



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**MATERIALS & TESTS DIVISION**  
6601 CENTENNIAL BOULEVARD  
NASHVILLE, TENNESSEE 37243-1016  
(615) 350-4100

**BUTCH ELEY**  
COMMISSIONER

**BILL LEE**  
GOVERNOR

**Local Government information**

**PIN:** \_\_\_\_\_  
**County:** \_\_\_\_\_  
**Federal Project No:** \_\_\_\_\_  
**State Project No:** \_\_\_\_\_  
**Contract No:** \_\_\_\_\_  
**Description:**

\_\_\_\_\_

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The Tennessee Department of Transportation's Materials & Tests Division requires payment for any materials testing done on construction projects. Local Governments should expect a monthly invoice for payment when material testing is performed by TDOT. Please reference the Local Programs Manual section 8.3 for more information regarding material testing.

In order to ensure proper distribution of invoices, please complete the following information and send to the Materials & Tests Division office via e-mail [TDOT.MaterialsTests@tn.gov](mailto:TDOT.MaterialsTests@tn.gov) or by mail using the address above.

The following information is where the invoices for test charges should be sent for payment.

**Local Government Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_  
**Contact Phone:** \_\_\_\_\_  
**Contact E-mail:** \_\_\_\_\_

**Notes:**

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