CJIS Support Center-TIBRS Newsletter

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2017 Data Verification

All data for 2017 Crime in Tennessee has been mailed to all colleges/universities and law enforcement agencies in the state. Please review your data carefully. The data submission deadlines can be found on page 3 of this newsletter. Please remember—all Crime in Tennessee Review sheets should be reviewed for accuracy, signed by the agency administrator and faxed to the CJIS Support Center.

Please keep in mind, the CJIS Support does not have the capability to edit or delete incidents for you. All corrections will need to be made by you. You should note on the returned sheet if data corrections have been made or if the data was correct. Notification may prevent TBI from including a footnote on your Crime in Tennessee page in the report. Our recommendation is for all changes to be entered during February to ensure the data is included in your February data file which is due in March.

2017 Use of Force Data

The deadline for all **2017 Use of Force** incidents is on February **15**, 2018. By law, your agency is required to enter a Use of Force report in the CrimeInsight portal for events that meet the reporting guidelines below.

- 1. When a fatality occurs connected to use of force by a law enforcement officer.
- 2. When there is a <u>serious bodily injury</u> to a person connected to use of force by a law enforcement officer.
- 3. When a firearm is discharged by law enforcement at or in a direction of a person that did not otherwise result in death or serious bodily injury.

The definition of <u>serious bodily injury</u> is based in part on 18 United States Code 2246 (4) and means "bodily injury that involves a substantial risk of death, unconsciousness, protected and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ, or mental faculty."

Equally important, all 2018 incidents will need to be entered within 30 days of the occurrence. Agencies will eventually have the capability to edit Use of Force incidents. A listery message will be sent out once that feature is enabled in the utility. Please contact Ms. Yeselin Melendrez for assistance.



2017 Deaths in Custody (DICRA)

The deadline for all **2017** Deaths in Custody—deaths that occurred in prison or jail—are due by **February 15**th. If your agency had DICRA incident(s) in 2017, please begin making these entries in the CrimeInsight portal. As a friendly reminder, this is not part of your TIBRS monthly submission. Please contact Ms. Melendrez for assistance.

ZERO Report- 2018 Use of Force data.

Starting January 2018, agencies with zero use of force events will need to submit a monthly zero report by the 10th of each month. Agencies who are using their vendors for Use of Force incidents will need to upload a JSON zero report in the CrimeInsight Repository site. Vendors who are using the Use of Force Utility in CrimeInsight will need to generate and submit a report in the Utility.

If you have any questions about the reporting of a zero report for the month of January, please contact Ms. Melendrez.

Credit Card Fraud and Property

Numerous questions have recently come up about credit card fraud and what the property category would be. Per the TIBRS Manual, 13th Edition, Credit Card/Automatic Teller Machine Fraud (26B) is the unlawful use of a credit (or debit) card or automatic teller machine for fraudulent purposes (pg. 73). This is not the <u>theft</u> of the card, but the <u>use</u> of the card.

The property segment should not include the credit/debit card. The card itself would be stolen previously and included in the original incident. The property for the Credit Card/Automatic Teller Machine Fraud is the actual property that was purchased using the card or the money they obtained. Let's take a look at two examples:

Jane Doe used a stolen credit card at department store to purchase bed linens, shampoo, DVDs, pants, and Cokes. For TIBRS, the property should be reported as Household Goods (bed linens), Consumable Goods (shampoo and Cokes), Recordings-Audio/Visual (DVDs), and Clothing/Furs (pants).

John Doe used a stolen credit card at an ATM to obtain \$250 cash. The property for this incident would be Money.

Please remember:

The Business or the Bank, whichever suffers the immediate loss, is the victim.

As always, if you have questions about the category of property, consult the TIBRS Manual 13th edition. If you still have questions about which category would be most descriptive, call or e-mail your TIBRS auditor.



2018 Publication Schedule

Date	Tentative Deadline		
02/12/2018	Final 2017 Crime on Campus data submissions		
02/15/2018	Final 2017 Use of Force Data and Death in Custody Reporting Act (DICRA) Data Submissions Due		
03/09/2018	2017 Crime on Campus posted on Sharepoint for colleges/ universities		
03/12/2018	Final 2017 Crime in Tennessee/Hate Crime/LEOKA data submissions due		
03/15/2018	2017 Crime on Campus Release		
03/24/2018	2017 Use of Force and DICRA posted on Sharepoint		
03/31/2018	2017 Use of Force and DICRA release		
04/06/2018	2017 Crime in Tennessee posted on Sharepoint for agencies		
04/13/2018	2017 Crime in Tennessee release		
04/27/2017	2017 Hate Crime/LEOKA release		
05/11/2017	2017 School Crime report release		
06/08/201/	2017 Domestic Violence release		
07/27/2018	2017 Six Month data review for Crime in Tennessee/Hate Crime/ LEOKA for agencies to review		

TIBRS TRAINING

If you have signed up for a TIBRS class, but are unable to attend, please contact Zack or Maggie via email as soon as possible. Many of our classes meet the maximum number of participants and are then marked "FULL" on the TBI web site. Once the class is full, we cannot add anyone else to the roster. Please refer to the next page for the training schedule.

- <u>TIBRS Overview & Report Writing</u> classes <u>do not</u> count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.
- CrimeInsight classes <u>do not</u> count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using CrimeInsight, we highly recommend that RACs and Alt. RACs attend the classes if at all possible.
- Due to limited seating, <u>TnCOP Software</u> classes are for <u>new users only</u>.



2018 Training Schedule

Happy Valentine's Day from your TIBRS Trainers!

Just a friendly reminder about certification for the year:

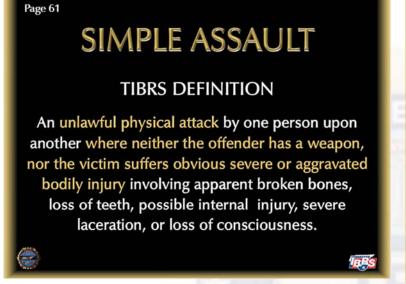
If you are a New RAC/ Alternate RAC, you will need to come to **Introduction to Data Collection** as well as **TnCOP Software** (if your agency uses TnCOP) or **TIBRS Review** (if your agency doesn't use TnCOP). We would also like to strongly recommend that you attend our new **RAC Orientation** class. This class will help you understand your duties as the RAC/Alternate RAC for your agency.

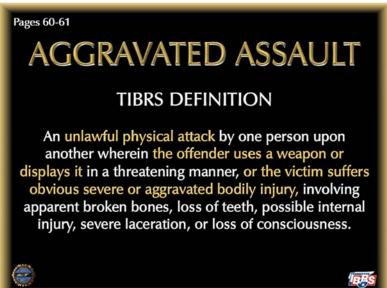
If you are a RAC/Alt. RAC who is looking to receive recertification for **TIBRS**, you will need to come to a **TIBRS Review** class or the **TIBRS Conference** (which will be held in September at Pigeon Forge). When signing up for a class, please e-mail <u>Zack.Frisbee@tn.gove</u> or <u>Maggie.Hueneke@tn.gov</u>. Be sure to include your name (first and last), your Agency ORI, date and location of the class you would like to attend.

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February 2018		
Tuesday, February 6 th	Introduction to Data Collection	Jackson, TN
Wednesday, February 7 th	TIBRS Review	Jackson, TN
Tuesday, February 20 th	Introduction to Data Collection	TBI Headquarters
Wednesday, February 21 st	TIBRS Review	TBI Headquarters
Thursday, February 22 nd	NAC Orientation/N-DEX	TBI Headquarters
Tuesday, February	CrimeInsight	TBI Headquarters
March 2018		
Tuesday, March 6 th	Introduction to Data Collection	Harriman, TN
Wednesday, March 7 th	TIBRS Review	Harriman, TN
Tuesday, March 20 th	TIBRS Review	TBI Headquarters
Wednesday, March 21st	Introduction to Data Collection	TBI Headquarters
Thursday, March 22 nd	TnCOP Software	TBI Headquarters
Tuesday, March 27 th	RAC Orientation/CrimeInsight	TBI Headquarters
April 2018		
Tuesday, April 3 rd	CrimeInsight	TBI Headquarters
Tuesday, April 10 th	Introduction to Data Collection	Jackson, TN
Wednesday, April 11 th	TIBRS Review	Jackson, TN
Tuesday, April 17 th	Introduction to Data Collection	TBI Headquarters
Wednesday, April 18 th	TnCOP Software	TBI Headquarters
Thursday, April 19 th	TIBRS Overview & Report Writing	TBI Headquarters
Tuesday, April 24 th	TIBRS Review	TBI Headquarters



TIBRS TRAINING TIP: Simple assault vs. Aggravated Assault?





The difference between Simple and Aggravated Assault:

<u>Simple Assault</u>: The offender uses Personal Weapons only. The victim can suffer minor injuries or no injuries at all.

EXAMPLE: The offender slapped a man during an argument. The victim was uninjured. This would be reported to TIBRS as Simple Assault.

<u>Aggravated Assault</u>: The offender uses or displays a weapon that could cause severe injury. The victim may suffer no injury at all, a minor injury, or a severe injury. Examples of severe bodily injury include but are not limited to: broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness. Cases involving Personal Weapons (hands, fists, feet, etc.) would require a severe injury.

EXAMPLE: The offender pulled a knife and threatened the victim with it. After a few minutes, cooler heads prevailed and the argument ended. The offender put his knife away and left the area. He did not use the knife, he just threatened to use it. This would be reported to TIBRS as Aggravated Assault. The victim was uninjured, but the offender displayed the knife in a threatening manner.



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Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

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Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley

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