2.2.4 Data Element I4 reporting_agency_ori

reporting_agency_ori is used to indicate the ORI for the agency reporting the Use-of-Force Incident to the FBI. The ORI must be a valid UCR ORI. The value is an alphanumeric ORI of nine characters in length. If the owning agency is reporting the incident, the reporting_agency_ori should be the same as the agency_ori

Occurrence: Once

Mandatory: Yes

Example Construction: “reporting_agency_ori”: “WV1234500”

3.2.2.5 Data Element I5 incident_time_hours

incident_time_hours is used to indicate the hour of time reflecting the best estimate of when the interaction between law enforcement and the subject occurred. It is in the twenty-four hour clock format. The value is a numeric from 0 – 23.

Occurrence: Once

Mandatory: Yes

Example Construction: “incident_time_hours”: 23

3.2.2.6 Data Element I6 incident_time_minutes

Incident_time_minutes is used to indicate the minute of time reflecting the best estimate of when the interaction between law enforcement and the subject occurred.. The value is a numeric from 0 – 59.

Occurrence: Once

Mandatory: Yes

Example Construction: “incident_time_minutes”: 58

3.2.2.7 Data Element I7 location_type

location_type is used to indicate the type of location/premises where the use-of-force incident took place. Only one location type can be entered.

Occurrence: Once

Mandatory: Yes

Example Construction: "location_type": "01"

Data Values:

- 01 = Air/Bus/Train Terminal
- 02 = Bank/Savings and Loan
- 03 = Bar/Nightclub
- 04 = Church/Synagogue/Temple/Mosque
- 05 = Commercial/Office Building
- 06 = Construction Site
- 07 = Convenience Store
- 08 = Department/Discount Store
- 09 = Drug Store/Doctor's Office/Hospital
- 10 = Field/Woods
- 11 = Government/Public Building
- 12 = Grocery/Supermarket
- 13 = Highway/Road/Alley/Street/Sidewalk
- 14 = Hotel/Motel/Etc.
- 15 = Jail/Prison/Penitentiary/Corrections Facility
- 16 = Lake/Waterway/Beach
- 17 = Liquor Store
- 18 = Parking/Drop Lot/Garage
- 19 = Rental Storage Facility
- 20 = Residence/Home
- 21 = Restaurant

- 23 = Service/Gas Station
- 24 = Specialty Store
- OTHER = Other
- 37 = Abandoned/Condemned Structure
- 38 = Amusement Park
- 39 = Arena/Stadium/Fairgrounds/Coliseum
- 40 = ATM (Automated Teller Machine) Separate from Bank
- 41 = Auto Dealership New/Used
- 42 = Camp/Campground
- 44 = Daycare Facility
- 45 = Dock/Wharf/Freight/Modal Terminal
- 46 = Farm Facility
- 47 = Gambling Facility/Casino/Race Track
- 48 = Industrial Site
- 49 = Military Installation
- 50 = Park/Playground
- 51 = Rest Area
- 52 = School-College/University
- 53 = School-Elementary/Secondary
- 54 = Shelter-Mission/Homeless
- 55 = Shopping Mall

56 = Tribal Lands
 57 = Community Center
 PENDING = Pending further investigation
 UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.8 Data Element I8 initial_contact_id

initial_contact_id is used to indicate the reason behind the initial contact between the Law Enforcement Officer and the subject.

Occurrence: Once

Mandatory: Yes

Example Construction: "initial_contact_id": "COURT_ORDER"

Data Values:

COURT_ORDER = Service of a court order

CRIMINAL_SUSPICIOUS_ACTIVITY = Response to unlawful or suspicious activity

DEMONSTRATION = Mass Demonstration

FOLLOWUP = Follow up investigation

MEDICAL = Medical, mental health, or welfare assistance

OTHER = Other

PENDING = Pending further investigation

ROUTINE_PATROL = Routine patrol other than traffic stop

TRAFFIC_STOP = Traffic Stop

UNKNOWN = Unknown and is unlikely to ever be known

WARRANT = Warrant Service

3.2.2.9 Data Element I9 total_officers_involved

total_officers_involved is used to indicate the total number of officers from all responding agencies who used force. Data value is a numeric with a minimum value of one.

Occurrence: Once

Mandatory: Yes

Example Construction: "total_officers_involved": 3

3.2.2.10 Data Element I10 other_agencies_involved

If total_number_other_agencies (Data Element I11) is greater than zero (0), then other_agencies_involved is included with an array of agency_case_number (Data Element I2), agency_ori (Data Element I1) elements. The number of agency_case_number, agency_ori element records should match the value of total_number_other_agencies.

Occurrence: Once

Mandatory: Yes

Example Construction: “other_agencies_involved”: [{ "agency_case_number": "jdb1234", "agency_ori": "TORI01202" }]

3.2.2.11 Data Element I11 total_number_other_agencies

total_number_other_agencies is used to indicate total number of other responding agencies whose officer(s) used force. Value is an integer from 0-n

Occurrence: Once

Mandatory: Conditional

Example Construction: “total_number_other_agencies”: 1

3.2.2.12 Data Element I12 ambushed

ambushed is used to indicate if the incident involved an ambush of a law enforcement official.

Occurrence: Once

Mandatory: Yes

Example Construction: “ambushed”: “PENDING”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.13 Data Element I13 did_officer_approach

did_officer_approach is used to indicate if the law enforcement official approached the subject

Occurrence: Once

Mandatory: Yes:

Example Construction: “did_officer_approach”: “NO”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.14 Data Element I14 senior_officer_present

senior_officer_present is used to indicate if a supervisor or senior officer acting in a similar capacity was present or consulted prior to when force was used during the incident.

Occurrence: Once

Mandatory: Yes

Example Construction: “senior_officer_present”: “YES”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.15 Data Element I15 offense1

If the use-of-force was in response to report or observation of “unlawful or suspicious activity”, the most serious observed offenses committed by the subject(s) prior to or at the time of the incident are indicated in offense1 (Data Element I15), offense2 (Data Element I16) and offense3 (Data Element I17). The codes used are the offense designations as specified by FBI's Uniform Crime Reporting (UCR) program.

Occurrence: Once

Mandatory: Conditional

Example Construction: “offense1”: “11A”

Data Values:

09A = Homicide Offenses - Murder & Nonnegligent Manslaughter

09B = Homicide Offenses - Negligent Manslaughter

09C = Homicide Offenses - Justifiable Homicide

100 = Kidnapping/Abduction

11A = Sex Offenses - Rape

11B = Sex Offenses - Sodomy

11C = Sex Offenses - Sexual Assault With An Object

11D = Sex Offenses - Fondling

120 = Robbery

13A = Assault Offenses - Aggravated Assault

13B = Assault Offenses - Simple Assault

13C = Assault Offenses - Intimidation

200 = Arson

210 = Extortion/Blackmail

220 = Burglary/Breaking & Entering

23A = Larceny/Theft Offenses - Pocket-picking

23B = Larceny/Theft Offenses - Purse-snatching

23C = Larceny/Theft Offenses - Shoplifting
23D = Larceny/Theft Offenses - Theft From Building
23E = Larceny/Theft Offenses - Theft From Coin-Operated Machine or Device
23F = Larceny/Theft Offenses - Theft From Motor Vehicle
23G = Larceny/Theft Offenses - Theft of Motor Vehicle Parts or Accessories
23H = Larceny/Theft Offenses - All Other Larceny
240 = Motor Vehicle Theft
250 = Counterfeiting/Forgery
26A = Fraud Offenses - False Pretenses/Swindle/Confidence Game
26B = Fraud Offenses - Credit Card/Automated Teller Machine Fraud
26C = Fraud Offenses - Impersonation
26D = Fraud Offenses - Welfare Fraud
26E = Fraud Offenses - Wire Fraud
26F = Fraud Offenses - Identity Theft
26G = Fraud Offenses - Hacking/Computer Invasion
270 = Embezzlement
280 = Stolen Property Offenses
290 = Destruction/Damage/Vandalism of Property
35A = Drug/Narcotic Violations
35B = Drug Equipment Violations
36A = Sex Offenses - Incest
36B = Sex Offenses - Statutory Rape
370 = Pornography/Obscene Material
39A = Gambling Offenses - Betting/Wagering
39B = Gambling Offenses - Operating/Promoting/Assisting Gambling
39C = Gambling Offenses - Gambling Equipment Violation
39D = Gambling Offenses - Sports Tampering
40A = Prostitution Offenses - Prostitution
40B = Prostitution Offenses - Assisting or Promoting Prostitution
40C = Prostitution Offenses - Purchasing Prostitution
510 = Bribery
520 = Weapon Law Violations
64A = Human Trafficking, Commercial Sex Acts

64B = Human Trafficking, Involuntary Servitude

720 = Animal Cruelty

90A = Bad Checks

90B = Curfew/Loitering/Vagrancy Violations

90C = Disorderly Conduct

90D = Driving Under the Influence

90E = Drunkenness

90F = Family Offenses, Nonviolent

90G = Liquor Law Violations

90H = Peeping Tom

90I = Runaway

90J = Trespass of Real Property

90Z = All Other Offenses

3.2.2.16 Data Element I16 offense2

If the use-of-force was in response to report or observation of “unlawful or suspicious activity”, the most serious observed offenses committed by the subject(s) prior to or at the time of the incident are indicated in offense1 (Data Element I15), offense2 (Data Element I16) and offense3 (Data Element I17). The codes used are the offense designations as specified by FBI's Uniform Crime Reporting (UCR) program.

Reference Data Values provided above in Data Element I15 offense1.

Occurrence: Once

Mandatory: Conditional/Optional

Example Construction: “offense2”: “13A”

3.2.2.17 Data Element I17 offense3

If the use-of-force was in response to report or observation of “unlawful or suspicious activity”, the most serious observed offenses committed by the subject(s) prior to or at the time of the incident are indicated in offense1 (Data Element I15), offense2 (Data Element I16) and offense3 (Data Element I17). The codes used are the offense designations as specified by FBI's Uniform Crime Reporting (UCR) program.

Reference Data Values provided above in Data Element I15 offense 1.

Occurrence: Once

Mandatory: Conditional/Optional

Example Construction: “offense3”: “120”

3.2.2.18 Data Element I18 address_1

address_1 is used to provide the street address of the use-of-force incident. It is a text string. Allowable special characters are comma, period, number sign, ampersand, apostrophe, space and hyphen (,.#&' -).

Occurrence: Once

Mandatory: Conditional

Example Construction: “address_1”: “123 Main Street NE”

3.2.2.19 Data Element I19 address_2

address_2 is an optional data element. It would be used when capturing additional address information for the incident. It is a text string. Allowable special characters are comma, period, number sign, ampersand, apostrophe, space and hyphen (,.#&' -).

Occurrence: Once

Mandatory: Optional

Example Construction: “address_2”: “Building 3 Apt 2”

3.2.2.20 Data Element I20 address_city

address_city is used to report the city where the incident occurred. It is a text string.

Occurrence: Once

Mandatory: Conditional

Example Construction: “address_city”: “Mytown”

3.2.2.21 Data Element I21 address_state_id

address_state_id is used to report the State where the incident occurred. Allowable special characters are comma, period, number sign, ampersand, apostrophe, space and hyphen (,.#&' -).

Occurrence: Once

Mandatory: Conditional

Example Construction: “address_state”: “AK”

Data Values:

AA = Armed Forces Americas (except Canada)

AE = Armed Forces Africa, Canada, Europe, Middle East

AK = Alaska

AL = Alabama

AP = Armed Forces Pacific

AR = Arkansas

AS = AMERICAN SAMOA

AZ = Arizona
CA = California
CO = Colorado
CT = Connecticut
DC = District of Columbia
DE = Delaware
FL = Florida
FM = FEDERATED STATES OF MICRONESIA
GA = Georgia
GU = Guam
HI = Hawaii
IA = Iowa
ID = Idaho
IL = Illinois
IN = Indiana
KS = Kansas
KY = Kentucky
LA = Louisiana
MA = Massachusetts
MD = Maryland
ME = Maine
MH = MARSHALL ISLANDS
MI = Michigan
MN = Minnesota
MO = Missouri
MP = NORTHERN MARIANA ISLANDS
MS = Mississippi
MT = Montana
NC = North Carolina
ND = North Dakota
NE = Nebraska
NH = New Hampshire
NJ = New Jersey

NM = New Mexico

NV = Nevada

NY = New York

OH = Ohio

OK = Oklahoma

OR = Oregon

PA = Pennsylvania

PR = PUERTO RICO

PW = PALAU

RI = Rhode Island

SC = South Carolina

SD = South Dakota

TN = Tennessee

TX = Texas

UT = Utah

VA = Virginia

VI = Virgin Islands

VT = Vermont

WA = Washington

WI = Wisconsin

WV = West Virginia

WY = Wyoming

3.2.2.22 Data Element I22 address_zip

address_zip is used to report the zip code of where the incident occurred. The data element is a numeric of five digits in length.

Occurrence: Once

Mandatory: Conditional

Example Construction: “address_zip”: 12345

3.2.2.23 Data Element I23 address_latitude

address_latitude is used to report the latitude in the NAD83 coordinate system of the address where the incident occurred. The data element is a decimal with 4 places after the decimal point. It can start with an optional negative sign and have 1 to 3 values before the decimal point.

Occurrence: Once

Mandatory: Optional

Example Construction: “address_latitude”: 47.6595

3.2.2.24 Data Element I24 address_longitude

address_longitude is used to report the longitude in the NAD83 coordinate system of the address where the incident occurred. The data element is a decimal with 4 places after the decimal point. It can start with an optional negative sign and have 1 to 3 values before the decimal point.

Occurrence: Once

Mandatory: Optional

Example Construction: “address_longitude”: -122.3341

3.2.2.25 Data Element I25 nibrs_incident_number

nibrs_incident_number is the NIBRS incident associated to the UCR Offense Codes provided in Data Elements I15, I16 and I17.

Occurrence: Once

Mandatory: Conditional

Example Construction: “nibrs_incident_number”: “myagencycase1”

3.2.2.26 Data Element I26 nibrs_incident_number_pu_ids

nibrs_incident_number_pu_ids is used to indicate the NIBRS incident number for the incident is pending or unknown. This data element is provided when a NIBRS Offense code is provided (Data Element I15, I16, I17 NIBRS Offense) and the NIBRS incident is pending or unknown.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “nibrs_incident_number_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown/Not reported

3.2.2.27 Data Element I27 offense_pu_ids

offense_pu_ids is used to indicate the NIBRS Offenses for the incident is Pending or Unknown.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “offense_pu_ids”: [“UNKNOWN”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown/Not Reported

3.2.2.28 Data Element I28 total_officers_involved_pu_ids

total_officers_involved_pu_s is used to indicate when the number of officers for the incident is Pending or Unknown.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “total_officers_involved_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.29 Data Element I29 total_number_subjects_pu_ids

total_number_subjects_pu_ids is used to indicate when the number of subjects for the incident is Pending or Unknown.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “total_number_subjects_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.30 Data Element I30 agency_officers_involved

Agency_officers_involved is used to indicate the number of officers from your agency who actually applied force during the incident. The value is an integer with a minimum value of one.

Occurrence: Once

Mandatory: Yes

Example Construction: “agency_officers_involved”: 1

3.2.2.31 Data Element I31 address_pu_ids

address_pu_ids is used to indicate when the location for the incident is Pending or unknown.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “address_pu_ids”: [“UNKNOWN”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.2.32 Data Element I32 incident_tickler_ids

Incident_tickler_ids is used to indicate if the incident resulted in a death or serious bodily injury due to law enforcement use-of-force, or if there was a discharge of a firearm by a law enforcement officer at or in the direction of a person. At least one Incident Tickler should be provided, but the system supports up to three unique Incident Tickler values. The number of subject segments must be equal to or greater than the number of incident tickler ids provided.

Occurrence: Once

Mandatory: Yes

Example Construction: “incident_tickler_ids”: “DEATH”

Data Values:

DEATH = The death of a person due to law enforcement use-of-force.

INJURY = The serious bodily injury of a person due to law enforcement use-of-force.

DISCHARGE = The discharge of a firearm by law enforcement at or in the direct of a person that did not otherwise result in death or serious bodily injury.

3.2.2.33 Data Element I33 total_number_subjects

total_number_subjects is used to indicate the total number of subjects that died or received serious bodily injury as a result of a law enforcement use-of-force, or, in the absence of death or serious bodily injury, received the discharge of a firearm at or in their direction. Data value is a numeric with a minimum value of one.

Occurrence: Once

Mandatory: Yes

Example Construction: “total_number_subjects”: 3

3.2.2.34 Data Element I34 agency_officers_involved_pu_ids

Agency_officers_involved_pu_ids is used to indicate when the number of officers from your agency who actually applied force during the time of the incident is pending or unknown.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “agency_officers_involved_pu_ids”: [“UNKNOWN”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3 Subject Segment

The Subject Segment of the Service Message has twenty-five (25) data elements. The following data elements the contributors enter as free text or from the list of values. They are specific to the incident segment.

The subject segment is used to provide the subject(s) of the Use-of-Force Incident.

Occurrence: Once

Mandatory: Yes

Example Construction: "subjects": [{ }, { }, { }],

- Each opened and closed squiggly bracket represents a unique subject. The data elements and data values for the subject are defined in the following text.

3.2.3.1 Data Element S1 subject_id

subject_id is used to track individual subjects for an incident. subject_id is a digit and should be applied sequentially starting with 1 for the first subject. subject_id should remain consistent for each subject when re-submitting an incident for update.

Occurrence: Once

Mandatory: Yes

Example Construction: "subject_id": 1

3.2.3.2 Data Element S2 race_ethnicity_ids

race_ethnicity_ids is used to indicate the race and ethnicity of the subject. Multiple values may be provided in the data element.

Occurrence: Once

Mandatory: Yes

Example Construction: "race_ethnicity_ids": ["H","B","W"]

Data Values:

H = Hispanic or Latino

A = Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

B = Black or African-American: A person having origins in any of the black racial groups of Africa.

I = American Indian or Alaskan Native: A person having origins in any of the original peoples of the Americas and maintaining cultural identification through tribal affiliations or community recognition.

P = Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. The term "Native Hawaiian" does not

include individuals who are native to the State of Hawaii by virtue of being born there. However, the following Pacific Islander groups are included: Carolinian, Fijian, Kosraean, Melanesian, Micronesian, Northern Mariana Islander, Palauan, Papua New Guinean, Ponapean (Pohnpelan), Polynesian, Solomon Islander, Tahitian, Tarawa Islander, Tokelauan, Tongan, Trukese (Chuukese), and Yapese.

W = White: A person having origins in any of the original peoples of Europe, North Africa, or Middle East.

PENDING = Pending further investigation

UNKNOWN = Unknown/Not Reported

3.2.3.3 Data Element S3 gender

gender is used to indicate the gender of the subject.

Occurrence: Once

Mandatory: Yes

Example Construction: “gender”: “M”

Data values:

F = Female

M = Male

PENDING = Pending Further Investigation

UNKNOWN = Unknown/Not Reported

3.2.3.4 Data Element S4 age1

age1 is used to indicate the age of the subject or the minimum boundary for an estimate of the subject’s age.

Occurrence: Once

Mandatory: Conditional

Example Construction: “age1”: “50”

Data Values:

NN = Under 24 Hours

NB = 1–6 Days Old

BB = 7–364 Days Old

01 – 98 = Years Old

99 = Over 98 Years Old

3.2.3.5 Data Element S5 age2

age2 is used to indicate the subject age maximum bound for the subjects age. age2 is an integer. age2 if provided must be greater than age1.

Occurrence: Once

Mandatory: Optional

Example Construction: “age2”: 60

3.2.3.6 Data Element S6 age_estimated

age_estimated is used to indicate the age of the subject is an estimate. The age_estimated can be provided on a single value provided in age1.

Occurrence: Once

Mandatory: Optional

Example Construction: “age_estimated”: true

Data Values:

true = Age is an estimate

false = Age is not an estimate

3.2.3.7 Data Element S7 age_pu_ids

age_pu_ids is used to indicate the age of the subject is pending further investigation or unknown. If data element ‘age1’ or ‘age2’ is populated, do not provide data in age_pu_ids.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “age_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.8 Data Element S8 height1_feet

Subject height is collected in two parts; feet and inches. height1_feet is used to provide the feet value for the subject. height1_feet is used either as the exact height or minimum boundary for an estimated height feet of the subject. height1_feet is an integer from 0-9.

Occurrence: Once

Mandatory: Conditional

Example Construction: “height1_feet”: 5

3.2.3.9 Data Element S9 height1_inch

Subject height is collected in two parts; feet and inches. height1_inch is used to provide the inches value for the subject. height1_inch is used either as the exact height or minimum boundary for estimating the height inches of the subject. height1_inch is an integer from 0-11.

Occurrence: Once

Mandatory: Conditional

Example Construction: “height1_inch”: 11

3.2.3.10 Data Element S10 height2_feet

Subject height can be entered as a range. Height 2 is collected in two parts; feet and inches. height2_feet is used to provide the upper boundary feet value for an estimated height of the subject. height2_feet is an integer from 0-9. . If data element ‘height1_feet’ and ‘height1_inch’ are populated, do not provide data in height2_feet.

Occurrence: Once

Mandatory: Optional

Example Construction: “height2_feet”:6

3.2.3.11 Data Element S11 height2_inch

Subject height can be entered as a range. Subject height 2 is collected in two parts; feet and inches. height2_inch is used to provide the upper boundary inches value for an estimated height of the subject. height2_inch can be an integer from 0-11. If data element ‘height1_feet’ and ‘height1_inch’ are populated, do not provide data in height2_inch.

Occurrence: Once

Mandatory: Optional

Example Construction: “height2_inch”:3

3.2.3.12 Data Element S12 height_pu_ids

height_pu_ids is used to indicate the height of the subject is pending further investigation or unknown. If data element ‘height1_feet’ and ‘height1_inch’ are populated, do not provide data in height_pu_ids.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “height_pu_ids”: [“UNKNOWN”]

Data Values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.13 Data Element S13 height_estimated

height_estimated is used to indicate the height of the subject is an estimate. The height_estimated can be provided on a single value provided in height1_feet and height1_inch.

Occurrence: Once

Mandatory: Optional

Example Construction: “height_estimated”: true

Data Values:

true = Height is an estimate

false = Height is not an estimate

3.2.3.14 Data Element S14 weight1

weight1 is used to indicate the weight of the subject in pounds or the minimum boundary of an estimate of the weight of the subject. weight1 is an integer.

Occurrence: Once

Mandatory: Conditional

Example Construction: “weight1”: 160

3.2.3.15 Data Element S15 weight2

Weight2 is used to indicate the maximum boundary of an estimate of the weight of the subject in pounds. weight2 is an integer. If data element ‘weight1’ is populated, do not provide data in weight2.

Occurrence: Once

Mandatory: Optional

Example Construction: “weight2”: 170

3.2.3.16 Data Element S16 weight_pu_ids

weight_pu_ids is used to indicate the weight of the subject is pending further investigation or is unknown. If data element ‘weight1’ is populated, do not provide data in weight_pu_ids.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “weight_pu_ids” : [“UNKNOWN”]

Data values:

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.17 Data Element S17 weight_estimated

weight_estimated is used to indicate the weight of the subject is an estimate. The weight_estimated can be provided on a single value provided in weight1.

Occurrence: Once

Mandatory: Optional

Example Construction: “weight_estimated”: true

Data Values:

true = Weight is an estimate

false = Weight is not an estimate

3.2.3.18 Data Element S18 impairment

impairment is used to indicate if the Law Enforcement Officer felt the subject had an apparent or known impairment in mental or physical condition.

Occurrence: Once

Mandatory: Yes

Example Construction: "impairment": "YES"

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.19 Data Element S19 impairment_type_ids

impairment_type_ids is used to indicate the impairment type of the subject at time of incident.

Occurrence: Once

Mandatory: Conditional

Example Construction: "impairment_type_ids": ["Alcohol","Drugs"]

Data Values:

Alcohol = Alcohol impairment

Drugs = Drug Impairment

Mental = Mental health condition

Pending = Pending further investigation

Unknown = Unknown and is unlikely to ever be known

3.2.3.20 Data Element S20 resisted

resisted is used to indicate if the subject resisted during the incident.

Occurrence: Once

Mandatory: Yes

Example Construction: "resisted": "PENDING"

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.21 Data Element S21 resistance_type_ids

resistance_type_ids is used to indicate the resistance used by the subject during the incident.

Occurrence: Once

Mandatory: Conditional

Example Construction: “resistance_type_ids”: [“FIREARM”, ”ESCAPE_FLEE”]

Data Values:

BARRICADE = Barricading self

CHEMICAL = Using a chemical agent (acid, gasoline, pepper or OC (oleoresin capsicum) spray, etc.) against an officer or another

EDGE_WEAPON = Using an edged weapon against an officer or another

ELECTRONIC = Using an electronic control weapon against an officer or another

ESCAPE_FLEE = Attempt to escape/flee from custody

FIREARM = Using a firearm against an officer or another

PHYSICAL = Using hands/fists/feet against an officer or another

DISPLAY_WEAPON = Displaying a weapon at an officer or another

BODY_FLUIDS = Intentionally spitting or bleeding on an officer

THROWING = Throwing an article or object at an officer

NONCOMPLIANCE = Failing to comply to verbal commands

NONE = None

PASSIVE_RESISTANCE = Other types of passive resistance

PENDING = Pending further investigation

RESISTED = Resisted being handcuffed or arrested

UNKNOWN = Unknown and is unlikely to ever be known

VERBAL = Making verbal threats

VEHICLE = Directing a vehicle at an officer or another

3.2.3.22 Data Element S22 threat_directed_at

threat_directed_at is used to indicate who the threat by the subject(s) was perceived by the officer(s) to be directed to, the officer or to another party.

Occurrence: Once

Mandatory: Yes

Example Construction: “threat_directed_at”: “BOTH”

Data Values:

ANOTHER = Another party

BOTH = Both the officer and others

OFFICER = Officer

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.23 Data Element S23 armed

Armed is used to indicate if the law enforcement official felt the subject was armed during the incident with a weapon (other than hands, fists, and feet).

Occurrence: Once

Mandatory: Yes

Example Construction: “armed”: “YES”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.24 Data Element S24 force_type_ids

force_type_ids is used to indicate the type of force used by the officer(s) on the subject during the incident. Multiple values can be provided within the data element.

Occurrence: Once

Mandatory: Yes

Example Construction: “force_type”: [“BATON”, “CANINE”]

Data Values:

BATON = Baton

BLUNT_OBJECT = Blunt instrument/Flashlight

CANINE = Canine

CHEMICAL = Chemical agent/Pepper or OC (oleoresin capsicum) spray

ELECTRONIC = Electronic control weapon (Taser®)

EXPLOSIVE = Explosive device

FIREARM = Firearm

OTHER = Other

PENDING = Pending further investigation

PHYSICAL = Hands-fists-feet

PROJECTILE = Impact projectile

UNKNOWN = Unknown and is unlikely to ever be known

3.2.3.25 Data Element S25 injury_type_ids

injury_type_ids is used to indicate the type of injuries sustained by the subject.. Multiple values can be provided within the data element.

Occurrence: Once

Mandatory: Yes

Example Construction: "injury_type_ids": ["GUNSHOT","LOSS_OF_TEETH"]

Data Values:

APPARENT_BROKEN_BONES = Apparent Broken Bones

CANINE = Canine bite

CARDIAC = Possible cardiac event

DEATH = Death

GUNSHOT = Gunshot Wound

LOSS_OF_TEETH = Loss of Teeth

LOSS_OF_BODYPARTS = Loss or partial loss of finger, toe, arm, leg, etc.

NONE = None

OTHER_MAJOR_INJURY = Other Major Injury

PENDING = Pending further investigation

POSSIBLE_INTERNAL_INJURY = Possible Internal Injury

SEVERE_LACERATION = Severe laceration/Puncture wound

UNCONSCIOUSNESS = Unconsciousness

UNKNOWN = Unknown and is unlikely to ever be known

3.2.4 Officers Segment

The Officer Segment of the Service Message has twenty (20) data elements. The following data elements the contributors enter as free text or from the list of values. They are specific to the officer segment.

The officer segment is used to provide the officer(s) data for the Use-of-Force Incident.

Occurrence: Once

Mandatory: Yes

Example Construction: "officers": [{ }, { }, { }],

• Each opened and closed squiggly bracket represents a unique officer. The data elements and data values for the officer are defined in the following text.

3.2.4.1 Data Element O1 officer_id

officer_id is used to track individual officers for an incident. officer_id is a digit and should be applied sequentially starting with 1 for the first officer. officer_id should remain consistent for each officer when re-submitting an incident for update.

Occurrence: Once

Mandatory: Yes

Example Construction: "officer_id": 1

3.2.4.2 Data Element O2 race_ethnicity_ids

Race_ethnicity_ids is used to indicate the race and ethnicity of the law enforcement officer. Multiple values may be provided.

Occurrence: Once

Mandatory: Yes

Example Construction: "race_ethnicity_ids": ["H","B","W"]

Data Values:

H = Hispanic or Latino

A = Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

B = Black or African-American: A person having origins in any of the black racial groups of Africa.

I = American Indian or Alaskan Native: A person having origins in any of the original peoples of the Americas and maintaining cultural identification through tribal affiliations or community recognition.

P = Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. The term "Native Hawaiian" does not include individuals who are native to the State of Hawaii by virtue of being born there. However, the following Pacific Islander groups are included: Carolinian, Fijian, Kosraean, Melanesian, Micronesian, Northern Mariana Islander, Palauan, Papua New Guinean, Ponapean (Pohnpelan), Polynesian, Solomon Islander, Tahitian, Tarawa Islander, Tokelauan, Tongan, Trukese (Chuukese), and Yapese.

W = White: A person having origins in any of the original peoples of Europe, North Africa, or Middle East.

PENDING = Pending Further investigation

UNKNOWN = Unknown/Not Reported

3.2.4.3 Data Element O3 gender

Gender is used to indicate the gender of the law enforcement officer.

Occurrence: Once

Mandatory: Yes

Example Construction: “gender”: “M”

Data values:

F = Female

M = Male

PENDING = Pending further investigation

UNKNOWN = Unknown

3.2.4.4 Data Element O4 age

Age is used to indicate the age of the officer. The data value for age is an integer and should be the exact age of the officer. If age is populated, do not provide data in data element age_pu_ids.

Age has a minimum value of 18 and a maximum value of 99

Occurrence: Once

Mandatory: Conditional

Example Construction: “age”: 27

3.2.4.5 Data Element O5 age_pu_ids

Age_pu_ids is used to indicate the age of the officer is pending further investigation. If data element ‘age’ is populated, do not provide data in age_pu_ids.

Occurrence: Once

Mandatory: Conditional:

Maximum Number of Values: 1

Example Construction: “age_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

3.2.4.6 Data Element O6 height_feet

Officer height is collected in two parts; feet and inches. Height_feet is used to provide the feet value for the officer. height_feet is an integer from 0-9.

Occurrence: Once

Mandatory: Conditional

Example Construction: “height_feet”: 6

3.2.4.7 Data Element O7 height_inch

Officer height is collected in two parts; feet and inches. Height_inch is used to provide the inches value for the officer. height_inch is an integer from 0-11.

Occurrence: Once

Mandatory: Conditional

Example Construction: “height_inch”: 3

3.2.4.8 Data Element O8 height_pu_ids

height_pu_ids is used to indicate the height of the officer is pending further investigation. If data element ‘height_feet’ and/or ‘height_inch’ are populated, do not provide data in height_pu_ids.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “height_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

3.2.4.9 Data Element O9 weight

weight is used to indicate the weight of the officer. The data value for weight is an integer and should be the exact weight. If weight is populated, do not provide data in data element weight_pu_ids.

Occurrence: Once

Mandatory: Conditional

Example Construction: “weight”: 178

3.2.4.10 Data Element O10 weight_pu_ids

weight_pu_ids is used to indicate the weight of the officer is pending further investigation. If data element ‘weight’ is populated, do not provide data in weight_pu_ids.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “weight_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

3.2.4.11 Data Element O11 years_of_service

years_of_service is used to indicate the years of service the officer has as a law enforcement officer. years_of_service is an integer. If data element ‘years_of_service’ is populated, do not provide data in years_of_Service_pu_ids.

Occurrence: Once

Mandatory: Conditional

Example Construction: “years_of_Service”: 7

3.2.4.12 Data Element O12 years_of_service_pu_ids

years_of_service is used to indicate the years of service of the officer is pending further investigation. If data element ‘years_of_service’ is populated, do not provide data in years_of_Service_pu_ids.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: “years_of_service_pu_ids”: [“PENDING”]

Data values:

PENDING = Pending further investigation

3.2.4.13 Data Element O13 full_part_time

full_part_time is used to indicate if officer is employed full or part time.

Occurrence: Once

Mandatory: Yes

Example Construction: “full_part_time”: “NO”

Data values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.4.14 Data Element O14 officer_identifiable

officer_identifiable is used to indicate if the officer was readily identifiable as an officer during the incident.

Occurrence: Once

Mandatory: Yes

Example Construction: “officer_identifiable”: “YES”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.4.15 Data Element O15 on_duty

on_duty is used to indicate if the officer was on duty at time of incident.

Occurrence: Once

Mandatory: Yes

Example Construction: “on_duty”: “YES”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.4.16 Data Element O16 officer_injured

officer_injured is used to indicate if the officer was on injured during the incident.

Occurrence: Once

Mandatory: Yes

Example Construction: “officer_injured”: “YES”

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.4.17 Data Element O17 injury_type_ids

injury_type_ids is used to indicate injuries incurred by officer during the incident. Multiple values can be provided. Data is completed if officer_injures has a value of ‘YES’.

Occurrence: Once

Mandatory: Conditional

Example Construction: “injury_type_ids”: [”APPARENT_BROKEN_BONES”,”GUNSHOT”]

Data Values:

APPARENT_BROKEN_BONES = Apparent Broken Bones

CANINE = Canine bite

DEATH = Death

GUNSHOT = Gunshot Wound

LOSS_OF_TEETH = Loss of Teeth

LOSS_OF_BODYPARTS = Loss or partial loss of finger, toe, arm, leg, etc.

OTHER_MAJOR_INJURY = Other Major Injury

PENDING = Pending further investigation

POSSIBLE_INTERNAL_INJURY = Possible Internal Injury

SEVERE_LACERATION = Severe laceration/Puncture wound

UNCONSCIOUSNESS = Unconsciousness

UNKNOWN = Unknown and is unlikely to ever be known

3.2.4.18 Data Element O18 nibrs_incident_number

nibrs_incident_number is used when an officer incurs injuries during the incident. The NIBRS (or local) incident number relating to the report detailing the assault or homicide of the law enforcement officer. An alphanumeric value is supported with a maximum length of twenty characters.

Occurrence: Once

Mandatory: Conditional

Example Construction: "nibrs_incident_number": "nibrsreport123"

3.2.4.19 Data Element O19 nibrs_incident_number_pu_ids

nibrs_incident_number_pu_ids is used when an officer incurs injuries during the incident and the NIBRS incident number relating to the report detailing the assault or homicide of the law enforcement officer is pending further investigation, unknown or not reported.

Occurrence: Once

Mandatory: Conditional

Maximum Number of Values: 1

Example Construction: "nibrs_incident_number_pu_ids": ["PENDING"]

Data Values:

PENDING = Pending further investigation

UNKNOWN = Unknown/Not reported

3.2.4.20 Data Element O20 shots_fired

shots_fired is used to indicate a law enforcement officer fired shots during the incident.

Occurrence: Once

Mandatory: YES

Example Construction: "shots_fired": "YES"

Data Values:

YES = Yes

NO = No

PENDING = Pending further investigation

UNKNOWN = Unknown and is unlikely to ever be known

3.2.5 ZeroReport Segment

The ZeroReport Segment of the Service Message has two (2) data elements. The following data elements the contributors enter as free text. They are specific to the ZeroReport segment.

The ZeroReport segment is used to report when no use-of-force incidents occurred for a month and year.

Occurrence: Once

Mandatory: Yes

Example Construction: "ZeroReport": { }

- The opened and closed squiggly bracket represents a unique zero report and its data elements and data values. The ZeroReport data elements and values are defined in the following text.

3.2.5.1 Data Element Z1 agency_ori

agency_ori is used to indicate the law enforcement agency with no use-of-force incidents to report. The ORI must be a valid UCR ORI. The value is an alphanumeric ORI of nine characters in length.

Occurrence: Once

Mandatory: Yes

Example Construction: "agency_ori": "WV1234500"

3.2.5.2 Data Element Z2 month_year

month_year is used to indicate the month and year when no use-of-force incidents occurred.

Occurrence: Once

Mandatory: Yes

Example Construction: "month_year": "11/2016"

Appendix A: SAMPLE FILES

This section provides examples of the Use-of-Force Incident and Zero Report for submission.

A. Use-of-Force Incident with Action of Add.

```
{
  "Action": "Add",
  "ActionTime": "02/14/2016 12:33:23",
  "Incident": {
    "agency_ori": "TORI01201",
    "agency_case_number": "jdb003",
    "incident_date": "01/09/2016",
    "total_officers_involved": 2,
    "total_number_subjects": 1,
    "total_number_other_agencies": 1,
    "agency_officers_involved": 1,
    "nibrs_incident_number": "",
    "did_officer_approach": "YES",
    "ambushed": "NO",
    "senior_officer_present": "NO",
    "address_1": "Street address description 1",
    "address_2": "",
    "address_city": "",
    "address_state_id": "PA",
    "address_zip": 15445,
    "address_latitude": null,
    "address_longitude": null,
    "address_pu_ids": [],
    "other_agencies_involved": [{
      "agency_case_number": "jdb1234",
      "agency_ori": "TORI01202"
    }],
    "reporting_agency_ori": "TORI01201",
    "incident_time_hours": 11,
    "incident_time_minutes": 22,
    "location_type": "03",
    "offense1": "23H",
    "offense2": "90J",
    "offense3": null,
    "initial_contact_id": "CRIMINAL_SUSPICIOUS_ACTIVITY",
    "nibrs_incident_number_pu_ids": ["PENDING"],
    "offense_pu_ids": ["PENDING"],
    "total_officers_involved_pu_ids": [],
    "total_number_subjects_pu_ids": []
  }
}
```

```

"agency_officers_involved_pu_ids": [],
"incident_tickler_ids": ["INJURY"],
"subjects": [{
  "subject_id": 1,
  "age1": "22",
  "age2": 25,
  "age_estimated": true,
  "height_estimated": true,
  "weight1": 155,
  "weight2": null,
  "weight_estimated": true,
  "armed": "YES",
  "impairment": "YES",
  "gender": "M",
  "resisted": "YES",
  "impairment_type_ids": ["ALCOHOL", "MENTAL"],
  "resistance_type_ids": ["BARRICADE", "VEHICLE", "ESCAPE_FLEE"],
  "injury_type_ids": ["OTHER_MAJOR_INJURY", "LOSS_OF_TEETH", "GUNSHOT"],
  "race_ethnicity_ids": ["H", "W"],
  "threat_directed_at": "OFFICER",
  "force_type_ids": ["FIREARM"],
  "height1_feet": 5,
  "height1_inch": 9,
  "height2_feet": 5,
  "height2_inch": 11,
  "weight_pu_ids": [],
  "height_pu_ids": [],
  "age_pu_ids": []
}],
"officers": [{
  "age": 29,
  "weight": 195,
  "officer_id": 1,
  "nibrs_incident_number": "",
  "years_of_service": 8,
  "gender": "M",
  "age_pu_ids": [],
  "height_pu_ids": [],
  "weight_pu_ids": [],
  "years_of_service_pu_ids": [],
  "full_part_time": "YES",
  "officer_identifiable": "YES",
  "on_duty": "YES",
  "shots_fired": "YES",
  "officer_injured": "YES",
  "injury_type_ids": ["POSSIBLE_INTERNAL_INJURY", "SEVERE_LACERATION"],
  "race_ethnicity_ids": ["H", "B"],
  "nibrs_incident_number_pu_ids": ["PENDING"],

```

```

    "height_feet": 6,
    "height_inch": 0
  }}
}
}

```

B. Use-of-Force Incident with Action of Add for report with Pending values.

```

{
  "Action": "Add",
  "ActionTime": "02/14/2016 12:33:23",
  "Incident": {
    "agency_ori": "TORI01201",
    "agency_case_number": "jdb003",
    "incident_date": "01/09/2016",
    "total_officers_involved": 2,
    "total_number_subjects": 1,
    "total_number_other_agencies": 1,
    "agency_officers_involved": 1,
    "nibrs_incident_number": "",
    "did_officer_approach": "PENDING",
    "ambushed": "UNKNOWN",
    "senior_officer_present": "PENDING",
    "address_1": "Street address description 1",
    "address_2": "",
    "address_city": "",
    "address_state_id": "PA",
    "address_zip": 15445,
    "address_latitude": null,
    "address_longitude": null,
    "address_pu_ids": [],
    "reporting_agency_ori": "TORI01201",
    "incident_time_hours": 11,
    "incident_time_minutes": 22,
    "location_type": "UNKNOWN",
    "offense1": "",
    "offense2": "",
    "offense3": "",
    "initial_contact_id": "CRIMINAL_SUSPICIOUS_ACTIVITY",
    "nibrs_incident_number_pu_ids": ["PENDING"],
    "offense_pu_ids": ["PENDING"],
    "total_officers_involved_pu_ids": [],
    "total_number_subjects_pu_ids": [],
    "agency_officers_involved_pu_ids": [],
    "incident_tickler_ids": ["INJURY"],
    "other_agencies_involved": [{
      "agency_case_number": "jdb1234",

```



```

    "agency_ori": "TORI01202"
  }},
  "subjects": [{
    "subject_id": 1,
    "age1": "",
    "age2": "",
    "age_estimated": false,
    "height_estimated": false,
    "weight1": "",
    "weight2": "",
    "weight_estimated": false,
    "armed": "PENDING",
    "impairment": "YES",
    "gender": "M",
    "resisted": "YES",
    "impairment_type_ids": ["PENDING"],
    "resistance_type_ids": ["UNKNOWN"],
    "injury_type_ids": ["UNKNOWN"],
    "race_ethnicity_ids": ["PENDING"],
    "threat_directed_at": "PENDING",
    "force_type_ids": ["UNKNOWN"],
    "height1_feet": "",
    "height1_inch": "",
    "height2_feet": "",
    "height2_inch": "",
    "weight_pu_ids": ["PENDING"],
    "height_pu_ids": ["PENDING"],
    "age_pu_ids": ["PENDING"]
  }},
  "officers": [{
    "age": "",
    "weight": "",
    "officer_id": 1,
    "nibrs_incident_number": "",
    "years_of_service": "",
    "gender": "PENDING",
    "age_pu_ids": ["PENDING"],
    "height_pu_ids": ["PENDING"],
    "weight_pu_ids": ["PENDING"],
    "years_of_service_pu_ids": ["PENDING"],
    "full_part_time": "PENDING",
    "officer_identifiable": "UNKNOWN",
    "on_duty": "PENDING",
    "shots_fired": "PENDING",
    "officer_injured": "PENDING",
    "injury_type_ids": [],
    "race_ethnicity_ids": ["W"],
    "nibrs_incident_number_pu_ids": [],

```

```

    "height_feet": "",
    "height_inch": ""
  }}
}
}

```

C. Use-of-Force Incident with Action of Remove

```

{
  "Action": "Remove",
  "ActionTime": "03/16/2016 12:33:23",
  "Incident": {
    "agency_ori": "TORI01201",
    "incident_date": "01/09/2016",
    "agency_case_number": "jdb003"
  }
}

```

D. ZeroReport with Action of Add.

```

{"Action":"Add",
 "ActionTime":"12/16/2016 12:33:23",
 "ZeroReport": { "agency_ori": "TORI01203", "month_year": "11/2016" }
}

```

E. ZeroReport with Action of Remove..

```

{"Action":"Remove",
 "ActionTime":"12/17/2016 12:33:23",
 "ZeroReport": { "agency_ori": "TORI01203", "month_year": "11/2016" }
}

```

Appendix B: FILE NAME AND SUBMISSION

This section sets forth the requirements for submitting use-of-force data to the FBI.

The FBI CJIS Enterprise File Transfer Service is used to provide bulk loads of Use-of-Force incident reports to the FBI. The data must be created in the flat file format defined in the National Use-of-Force Data Collection Flat File and Bulk Load Technical Specification and conform to the file naming convention defined below.

The bulk load is used to provide reports to the system outside the National Use-of-Force Data Collection web application interface.

The files require the following file name convention for submission to the Use-of-Force system. The file name convention guarantees uniqueness of the file upon submission to the FBI. The file name convention is made up of four elements and a file name extension.

Four elements required in naming:

ORI – Agency ORI submitting the data in the nine character FBI UCR ORI format

Date – Date the file is created in Year, Month, Day format of YYYYMMDD

Time – Time the file is created in twenty-four hour clock format for hours and minutes, HHMM

Unique number – Unique sequence number #. The unique sequence number is not limited in size for processing.

Valid file name extensions

.zip – used when submitting compressed file or files

.json – used when submitting an uncompressed file

A .json file may only contain a singular use of force report per submission.

A .zip may contain one to many .json files per submission. The ZIP file must not contain any directory structure.

File name must be constructed in the following format.

ORI456789_YYYYMMDD_HHMM_####.json

ORI456789_YYYYMMDD_HHMM_####.zip

- contains more than one json file following the file name convention

File Name Examples:

WV0123400_20161230_0953_0001.json

WV0123400_20161230_0953_0002.json

WV0123400_20161230_0953_0003.json

.
. .
. .

WV0123400_20161230_0953_9999.json

WV0123400_20170130_0954_0001.zip

Appendix C: MANDATORIES

This section sets forth the requirements for reporting use-of-force data elements to the FBI.

A. Data Element Requirements

Data elements designated as mandatory must have data values entered for them in data records submitted to the FBI or the reports to which they relate will be rejected as containing errors. Examples of mandatory data elements are agency ORI Number, Agency Case Number, and Incident Date. If an incident report submitted on the electronic submission lacks entries for the agency ORI Number, Agency Case Number, or Incident Date, the report will be rejected.

Some mandatory data elements require a condition to arise before they must have data entered. They have an *If statement* associated with them stating the condition to be fulfilled which will require their presence.

Example: If Data Element I11 total_number_other_agencies is not 0 then Data Element I10 other_agencies_involved must contain the specified number of agency_ori, agency_case_number record mappings.

Example: If Data Element O12 years_of_service_pu_ids is "PENDING" then Data Element O11 should not be populated.

Appendix D: QUESTIONNAIRE

This section contains the National Use-of-Force Data Collection (UoF) questionnaire which should be used for context. The UoF portal was developed based on the design of this questionnaire.

NATIONAL USE-OF-FORCE DATA COLLECTION

The National Use-of-Force Data Collection is a component of the Uniform Crime Reporting Program that is used by law enforcement agencies to report a law enforcement use of force that results in a fatality, serious bodily injury to a person, or the discharge of a firearm at or in the direction of a person.

The definition of *serious bodily injury* is based in part on 18 United States Code 2246 (4) and means ***“bodily injury that involves a substantial risk of death, unconsciousness, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.”***

Did this incident result in...? (Select all that apply.)

- The death of a person due to law enforcement use of force?
- The serious bodily injury of person due to law enforcement use of force?
- The discharge of a firearm by law enforcement at or in the direction of a person that did not otherwise result in death or serious bodily injury?

If you were able to select any of the above categories, please proceed to Q1 under Incident Information on the next page.

Incident Information

The following questions ask for details about the incident as known by your agency currently. If information is still being assessed, please indicate "pending further investigation." You will be able to update the information at a later time. All data elements must have a valid response indicated in order to save the incident information.

- Q1. Date of the incident (mm/dd/yyyy) _____
- Q2. Time of the incident (24-hour time HHMM) _____
- Q3. Agency Case Number (This number is requested to assist in tracking incidents through the data collection. It will not be released in its original format to the public)
- _____
- Q4. Location of the incident
- Address (include street address/intersection, city, state, and ZIP Code)
- _____
- _____
- Latitude/longitude x-coordinate: _____ y-coordinate _____
- Pending further investigation
- Unknown and is unlikely to ever be known
- Q5. Location type of the incident (Please select one category that best fits.)
- Abandoned/Condemned Structure
- Air/Bus/Train Terminal
- Amusement Park
- Arena/Stadium/Fairgrounds/Coliseum
- ATM (Automated Teller Machine) Separate from Bank
- Auto Dealership New/Used
- Bank/Savings and Loan
- Bar/Nightclub
- Camp/Campground
- Church/Synagogue/Temple/Mosque
- Commercial/Office Building
- Community Center
- Construction Site
- Convenience Store
- Daycare Facility
- Department/Discount Store (list continued onto next page)

- Dock/Wharf/Freight/Modal Terminal
- Drug Store/Doctor's Office/Hospital
- Farm Facility
- Field/Woods
- Gambling Facility/Casino/Race Track
- Government/Public Building
- Grocery/Supermarket
- Highway/Road/Alley/Street/Sidewalk
- Hotel/Motel/Etc.
- Industrial Site
- Jail/Prison/Penitentiary/Corrections Facility
- Lake/Waterway/Beach
- Liquor Store
- Military Installation
- Park/Playground
- Parking/Drop Lot/Garage
- Rental Storage Facility
- Residence/Home
- Rest Area
- Restaurant
- School-College/University
- School-Elementary/Secondary
- Service/Gas Station
- Shelter-Mission/Homeless
- Shopping Mall
- Specialty Store
- Tribal Lands
- Other
- Pending further investigation
- Unknown and is unlikely to ever be known

Q6. What was the reason for initial contact between the subject(s) and the officer(s)? (Please select one)

- Response to unlawful or suspicious activity [Skip to Q6a and Q6b]
- Medical, mental health, or welfare assistance
- Routine patrol other than traffic stop
- Traffic stop
- Warrant service
- Service of a court order
- Mass demonstration
- Follow up investigation

- Other
- Pending further investigation
- Unknown and is unlikely to ever be known

Q6a. If the use of force was in response to report or observation of “unlawful or suspicious activity,” what were the most serious observed offenses committed by the subject prior to or at the time of the incident?

Offense #1 _____

Offense #2 _____

Offense #3 _____

- Pending further investigation
- Unknown/Not reported

Q6b. The National Incident-Based Reporting System (NIBRS) or local incident number of report detailing criminal incident information on the subject.

- _____
- Pending further investigation
 - Unknown/Not reported

Q7. Did the officer approach the subject(s)?

- Yes
- No
- Pending further investigation
- Unknown and is unlikely to ever be known

Q8. Was this an ambush incident?

- Yes
- No
- Pending further investigation
- Unknown and is unlikely to ever be known

Q9. Was a supervisor or a senior officer acting in a similar capacity present or consulted prior to when force was used in the incident?

- Yes
- No
- Pending further investigation
- Unknown and is unlikely to ever be known

Q10. Total number of officers who actually applied force during the time of incident _____

- Pending further investigation
- Unknown and is unlikely to ever be known

Q11. Number of officers from *your agency* who actually applied force during the time of incident _____

- Pending further investigation
- Unknown and is unlikely to ever be known

Q12. Total number of subjects that died or received serious bodily injury as a result of a law enforcement use of force, or, in the absence of death or serious bodily injury, received the discharge of a firearm at or in their direction _____

- Pending further investigation
- Unknown and is unlikely to ever be known

Q13. If the incident involved officers who used force from multiple law enforcement agencies, please provide ORIs and case numbers for the local use-of-force reports at the other agencies.

ORI

CASE NUMBER

Subject Information

*Please complete the following set of questions from this section for each individual who was subject to force that resulted in death, severe bodily injury, or a firearm discharge applied by officers **from your agency** in the course of this incident. Do not include any witnesses or bystanders who were not the subject of force applied by law enforcement. All data elements must have a valid response indicated in order to save the incident information.*

Subject Sequence Number _____

Q14. Age of subject at time of incident _____ years old

- Pending further investigation
- Unknown and is unlikely to ever be known

Q15. Sex of subject

- Male
- Female
- Pending further investigation
- Unknown/Not reported

Q16. Race and ethnicity of subject (select all that apply)

- Hispanic or Latino
- American Indian or Alaska Native
- Asian
- Black or African-American
- Native Hawaiian or Other Pacific Islander
- White
- Pending further investigation
- Unknown/Not reported

Q17. Height of subject (report actual or estimated range of values)

_____ feet _____ inches estimated

- Pending further investigation
- Unknown and is unlikely to ever be known

Q18. Weight of subject (report actual or estimated range of values)

_____ pounds estimated

- Pending further investigation
- Unknown and is unlikely to ever be known

Q19. Was there an apparent or known impairment in the mental or physical condition of the subject?

- Yes [Go to Q19a]
- No
- Pending further investigation
- Unknown and is unlikely to ever be known

Q19a. Please indicate which conditions apply (Select all that apply)

- Mental health condition
- Alcohol impairment
- Drug impairment
- Pending further investigation
- Unknown and is unlikely to ever be known

Q20. Was the threat by the subject(s) perceived by the officer(s) to be directed to the officer or to another party?

- Officer
- Another party
- Both the officer and others
- Pending further investigation
- Unknown and is unlikely to ever be known

Q21. Did the subject resist the officer(s)?

- Yes [Go to Q21a]
- No
- Pending further investigation
- Unknown and is unlikely to ever be known

Q21a. What resistance or weapon was or believed to be involved? (Select all that apply)

- Attempted to escape or flee from custody
- Resisted being handcuffed or arrested
- Barricading self
- Using a chemical agent (acid, gasoline, pepper or OC (oleoresin capsicum) spray, etc.) against an officer or another
- Using an edged weapon against an officer or another
- Using an electronic control weapon against an officer or another
- Using a firearm against an officer or another
- Using hands/fist/feet against an officer or another
- Displaying a weapon at an officer or another
- Directing a vehicle at an officer or another
- Intentionally spitting or bleeding on an officer
- Throwing an article or object at an officer
- Making verbal threats
- Failing to comply to verbal commands
- Other types of passive resistance
- Pending further investigation
- Unknown and is unlikely to ever be known
- None

Q22. At any time during the incident, was the subject armed or believed to be armed with a weapon (other than hands, fists, or feet)?

- Yes
- No
- Pending further investigation
- Unknown and is unlikely to ever be known

Q23. Type(s) of force used by law enforcement connected to serious bodily injury or death of the subject (Select all that apply)

- Firearm
- Electronic control weapon (Taser®)
- Explosive device
- Chemical agent/Pepper or OC (oleoresin capsicum) spray
- Baton
- Impact projectile
- Blunt instrument/flashlight
- Hands-fists-feet
- Canine
- Other
- Pending further investigation
- Unknown and is unlikely to ever be known

Q24. What were the subject's injuries received as a direct consequence of the use of force by law enforcement? (Select all that apply)

- Apparent broken bones
- Gunshot wound
- Loss of teeth
- Loss or partial loss of finger, toe, arm, leg, etc.
- Possible internal injury
- Severe laceration/puncture wound
- Canine bite
- Unconsciousness
- Possible cardiac event
- Other major injury
- Death
- None
- Pending further investigation
- Unknown and is unlikely to ever be known

Officer Information

*Please complete the following set of questions from this section for each officer who actually applied force that resulted in death, serious bodily injury, or discharged a firearm at or in the direction of a person in the course of this incident **from your agency**. Do not include any officers who were assisting or present; did not apply force; or applied force that did not meet the criteria as specified above. All data elements must have a valid response indicated in order to save the incident information.*

Officer Sequence Number _____

Q25. Age of officer at time of incident _____ years old

Pending further investigation

Q26. Sex of the officer

Male

Female

Pending further investigation

Unknown/Not reported

Q27. Race and ethnicity of the officer (select all that apply)

Hispanic or Latino

American Indian or Alaska Native

Asian

Black or African-American

Native Hawaiian or Other Pacific Islander

White

Pending further investigation

Unknown/Not reported

Q28. Height of the officer _____ feet _____ inches

Pending further investigation

Q29. Weight of the officer _____ pounds

Pending further investigation

Q30. Officer's years of service as a law enforcement officer (total tenure)

_____ years

Pending further investigation

Q31. Does the officer work full-time (35 or more hours per week)?

Yes

No

Pending further investigation

Unknown and is unlikely to ever be known

- Q32. Was the officer on duty at the time of the incident?
- Yes
 - No
 - Pending further investigation
 - Unknown and is unlikely to ever be known
- Q33. Was the officer readily identifiable by clothing or insignia at the time of the incident?
- Yes
 - No
 - Pending further investigation
 - Unknown and is unlikely to ever be known
- Q34. Did the officer discharge a firearm at or in the direction of a person during the incident?
- Yes
 - No
 - Pending further investigation
 - Unknown and is unlikely to ever be known
- Q35. Was the officer injured during the incident that precipitated the use of force?
- Yes [Go to Q35a and Q35b]
 - No
 - Pending further investigation
 - Unknown and is unlikely to ever be known
- Q35a. What were the officer's injuries during the incident that precipitated the use of force (select all that apply)
- Apparent broken bones
 - Gunshot wound
 - Loss of teeth
 - Loss or partial loss of finger, toe, arm, leg, etc.
 - Possible internal injury
 - Severe laceration/puncture wound
 - Canine bite
 - Unconsciousness
 - Other major injury
 - Death
 - Pending further investigation
 - Unknown and is unlikely to ever be known

Q35b. NIBRS (or local) incident number of report detailing assault or homicide of law enforcement officer.

-
- Pending further investigation
 - Unknown/Not reported

Appendix E: QUESTIONNAIRE INSTRUCTIONS

This section contains the Instructions produced for the UoF questionnaire. This information provides guidance on answering the questions and should provide context for the data elements presented in this document.

INSTRUCTIONS FOR COMPLETING QUESTIONS

NATIONAL USE-OF-FORCE DATA COLLECTION

Incident Information

Q1. Date of the incident

The date of the incident should reflect when the interaction between law enforcement and the subject occurred.

The format of the date should be mm/dd/yyyy.

Q2. Time of the incident

The time of the incident should reflect your best estimate of when use of force between law enforcement and the subject occurred. If the exact time is not known, round the time to the nearest hour.

The format of the time should be 24-hour military time of HHMM.

Q3. Agency Case Number

Please provide the case number used by your agency to track the incident for internal use.

The agency case number is requested to assist in the tracking of incidents through the data collection. This includes efforts to prevent duplicate reporting of deaths in custody between the FBI National Use-of-Force Collection and the Bureau of Justice Statistics' Death in Custody Reporting Program. The agency case number will also allow for easier communications among the national UCR Program, state UCR Programs, and contributing agencies.

This case number will be encrypted by the FBI if ever released outside of the FBI.

Q4. Location of the incident

Please identify your best estimate of the location of the event causing injury, death, or the location of firearm discharge either by its address, approximate location (i.e., street intersection, neighborhood), or by geographic coordinates (latitude/longitude). The agency can provide one or the other. Both are not necessary.

When providing the geospatial data in longitude and latitude (geographic coordinates), please provide or transform the data in the NAD83 coordinate system.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q5. Location type of the incident

Law enforcement agencies (LEAs) should use this data element to report the type of location/premises where the use of force took place.

The FBI UCR Program recognizes that for many incidents, there is more than one possible choice for reporting a location. For the purposes of this collection, law enforcement should use their best estimate for the location of where the use of force took place.

Because the geographic location of an incident is not always the same as the functional location of the incident, the FBI UCR Program relies on LEAs to report the most appropriate location type. For example, if an incident occurred at an elementary school playground during school hours, the location can be classified as *School – Elementary/Secondary*. But, if the incident occurred at the same physical location on a Saturday afternoon when the school was not operating and the public was allowed to use the facility for recreational purposes, LEAs would be equally correct in classifying the location as *Park/Playground*.

Sometimes, LEAs can determine the location by the offender's intent during the commission of the crime. For example, if the offender chose to commit a robbery during a church service held at a public facility routinely used for basketball games, LEAs can choose to classify the location as *Church/Synagogue/Temple/Mosque* since the building was being used for a public religious activity at the time the crime was committed.

<i>Data Value</i>	<i>Data Value Includes</i>
Abandoned/Condemned Structure	Buildings or structures which are completed but have been abandoned by the owner and are no longer being used Note: This data value does not include vacant rental property. LEAs should use the data value that best describes the property in question, e.g., vacant rental house should be classified as <i>Residence/Home</i> , vacant convenience store that is for rent should be classified as <i>Convenience Store</i> , etc.
Air/Bus/Train Terminal	Airports; bus, boat, ferry, or train stations and terminals
Amusement Park	Indoor or outdoor, permanent or temporary, commercial enterprises that offer rides, games, and other entertainment

<i>Data Value</i>	<i>Data Value Includes</i>
Arena/Stadium/Fairgrounds/Coliseum	Open-air or enclosed amphitheater-type areas designed and used for the presentation of sporting events, concerts, assemblies, etc.
ATM Separate from Bank	Machines that provide the ability to make deposits and/or withdrawals using a bank card; ATM machines located inside a mall or store Note: LEAs should use <i>Bank/Savings and Loan</i> if the ATM is located at a banking facility.
Auto Dealership New/Used	Businesses specifically designed for selling new and used motor vehicles Note: This data value also includes the parking lots and garages of these facilities.
Bank/Savings and Loan	Other financial institutions, whether in a separate building or inside of another store Note: This data value does not include payday lender type businesses.
Bar/Nightclub	Establishments primarily for entertainment, dancing, and the consumption of beverages
Camp/Campground	Areas used for setting up camps, including tent and recreational vehicle campsites
Church/Synagogue/Temple/Mosque	Buildings for public religious activities, meetings, or worship
Commercial/Office Building	Establishments that pertain to commerce and trade
Community Center	Public locations where members of a community gather for group activities, social activities, public information, and other purposes; they may sometimes be open for the whole community or for a specialized group within the greater community; Christian community center; Islamic community center; Jewish community center; youth clubs, etc.
Construction Site	All buildings/locations that are under some type of construction

<i>Data Value</i>	<i>Data Value Includes</i>
Convenience Store	Establishments primarily for convenience shopping, e.g., stores that include the sale of other items as well as gasoline
Daycare Facility	Facilities that provide short-term supervision, recreation, and/or meals for adults or children during the daytime or at night; respite care facilities for seniors or for physically or mentally challenged individuals
Department/Discount Store	Establishments that are considered department stores and that sell a wide range of goods; Target, Wal-Mart, etc. Note: This data value does not include shopping malls.
Dock/Wharf/Freight/Modal Terminal	Separate facility with platforms at which trucks, ships, or trains load or unload cargo Note: This data value does not include cargo bays attached to a department store or shopping mall. LEAs should classify these as <i>Department/Discount Store</i> or <i>Shopping Mall</i> , respectively.
Drug Store/Doctor's Office/Hospital	Medical supply companies and buildings; stores that are primarily considered pharmacies; veterinary practices, veterinary hospitals, and medical practices
Farm Facility	Facilities designed for agricultural production or devoted to the raising and breeding of animals, areas of water devoted to aquaculture, and/or all building or storage structures located there; grain bins Note: LEAs should classify the house on a farm as <i>Residence/Home</i> .
Field/Woods	Areas that are primarily open fields or wooded areas Note: This data value does not include parks.

<i>Data Value</i>	<i>Data Value Includes</i>
Gambling Facility/Casino/Race Track	Indoor or outdoor facilities used to legally bet on the uncertain outcome of games of chance, contests, and/or races
Government/Public Building	Buildings primarily used for local, state, or federal offices or public businesses
Grocery/Supermarket	Establishments primarily used for buying/selling food items, etc.
Highway/Road/Alley/Street/Sidewalk	Open public ways for the passage of vehicles, people, and animals
Hotel/Motel/Etc.	Other temporary lodgings Note: This data value does not include campgrounds or recreational vehicle parks.
Industrial Site	Active manufacturing locations, factories, mills, plants, etc., specifically designed for the manufacturing of goods Note: This data value does not include abandoned facilities. LEAs should classify these as <i>Abandoned/Condemned Structure</i> .
Jail/Prison/Penitentiary/Corrections Facility	Places for the confinement of persons in lawful detention or awaiting trial
Lake/Waterway/Beach	Shorelines, lakes, streams, canals, or bodies of water other than swimming pools
Liquor Store	Establishments primarily used for buying/selling alcoholic beverages
Military Installation	Locations specifically designed and used for military operations
Park/Playground	Areas of land set aside for public use usually maintained for recreational or ornamental purposes; soccer fields, baseball fields
Parking/Drop Lot/Garage	Areas primarily used for parking motorized vehicles that are commercial in nature
Rental Storage Facility	Any mini-storage and/or self-storage buildings

<i>Data Value</i>	<i>Data Value Includes</i>
Residence/Home	<p>Apartments, condominiums, townhouses, nursing homes, residential driveways, residential yards; extended/continuous care facilities</p> <p>Note: This data value refers to permanent residences.</p>
Rest Area	Designated areas, usually along a highway, where motorists can stop
Restaurant	Any commercial establishments that serve meals or refreshments; cafeterias
School – College/University	Institutions for the higher education of individuals, which gives instruction in specialized fields; community colleges; trade schools
School – Elementary/Secondary	Institutions for the instruction of children from preschool through 12th grade
Service/Gas Station	Establishments where motor vehicles are serviced and gasoline, oil, etc., are sold
Shelter – Mission/Homeless	Establishments that provide temporary housing for homeless individuals and/or families; venues set up as temporary shelters, i.e., a shelter set up in a church or school during a storm
Shopping Mall	<p>Indoor or outdoor shopping areas and/or centers with multiple (two or more) stores and/or businesses; strip malls</p> <p>Note: LEAs should use the data value that best describes the location in question.</p>
Specialty Store	Fur stores, jewelry stores, television stores, dress shops, and clothing stores, etc.; payday lender type businesses
Tribal Lands	<p>Native American reservations, communities, and/or trust lands</p> <p>Note: The FBI UCR Program intends that non-tribal LEAs will primarily use this data value.</p>

<i>Data Value</i>	<i>Data Value Includes</i>
	Tribal agencies should use the data value that best describes the location in question.
Other	Any location that does not fit in one of the other defined data values
Pending further investigation	When the location of the incident is not known but is still in the process of investigation.
Unknown and is unlikely to be known	When the location of the incident is unknown and would never be known even after investigation

Q6. What was the reason for initial contact between the subject(s) and the officer(s)?

The purpose of this question is to record the initial type of either call for service or self-initiated law enforcement activity that brought the officer(s) and subject(s) in contact with one another or circumstances upon arrival at the scene. This can also include instances when law enforcement is called on to respond to a call for medical or mental health assistance, as well as transporting the subject to medical or mental health facilities.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q6a. If this was due to “unlawful or suspicious activity,” what were the most serious reported offenses committed by the subject prior to or at the time of the incident?

The purpose of this item is to identify the alleged criminal offenses committed by the subject(s) that led to the initial contact with the police. This question should only be answered if the reason for initial contact between officer and subject was recorded as *unlawful or suspicious activity*.

Please record the most serious reported offenses by the NIBRS offense designation (up to 3 offenses). Please rank order offenses in terms of the degree of severity. Please see below for list of NIBRS offenses. For more information on the definitions of the NIBRS offenses, please see the NIBRS User Manual at <https://www.fbi.gov/about-us/cjis/ucr/nibrs/nibrs-user-manual>.

Group A Offenses			
Offense	Code	Offense Description	Crime Against
Animal Cruelty Offenses	720	Animal Cruelty	Society
Arson	200	Arson	Property
Assault Offenses	13A	Aggravated Assault	Person
Assault Offenses	13B	Simple Assault	Person
Assault Offenses	13C	Intimidation	Person

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Bribery	510	Bribery	Property
Burglary/Breaking & Entering	220	Burglary/Breaking & Entering	Property
Counterfeiting/Forgery	250	Counterfeiting/Forgery	Property
Destruction/Damage/Vandalism of Property	290	Destruction/Damage/Vandalism of Property	Property
Drug/Narcotic Offenses	35A	Drug/Narcotic Violations	Society
Drug/Narcotic Offenses	35B	Drug Equipment Violations	Society
Embezzlement	270	Embezzlement	Property
Extortion/Blackmail	210	Extortion/Blackmail	Property
Fraud Offenses	26A	False Pretenses/Swindle/Confidence Game	Property
Fraud Offenses	26B	Credit Card/Automated Teller Machine Fraud	Property
Fraud Offenses	26C	Impersonation	Property
Fraud Offenses	26D	Welfare Fraud	Property
Fraud Offenses	26E	Wire Fraud	Property
Fraud Offenses	26F	Identity Theft	Property
Fraud Offenses	26G	Hacking/Computer Invasion	Property
Gambling Offenses	39A	Betting/Wagering	Society
Gambling Offenses	39B	Operating/Promoting/Assisting Gambling	Society
Gambling Offenses	39C	Gambling Equipment Violations	Society
Gambling Offenses	39D	Sports Tampering	Society
Homicide Offenses	09A	Murder & Non-negligent Manslaughter	Person
Homicide Offenses	09B	Negligent Manslaughter	Person
Homicide Offenses	09C	Justifiable Homicide	Not a Crime
Human Trafficking	64A	Human Trafficking, Commercial Sex Acts	Person
Human Trafficking	64B	Human Trafficking, Involuntary Servitude	Person
Kidnapping/Abduction	100	Kidnapping/Abduction	Person
Larceny/Theft Offenses	23A	Pocket-picking	Property
Larceny/Theft Offenses	23B	Purse-snatching	Property
Larceny/Theft Offenses	23C	Shoplifting	Property
Larceny/Theft Offenses	23D	Theft From Building	Property
Larceny/Theft Offenses	23E	Theft From Coin-Operated Machine or Device	Property
Larceny/Theft Offenses	23F	Theft From Motor Vehicle	Property
Larceny/Theft Offenses	23G	Theft of Motor Vehicle Parts or Accessories	Property
Larceny/Theft Offenses	23H	All Other Larceny	Property
Motor Vehicle Theft	240	Motor Vehicle Theft	Property
Pornography/Obscene Material	370	Pornography/Obscene Material	Society
Prostitution Offenses	40A	Prostitution	Society
Prostitution Offenses	40B	Assisting or Promoting Prostitution	Society
Prostitution Offenses	40C	Purchasing Prostitution	Society
Robbery	120	Robbery	Property
Sex Offenses	11A	Rape	Person
Sex Offenses	11B	Sodomy	Person
Sex Offenses	11C	Sexual Assault With An Object	Person
Sex Offenses	11D	Fondling	Person
Sex Offenses	36A	Incest	Person

Sex Offenses	36B	Statutory Rape	Person
Stolen Property Offenses	280	Stolen Property Offenses	Property
Weapon Law Violations	520	Weapon Law Violations	Society
Group B Offenses			
Offense	Code	Offense Description	Crime Against
Bad Checks	90A	Bad Checks	Property
Curfew/Loitering/Vagrancy Violations	90B	Curfew/Loitering/Vagrancy Violations	Society
Disorderly Conduct	90C	Disorderly Conduct	Society
Driving Under the Influence	90D	Driving Under the Influence	Society
Drunkenness	90E	Drunkenness	Society
Family Offenses, Nonviolent	90F	Family Offenses, Nonviolent	Society
Liquor Law Violations	90G	Liquor Law Violations	Society
Peeping Tom	90H	Peeping Tom	Society
Trespass of Real Property	90J	Trespass of Real Property	Society
All Other Offenses	90Z	All Other Offenses	Person, Property, or Society

Q6b. The NIBRS (or local) incident number of report detailing criminal incident information on subject.

This should be the same unique id that is used to track the incident in your agency's records management system, as well as the unique id used to report the incident to your state UCR Program.

This NIBRS incident number will be encrypted by the FBI if ever released outside the FBI.

Q7. Did the officer approach the subject(s)?

The purpose of this question is to help distinguish self-initiated law enforcement activities and contact from instances where the subject initiated contact with the law enforcement officer.

Q8. Was this an ambush incident?

An ambush is a situation where an officer is assaulted, unexpectedly, as the result of premeditated design by the subject, or where an unsuspecting officer was targeted or lured into danger as the result of conscious consideration and planning by the subject.

Q9. Was a supervisor or a senior officer acting in a supervisory capacity present or consulted at any point during the incident?

The purpose of this question is to assess whether a supervisor or another officer acting in a supervisory capacity provided feedback to the law enforcement response to this incident. The supervisor did not need to be present, but could have provided guidance over the radio or telephone.

Q10. Total number of officers who applied actual force during time of incident.

Include only those officers who were present at any time during the contact between officer(s) and the subject, and who directly engaged at least one subject with a use of force. This number should include any officer regardless of whether they are employed by your agency.

Q11. Number of officers from your agency who applied actual force during time of incident.

Include only those officers employed by your agency who were present at any time during the contact between officer(s) and the subject, and who directly engaged at least one subject with a use of force.

This number should be equal to or less than the number reported in Question 10.

Your agency will report information for each one of these officers. So, the number of officer segments will be equal to this number.

Q12. Total number of subjects who died or received serious bodily injury as a result of a law enforcement use of force, and/or law enforcement discharged a firearm at or in their direction.

This number should account for every individual who received serious bodily injury or died by the use of force by law enforcement.

In instances where law enforcement discharged a firearm at or in the direction of a person, this number should also include the numbers of the individuals in the line of fire. This can be individuals that are being directly engaged by law enforcement or bystanders.

Your agency will report information for each one of these subjects. So, the number of subject segments will be equal to this number.

Q13. If the incident involved multiple law enforcement agencies, please provide ORIs and case numbers for the local use-of-force reports at the other agencies.

There are instances when multiple agencies respond to an incident or are conducting a law enforcement activity. In these instances, you would only be responsible for reporting information on officers employed by your agency. However, it is still the intent of the national UCR Program to pull together information provided by other agencies to create a comprehensive picture of the single event. The inclusion of the ORIs and case numbers from the other agencies will assist in this effort.

This case number will be encrypted by the FBI if ever released outside the FBI.

Subject Information

Subject Sequence Number

This is used to uniquely identify each person in the incident that was the subject of a law enforcement use of force that resulted in a fatality, serious bodily injury of a person, or a weapon was discharged at or in his/her direction.

The definition of serious bodily injury is based in part on 18 USC 2246 (4) and means ***“bodily injury that involves a substantial risk of death, unconsciousness, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.”***

Each subject can be assigned a number in sequence beginning with “1.”

Q14. Age of the subject at the time of incident

Please record the subject’s age in years old at the time of the incident.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q15. Sex of the subject

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q16. Race and ethnicity of the subject (select all that apply)

Multiple races or ethnicity can be selected.

Definitions:

American Indian or Alaska Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black or African American.”

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic or Latino.”

Native Hawaiian or Other Pacific Islands – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands, e.g., individuals who are Carolinian, Fijian, Kosraean, Melanesian, Micronesian, Northern Mariana Islander, Palauan, Papua New Guinean, Ponapean (Pohnpelan), Polynesian, Solomon Islander, Tahitian, Tarawa Islander, Tokelauan, Tongan, Trukese (Chuukese), and Yapese. (NOTE: The term “Native Hawaiian” does not include individuals who are native to the state of Hawaii simply by virtue of being born there.)

White – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q17. Height of the subject (report actual or estimated range of values)

Please record the height of the subject in feet and inches. If actual values are unknown, a range of values estimating the height can be reported.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q18. Weight of the subject (report actual or estimated range of values).

Please record the weight of the subject in pounds. If actual values are unknown, a range of values estimating the weight can be reported.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q19. Was there an apparent or known impairment in the mental or physical condition of the subject?

Please answer *yes* if there is any indication that the subject was impaired by drugs, alcohol, or mental health condition. The purpose of this item is to describe behaviors exhibited by the subject during the events that led to the use of force by law enforcement. This information should indicate the perceptions of the officers, not the results of a medical report.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q19a. Please indicate which conditions apply (select all that apply)

If the answer to Q23 was *yes*, please mark all impairments in the mental or physical conditions that apply.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q20. Was the threat by the subject(s) directed to the officer or to another party?

The purpose of this question is to identify which party or parties the subject threatened just prior to the use of force.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q21. Did the subject resist the officer(s) or attempt to use a weapon against the officer(s)?

If the subject used, attempted to use a weapon, or exhibited an effort to resist the actions of the law enforcement officer(s) present who are listed under Q24a, record “yes.” The purpose of this item is to describe behaviors exhibited by the subject during the events that led to the use of force by law enforcement.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q21a What resistance or weapon was involved?

A weapon can generally include, but are not limited to, firearm; BB or pellet gun; knife; other cutting instrument or edged weapon; electronic control weapon; explosive device; blunt instrument; chemical agent (e.g. acid, gasoline, pepper or OC (oleoresin capsicum) spray, etc.). Under certain circumstances motor vehicles or other objects could also be considered weapons if used or displayed in a threatening manner. Please mark all categories that apply.

Passive Resistance is indicated when the subject is not complying with an officer’s commands and is uncooperative, but is taking only minimal physical action to prevent an officer from placing the subject in custody and taking control. Examples include: standing stationary and not moving upon lawful direction, falling limply and refusing to use their own power to move (becoming “dead weight”), holding onto a fixed object, or locking arms to another during a protest or demonstration.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q22. At any time during the incident, was the subject(s) armed or believed to be armed with a weapon?

The purpose of this item is to indicate if the subject was in possession of a weapon, regardless of whether the subject used the weapon in a threatening or assaultive way against either law enforcement officers or other persons.

A weapon can generally include, but are not limited to, firearm; BB or pellet gun; knife; other cutting instrument or edged weapon; electronic control weapon; explosive device; blunt instrument; chemical agent (e.g. acid, gasoline, pepper or OC (oleoresin capsicum) spray, etc.). Under certain circumstances motor vehicles or other objects could also be considered weapons if used or displayed in a threatening manner. Please mark all categories that apply.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q23. Type(s) of force used connected to serious bodily injury or death (Select all that apply)

The purpose of this question is to record any weapons or force used by law enforcement that were known or believed to have resulted in serious bodily injury or death of the subject. In addition, *firearm* should be recorded if it was discharged by an officer at or in the direction of the subject regardless of whether the subject was struck.

Multiple types of use of force used by law enforcement may be recorded.

Blunt instruments can include ASP, flashlight, baton, or other objects used to strike an individual.

Hands/fists/feet can include physical restraint and pressure points.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q24. What were the subject's injuries? (Select all that apply)

The purpose of this question is to record the injuries sustained by the subject as a result of the use of force by law enforcement.

Please record all gunshot wounds regardless of whether they are penetrating or grazing as gunshot wound.

Please record all instances of unconsciousness regardless of its duration or length of time.

Examples for *possible internal injury*

- Internal bleeding
- Brain damage
- Concussion
- Coma

- Paralysis

Examples for *Other Major Injury*

- Neck injury
- Eye damage
- Burns

If the subject sustained multiple injuries, please mark all that apply. If the subject died, death should be the only value recorded.

If information is unknown because the investigation is still incomplete, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Officer Information

Officer Sequence Number

This is used to uniquely identify each officer from your agency that applied force that resulted in a fatality, serious bodily injury of a person, or discharged his/her weapon at or in the direction of a person.

The definition of serious bodily injury is based in part on 18 USC 2246 (4) and means ***“bodily injury that involves a substantial risk of death, unconsciousness, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.”***

Each officer can be assigned a number in sequence beginning with “1.”

Q25. Age of the officer at time of incident.

Please record the officer’s age in years old at the time of the incident.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q26. Sex of the officer

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q27. Race and ethnicity the of officer (select all that apply)

Multiple races or ethnicity can be selected.

Definitions:

American Indian or Alaska Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black or African American.”

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic or Latino.”

Native Hawaiian or Other Pacific Islands – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands, e.g., individuals who are Carolinian, Fijian, Kosraean, Melanesian, Micronesian, Northern Mariana Islander, Palauan, Papua New Guinean, Ponapean (Pohnpelan), Polynesian, Solomon Islander, Tahitian, Tarawa Islander, Tokelauan, Tongan, Trukese (Chuukese), and Yapese. (NOTE: The term “Native Hawaiian” does not include individuals who are native to the state of Hawaii simply by virtue of being born there.)

White – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q28. Height of the officer

Please record the height of the officer in feet and inches.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q29. Weight of the officer

Please record the weight of the officer in pounds.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q30. Officer’s years of service as a law enforcement officer (total tenure).

This number should include all years of service across multiple law enforcement agencies.

The current LEOKA definition of a law enforcement officer is as follows:

“All local county, state, and federal law enforcement officers (such as municipal, county police officers, constables, state police, highway patrol, sheriffs, their deputies, federal law enforcement officers, marshals, special agents, etc.) who are sworn by their respective government authorities to uphold the law and to safeguard the rights, lives, and property of American citizens. They must have full arrest powers and be members of a public

governmental law enforcement agency, paid from government funds set aside specifically for payment to sworn police law enforcement organized for the purposes of keeping order and for preventing and detecting crimes, and apprehending those responsible.”

Further guidance may be gleaned from the following criteria used by the LEOKA Program:

- Officers who meet all of the following criteria:
 - Wear/carry a badge (ordinarily)
 - Carry a firearm (ordinarily)
 - Be duly sworn and have full arrest powers
 - Be a member of a public governmental law enforcement agency and be paid from government funds set aside specifically for payment to sworn law enforcement
 - Be acting in an official capacity, whether on or off duty, at the time of incident

- Exceptions to the above-listed criteria:
 - Individuals who are serving as a law enforcement officer at the request of a law enforcement agency whose officers meet the current collection criteria
 - Special circumstances will be reviewed by LEOKA staff on a case-by-case basis to determine inclusion
 - Include military and civilian police and law enforcement officers of the Department of Defense (DoD), while performing a law enforcement function/duty, who are not in a combat or deployed (sent outside of the United States for a specific military support role mission) status. This includes DoD police and law enforcement officers who perform policing and criminal investigative functions while stationed (not deployed) on overseas bases, just as if they were based in the United States.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q31. Does the officer work full-time (35 or more hours per week)?

The current LEOKA definition of a law enforcement officer is as follows:

“All local county, state, and federal law enforcement officers (such as municipal, county police officers, constables, state police, highway patrol, sheriffs, their deputies, federal law enforcement officers, marshals, special agents, etc.) who are sworn by their respective government authorities to uphold the law and to safeguard the rights, lives, and property of American citizens. They must have full arrest powers and be members of a public governmental law enforcement agency, paid from government funds set aside specifically

for payment to sworn police law enforcement organized for the purposes of keeping order and for preventing and detecting crimes, and apprehending those responsible.”

Further guidance may be gleaned from the following criteria used by the LEOKA Program:

- Officers who meet all of the following criteria:
 - Wear/carry a badge (ordinarily)
 - Carry a firearm (ordinarily)
 - Be duly sworn and have full arrest powers
 - Be a member of a public governmental law enforcement agency and be paid from government funds set aside specifically for payment to sworn law enforcement
 - Be acting in an official capacity, whether on or off duty, at the time of incident

- Exceptions to the above-listed criteria:
 - Individuals who are serving as a law enforcement officer at the request of a law enforcement agency whose officers meet the current collection criteria
 - Special circumstances will be reviewed by LEOKA staff on a case-by-case basis to determine inclusion
 - Include military and civilian police and law enforcement officers of the Department of Defense (DoD), while performing a law enforcement function/duty, who are not in a combat or deployed (sent outside of the United States for a specific military support role mission) status. This includes DoD police and law enforcement officers who perform policing and criminal investigative functions while stationed (not deployed) on overseas bases, just as if they were based in the United States.

The definition of full time includes officers who work 35 or more hours per week.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q32. Was the officer on duty at the time of the incident?

The purpose of this question is to assess whether the officer was scheduled and had reported to work at the time of the incident.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q33. Was the officer readily identifiable by clothing or insignia?

“Yes” should be recorded if the officer was in uniform or wearing any other clothing or insignia that clearly identified the individual as a law enforcement officer.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q34. Did the officer discharge a firearm?

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q35. Was the officer injured?

The purpose of this question is to assess whether the officer sustained any injury as a result of his or her interaction with one or more of the subjects.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q35a. What were the officer’s injuries (select all that apply)

This question is only to be answered if the response to Q34 is *Yes*.

If the officer sustained multiple injuries, please mark all that apply. If the officer died, death should be the only value recorded.

Please record all gunshot wounds regardless of whether they are penetrating or grazing as gunshot wound.

Please record all instances of unconsciousness regardless of its duration or length of time.

Examples for *possible internal injury*

- Internal bleeding
- Brain damage
- Concussion
- Coma
- Paralysis

Examples for *Other Major Injury*

- Neck injury
- Eye damage
- Burns

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record *unknown and is unlikely to be known*.

Q35b. NIBRS (or local) incident number of report detailing assault or homicide of law enforcement officer.

This should be the same unique id that is used to track the incident in your agency's records management system, as well as the unique id used to report the incident to your state UCR Program.

This NIBRS incident number will be encrypted by the FBI prior to any release to the public.

If information is unknown because the officer is unavailable for interview or if the information should become available after investigation, record *pending further investigation*.

If the information is not known and is unlikely to ever be known, record, "unknown and is unlikely to be known."