



**Tennessee Department of Transportation  
Environmental Division, Highway Beautification Office  
VEGETATION CONTROL PERMIT APPLICATION**

Applicant/ Sign Owner Name \_\_\_\_\_ Sign Owner # \_\_\_\_\_

Mailing Address \_\_\_\_\_

Outdoor Advertising Permit Tag Number \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Contractor/ Agent's Name \_\_\_\_\_

*(only required when bond and/or certificate of general liability insurance is furnished by Contractor. Name above must match the name on the bond and certificate of general liability insurance.)*

**APPLICANT hereby agrees to the following terms and conditions:**

**TERMS AND CONDITIONS**

1. A check or money order made payable to the Tennessee Department of Transportation ("TDOT") in the amount of \$100.00 which is a nonrefundable application fee.
2. A copy of the current Outdoor Advertising permit renewal form for the sign face for which I propose to conduct vegetation control is attached. APPLICANT has verified the corresponding Outdoor Advertising permit tag is posted on the device and visible from the main travel way. If the tag is not posted and visible during inspection, then the application request will be denied and forfeiture of the application fee. At that time, the sign owner will be instructed to acquire a replacement tag and reapply.
3. Also attached is:
  - A) A written proposal of the vegetation to be cut, trimmed or removed. A list of equipment to be used to perform the work.
  - B) A scale drawing showing vegetation proposed to be cut, trimmed or removed. Such vegetation should be labeled.
  - C) An 8" x 10" colored or larger photograph showing area in which vegetation control is proposed.
4. If a Vegetation Control Permit is granted, APPLICANT or CONTRACTOR must provide the following:
  - A) A Surety Bond or Running Surety Bond in the amount of \$5,000.00 for each Vegetation Control Permit guaranteeing the performance of the project in accordance with this application, or by cash bond in the form of a cashier's check, a certified check or money order. The permit shall not commence until such bond has been posted and accepted by TDOT. The Bond must remain in full force and effect throughout the forty-five (45) day duration of the executed permit and/or until work has been completed and approved by the Department.



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- B) APPLICANT shall assume all liability for third-party claims for damages arising from its use of the state right-of-way, and shall indemnify and hold TDOT harmless from such claims. Prior to commencing work under this permit, APPLICANT or CONTRACTOR shall provide proof of adequate and appropriate general liability in the form of a Certificate of Insurance in the amount of not less than \$300,00 for each person injured and \$1,000,000 for each occurrence, with such insurance to remain in full force and effect throughout the forty-five (45) day duration of the executed permit and/or until work has been completed and approved by the Department. **TDOT Highway Beautification Office must be listed as the certificate holder.**
5. Prior to commencing the work authorized herein, APPLICANT shall obtain any other permits or approvals required by federal, state or local laws, and shall notify any utility company affected by this vegetation control permit. APPLICANT shall be financially responsible for any relocation or replacement of such utilities.
  6. Access to the state right-of-way shall only be at those points that have been previously approved by TDOT. Equipment and vehicles shall be confined to unpaved portions of the state right-of-way unless authorized by a Shoulder Permit attached hereto.
  7. At no time will work authorized by this permit interfere with the normal flow of traffic on roadways adjoining the adjacent state right-of-way. APPLICANT is responsible for providing traffic control, including pedestrian access, for this work zone in accordance with the requirements of the provided safety traffic diagram. If proper traffic control is not in place, TDOT may order APPLICANT to stop work until proper traffic control is put in place.
  8. APPLICANT shall be liable for any damage to state property resulting from the subject work, including but not limited to, the roadway, shoulders, guardrails, drainage, landscaping, signs, controlled-access fences and failure to obtain other required state or federal approvals or permits. All repair or replacement of such damage shall be made in accordance with the current TDOT Standards Specifications for Road and Bridge Construction. TDOT Standard Drawings and any other applicable design and/or construction standards or guidelines.
  9. APPLICANT shall keep all debris, soil, refuse or waste of any kind associated with authorized work with this Vegetation Control Permit from accumulating within the state right-of-way.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Headquarters Office Use Only					
VCP Number	ODA Permit Tag	Route	Direction of Inventory	Sign face Direction	Log Mile