

DR. STEVEN GENTILE
Interim Executive Director



BILL LEE
Governor

STATE OF TENNESSEE
HIGHER EDUCATION COMMISSION
STUDENT ASSISTANCE CORPORATION
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NASHVILLE, TENNESSEE 37243
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REDUCTION IN FORCE (RIF) TUITION ASSISTANCE GUIDELINES

- This program is available to Tennessee State employees who were separated due to a Reduction in Force (RIF).
- Applicants have two years to submit the application and enroll at an eligible postsecondary institution beginning with the date of separation.
- An application must be submitted each term. A copy of the separation notice must be included with the initial application.
- The application is located at <https://www.tn.gov/thec/learn-about/financial-aid.html>. The application and separation notice should be emailed to TSAC.AidInfo@tn.gov.
- Students attending multiple institutions must complete a separate application for each institution.
- Benefits must be used at a Tennessee public community college, university, or college of applied technology. Benefits may not be used at private or proprietary institutions.
- The program will provide funds to be used toward the payment of tuition and mandatory fees (which may include online course fees). Books and other fees (e.g. athletic fees, parking fees, etc.) are not covered.
- Tuition assistance benefits will cover the cost of tuition and mandatory fees for two academic years and cannot exceed the current maximum assistance of \$13,244 annually.
- Employees who are not Tennessee residents are also eligible for the maximum assistance of \$13,244 annually.
- All types of courses are eligible for payment. Students are not required to be in a degree or certificate program.
- Funds will be paid to the postsecondary institution on behalf of the student.
- Benefits will not be reduced because of other financial aid.
- This benefit is not transferable or redeemable for the cash equivalent.
- If you have questions regarding this program, please contact Journey.A.Ellison@tn.gov.