



CJIS Support Center–TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 1



Inside this Issue:

Mid Year Review	P. 1
2019 TIBRS Conference	P. 1
2019 Conference Agenda	P.2-3
Agency Staffing Changes	P. 4
TIBRS Training Tip	P. 5
2019 Training Schedule	P. 6
CJIS Support Contact List	P. 7-8

Mid Year Review– January-June 2019

Beyond 2020 will be emailing data review sheets for the time period of January–June 2019. It is very important that you review any issues that are identified on the data sheets attached in the email. If you have any questions regarding your data review please contact your auditor for assistance.

BOLO: A listserv message containing additional information will go out in the next few days.

2019 TIBRS Conference Registration

This year’s TIBRS conference will be held from Monday, **September 16 through Wednesday, September 18**. We are returning to the Music Road Convention Center in Pigeon Forge, TN. Online registration is available here: <https://www.tn.gov/tbi/law-enforcement-resources/law-enforcement-resources0/tibrs.html>

Below is a screenshot containing details on hotel reservations.

Monday, September 16 - Wednesday, September 18, 2019
Music Road Convention Center
Pigeon Forge, Tennessee

Hotel Information:
 Call 1-855-790-4646 and tell the operator you’re reserving room(s) for the TIBRS Conference. NOTE: When registering, the first night of your stay will be charged to the credit card used to make your reservation. The maximum number of nights you can stay at the conference rate of \$99 is four. Please be aware that if you wish to stay longer than four nights, the room rate will be at the normal (higher) rate.

Questions? Call Ashley Anderson at (615) 744-4030 or email Ashley.Anderson@tn.gov.

[Click here to register for the conference!](#)





CJIS Support Center–TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 2

2019 TIBRS USER GROUP TENTATIVE CONFERENCE AGENDA

SEPTEMBER 16th-18th, 2019

All times are Eastern Daylight Time

All sessions are held in the Ukelele/Harp/Dobro Rooms

DAY ONE	
Monday, September 16, 2019	
2:00 – 5:00 pm	Registration <i>Convention Center Lobby</i>
5:00 – 7:00 pm	TBA
DAY TWO	
Tuesday, September 17, 2019	
7:00 – 8:30 am	Continental Breakfast <i>Violin/Symphony Rooms</i>
8:00 – 9:00 am	Registration Continues <i>Convention Center Lobby</i>
8:00 – 8:30 am	TIBRS User Group Business Meeting
8:30 – 9:00 am	Welcome Session, Introduction of Vendors <i>David B. Rausch, Director, TBI</i> <i>Patrick Twele, President, TIBRS User Group, Memphis Police Dept.</i> <i>Dale King, CJIS Supervisor, TIBRS and N-DEX, TBI</i>
9:00 – 9:50 am	Classifying Famous Crimes <i>Zack Frisbee, CJIS Support Specialist, TBI</i>
9:50 – 10:00 am	Introduction of Vendors <i>Dale King, TBI</i>
10:00 – 10:15 am	Break – Visit the Vendors!
10:15 – 11:15 am	NIBRS Implementation <i>Robin Layton, NIBRS Coordinator, Mississippi Department of Public Safety</i>
11:15 – 12:45 pm	Lunch
12:45 – 1:45 pm	TIBRS TV <i>Zack Frisbee and Abby Claud, CJIS Support Specialists, TBI</i>
1:45 – 2:00 pm	Break – Visit the Vendors!
2:00 – 3:00 pm	Ask TBI, TIBRS Updates / Quality Assurance Review Panel Discussion <i>Dale King / Debbie Lamb, Randall Hendrix, and Thomas Huffman, CJIS Support Specialists, TBI</i>
3:00 – 3:15 pm	Break – Visit the Vendors!
3:15 – 4:15 pm	CrimeInsight <i>Zack Frisbee and Abby Claud, TBI</i>





CJIS Support Center–TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 3

2019 TIBRS USER GROUP TENTATIVE CONFERENCE AGENDA

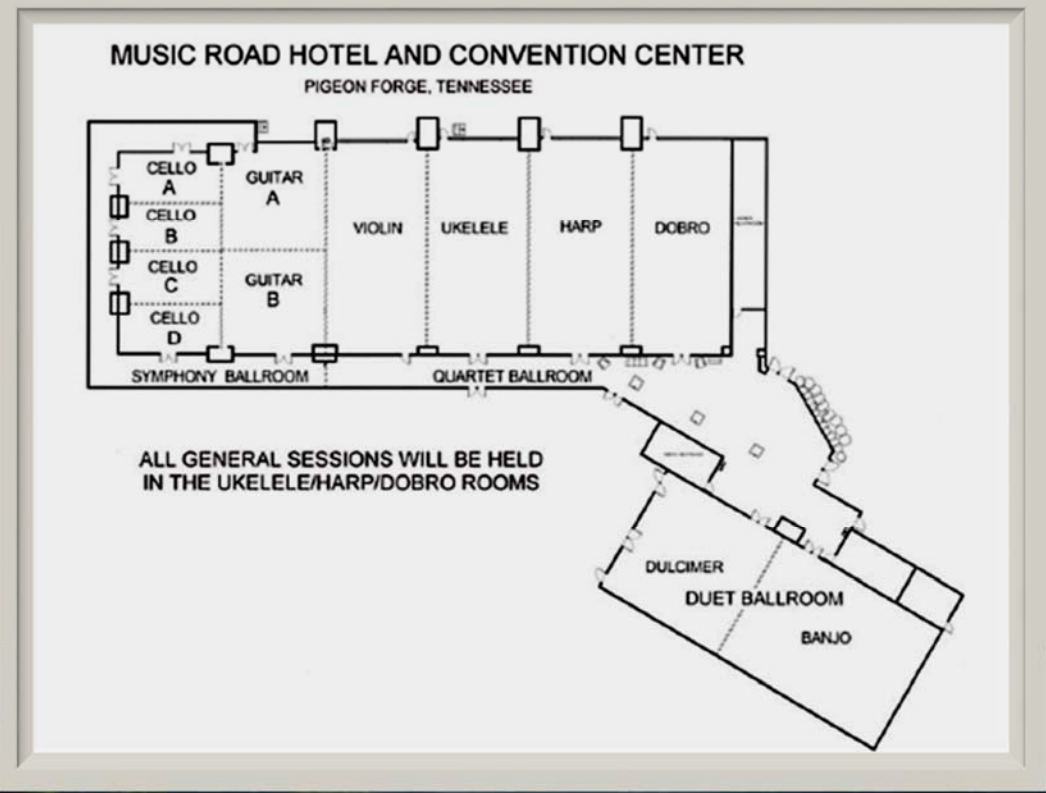
SEPTEMBER 16th-18th, 2019

All times are Eastern Daylight Time

All sessions are held in the Ukelele/Harp/Dobro Rooms

DAY THREE	
Wednesday, September 18, 2019	
7:00 – 8:30 am	Breakfast <i>Violin/Symphony Rooms</i>
8:00 – 8:30 am	Business Session
8:30 – 9:30 am	Knox County Naloxone Deployment by First Responders <i>Roberta Sturm, MPH, Lead Epidemiologist, Epidemiology Department Knox County Health Department</i>
9:30 – 9:45 am	Break
9:45 – 10:45 am	Using Syndromic Data & ODMAP for Overdose Surveillance in Shelby County <i>David Sweat, MPH, Administrator, Bureau of Epidemiology & Infectious Diseases Shelby County Health Department</i>
10:45 – 11:00 am	Break
11:00 – 12:00 pm	TIBRS Jeopardy <i>Zack Frisbee and Abby Claud, TBI</i>
12:00 pm	Closing Remarks <i>Dale King, CJIS Supervisor, TBI</i>

The 2019 TIBRS User Group Conference is adjourned. See you next year!





CJIS Support Center–TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 4

Agency Staffing Changes

Sometimes we call an agency to speak to the RAC only to find out he/she has resigned, been promoted, etc., and is no longer the RAC. Sometimes, we find out that the chief or sheriff is no longer with the agency. The agency may have an interim chief or sheriff, or a new one has been appointed.

If your agency RAC, Alt. RAC, Chief Law Enforcement Officer (CLEO), or your MOU information changes for any reason, please let us know! If you have an interim chief or sheriff, you must let us know.

Basically, if any of the following changes occur at your agency, please notify us:

- Mailing and physical address
- E-mail
- CLEO (chief or sheriff)
- RAC/Alt. RAC
- MOU information (i.e., Chief Operating Officer, Agency Legal Counsel, RMS Admin, IS Leader, or Network Leader, etc.)

And, there also another form:

In the event the RAC, Alt. RAC, or CLEO changes, please submit the TIBRS CLEO/RAC/Alternate RAC Change form. Even if the CLEO is an interim, you still need to complete this form.

Another form that may need to be completed is the Memorandum of Understanding (MOU), especially if the CLEO changes. The MOU must be completed in its entirety (NO BLANKS). Even if only one point of contact is changed, you are still required to fill out the other positions listed on the MOU.

The TIBRS CLEO/RAC/Alternate RAC Change form is available at <https://www.tn.gov/tbi/law-enforcement-resources/law-enforcement-resources0/tibrs/tibrs-forms.html> or you may contact your auditor for both forms.



CJIS Support Center–TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 5

TIBRS Training Slide of the Month

Sometimes agencies will neglect to report an assault when it occurs during a kidnapping. If an assault occurs during a kidnapping, you will have two different offenses to report.

KIDNAPPING/ABDUCTION

KEY POINT

Assault is not an element of Kidnapping (most abductions are committed by non-custodial parents that do not include an assault). In some cases, however, when you have a Kidnapping offense, you may also have an assault offense.





CJIS Support Center—TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 6

2019 TIBRS Training

August 2019		
Tuesday, August 6 th	Introduction to Data Collection	Jackson, TN
Wednesday, August 7 th	TIBRS Review	Jackson, TN
Thursday, August 8 th	TIBRS Overview & Report Writing	Jackson, TN
Tuesday, August 13 th	NAC Orientation/N-DEX	TBI Headquarters
Wednesday, August 14 th	RAC Orientation/CrimeInsight	TBI Headquarters
Wednesday, August 21 st	TIBRS Review	TBI Headquarters
September 2019		
Wednesday, September 4 th	Introduction to Data Collection	TBI Headquarters
Thursday, September 5 th	TnCOP Software	TBI Headquarters
Monday, September 16 th	Annual TIBRS Conference	Pigeon Forge, TN
Tuesday, September 17 th	Annual TIBRS Conference	Pigeon Forge, TN
Wednesday, September 18 th	Annual TIBRS Conference	Pigeon Forge, TN
Wednesday, September 25 th	Introduction to Data Collection	Sevierville, TN
Thursday, September 26 th	TIBRS Review	Sevierville, TN
October 2019		
Tuesday, October 8 th	Introduction to Data Collection	TBI Headquarters
Wednesday, October 9 th	TnCOP Software	TBI Headquarters
Thursday, October 10 th	RAC Orientation/CrimeInsight	TBI Headquarters
Wednesday, October 16 th	TIBRS Overview & Report Writing	TBI Headquarters
Wednesday, October 23 rd	TIBRS Review	Jackson, TN

Signing up for TIBRS Training—As a Friendly Reminder

- TIBRS Overview & Report Writing class does not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.
- CrimeInsight class does not count toward initial or recertification training requirements for RACs or Alternate RACs. However, due to the many advantages of using CrimeInsight, we highly recommend that RACs and Alt. RACs attend the class if at all possible.
- Due to limited seating, TnCOP Software classes are for new users only.

If anyone is interested in scheduling to attend a class, please contact Abby.S.Claud@tn.gov or Zack.Frisbee@tn.gov.



CJIS Support Center—TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 7

CJIS Support Center
 901 R.S. Gass Blvd
 Nashville, TN 37316
 Fax 615-744-4555

ASSISTANT DIRECTOR, CJIS DIVISION		
Pam Beck	(615)-744-4206	Pam.Beck@tn.gov
CJIS SUPERVISOR TIBRS & N-DEX		
Dale King	(615) 744-4026	Dale.King@tn.gov
CJIS PROJECT MANAGER		
Susan Smithson	(615) 744-4020	Susan.Smithson@tn.gov
CJIS DATA ANALYSIS & PUBLISHING		
Steven Jancarek	(615) 744-4024	Steven.Jancarek@tn.gov
Yeselin Melendrez	(615) 744-4136	Yeselin.Melendrez@tn.gov
CJIS DATA SUBMISSIONS		
Ashley Anderson	(615) 744-4030	Ashley.Anderson@tn.gov
CJIS SUPPORT SPECIALISTS: AUDITING		
Debbie Lamb	(865) 549-7853	Debbie.Lamb@tn.gov
Thomas Huffman	(615) 744-4018	Thomas.Huffman@tn.gov
Randall Hendrix	(731) 984-6677	Randall.G.Hendrix@tn.gov
CJIS SUPPORT SPECIALISTS: TRAINING		
Zack Frisbee	(615) 744-4214	Zack.Frisbee@tn.gov
Abby Claud	(615) 744-4290	Abby.S.Claud@tn.gov

Debbie Lamb East TN Point of Contact	Thomas Huffman Middle TN Point of Contact	Randall Hendrix West TN Point of Contact
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 Debbie.Lamb@tn.gov	Thomas Huffman 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4018 FAX: (615) 744-4555 Thomas.Huffman@tn.gov	Randall Hendrix 121 Executive Drive Jackson, TN 38305 (731) 984-6677 FAX: (731) 668-9769 Randall.G.Hendrix@tn.gov



CJIS Support Center—TIBRS Newsletter

August 2019 | Volume 24 Issue 8, P. 8

East Tennessee - Debbie Lamb						
(865) 549-7853 Fax (865) 549-7811						
1791 Neals Commerce Lane, Knoxville, TN 37914						
Email: Debbie.Lamb@tn.gov						
Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

Middle Tennessee - Thomas Huffman			
(615) 744-4018 FAX (615) 744-4555			
901 R.S. Gass Boulevard, Nashville, TN 37216			
Email: Thomas.Huffman@tn.gov			
Bedford	Grundy	Putnam	White
Cannon	Jackson	Robertson	Williamson
Cheatham	Lincoln	Rutherford	Wilson
Clay	Macon	Smith	
Coffee	Marshall	Sumner	
Davidson	Maury	Trousdale	
DeKalb	Moore	Van Buren	
Franklin	Morristown PD	Warren	

West Tennessee - Randall Hendrix			
(731) 984-6677 FAX (731) 668-9769			
121 Executive Drive, Jackson, TN 38305			
Email: Randall.G.Hendrix@tn.gov			
Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley

TIBRS User Group Officers			
President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
Vice President	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
Secretary/Treasurer	VACANT	VACANT	VACANT
East Representative	Samantha McClain	Knoxville Police Department	smcclain@knoxvilletn.gov
Middle East Representative	Misty Christensen	Lebanon Police Department	Christensenm@lebanontn.org
Middle West Representative	Paige Jackson	Waynesboro Police Department	pjackson@cityofwaynesboro.org
West Representative	Angela Smith	Memphis Police Department	Angela.smith@memphistn.gov
Colleges/Universities	Jennifer Mayberry	East Tennessee State University	mayberryj@etsu.edu

