



Department of

**Veterans Services**

**PRESENTING A BUDGET TO THE  
COUNTY EXECUTIVE  
AND  
COUNTY COMMISSIONERS**

# Introduction

This course is designed to introduce the participant on how to develop statistical data and present a fiscal year budget to county executives and county commissioners.

# Course Objectives

Upon successful completion of this presentation the participant will be able to:

- State Statutes
- Statistics
- Spending Power
- What you do to support Veterans in the County
- Summary Letter

# State Statutes

- **2019 Tennessee Code**
- **Title 58 - Military Affairs, Emergencies and Civil Defense Chapter 3 - Veterans' Rights in General**
- **§ 58-3-110. Appropriations for local service offices**
- **Universal Citation: TN Code § 58-3-110 (2019)**

# State Statutes

(a) The several county legislative bodies of the counties of this state and the several governing bodies of incorporated municipalities in this state are authorized to appropriate such funds as may be deemed necessary for the operation of such service offices; provided, however, that where such offices be established by appropriate agreement as hereinabove provided, the necessary funds for the operation thereof may be appropriated by the several political subdivisions participating therein in such proportion as may be agreed upon between themselves

# State Statutes

(b)

- (1) The senior accredited officer serving in a county veterans' service office may receive compensation commensurate to the compensation paid to heads of county government departments of comparable size in the county in which the officer is employed. Such compensation may be prorated to reflect the number of hours that the officer actually works during a specific pay period.
- (2) Staff personnel employed by the respective veterans' service offices may receive compensation commensurate to the compensation paid to county government employees in comparable positions.

# Statistics



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Department of  
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# Statistics



## REPORTS

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REPORTS				
PENDING ISSUES	RECOVERIES	COMMUNICATION	RECORDS REQUESTS	CURRENT RATINGS
<a href="#">Pending issues by date</a> <a href="#">All pending issues</a> <a href="#">Pending issues by stage</a> (NOD, SOC, VA FORM 9, REMAND, BVA) <a href="#">Closed pending issues by date</a> <a href="#">Pending issues by status</a> (In progress, favorable, non-favorable...) <a href="#">All closed issues</a> <a href="#">Pending issues by employee</a>	<a href="#">Retroactive amounts by date</a> <a href="#">Total monthly awards by date</a> <a href="#">Retroactive amounts by employee</a> <a href="#">Total monthly awards by employee</a> <a href="#">Total awards by year</a> <a href="#">Total awards for ALL years</a>	<a href="#">VBC communications by date</a> <a href="#">VA communications by date</a> <a href="#">Telephone calls by date</a> <a href="#">Office visits by date</a> <a href="#">Home visits by date</a> <a href="#">E-mails by date</a> <a href="#">Incoming mail by date</a> <a href="#">Outgoing mail by date</a> <a href="#">FAX by date</a> <a href="#">Outreach by date</a> <a href="#">Burial Preregistration by date</a> <a href="#">Other communication by date</a> <a href="#">All communications by month</a> <a href="#">All communications by year</a> <a href="#">Claims Electronically Submitted</a> <a href="#">Local Hearing</a> <a href="#">Board Hearing</a> <a href="#">Statement of Accredited Representative</a> <a href="#">Employee activity by date</a> <a href="#">General Contact Log</a>	<a href="#">Records requests not received</a> <a href="#">Records by date</a> <a href="#">Records requests by month</a> <a href="#">Records requests by year</a>  <div style="background-color: #4f81bd; color: white; text-align: center; padding: 2px;">FINANCIAL ASSISTANCE</div> <a href="#">All by date</a> <a href="#">By type, date and status</a> <a href="#">All by program</a> <a href="#">All financial assistance requests</a>	<a href="#">Ratings by type</a> <a href="#">Number of ratings by type</a>  <div style="background-color: #4f81bd; color: white; text-align: center; padding: 2px;">DIAGNOSTIC CODES</div> <b>Current Ratings</b> <a href="#">Diagnostic code by condition</a> (by code, current ratings) <a href="#">Diagnostic code keyword</a> (by keyword, current ratings)  <b>Pending Issues</b> <a href="#">Diagnostic code keyword</a> (by keyword, pending and closed issues)
MISCELLANEOUS	DEATH AND BURIAL	MILITARY	TOTALS	POA & FORMS
<a href="#">Veterans by city</a> <a href="#">Veterans by ZIP Code</a> <a href="#">Veterans by county</a> <a href="#">Mailing list for Excel</a> (WARNING: STATE users get ALL vets in the entire state!)	<a href="#">Veterans by cause of death</a> <a href="#">Veterans by cemetery</a> <a href="#">Deceased Veterans for Excel</a>	<a href="#">Veteran count by conflict</a> <a href="#">Veterans by character of service</a>	<b>Total vets for your office:</b> 2,343 <a href="#">New records added by date, employee and region</a>	<a href="#">21-527, 21-526, 21-534, AMA forms by date</a> <a href="#">New POA's by date POA received</a> <a href="#">All forms by date</a> <a href="#">Department Activity Report</a>



# Statistics

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This report can take several minutes to run. Do not stop the report, or hit the refresh button. Doing so will not make it run any faster.

Generate report for time period:

OR, by year. Check this box  and pick a year:

# Statistics

THIS REPORT IS FOR: Tipton REPORT M

## 1. Communications

a. Office Visits	667
b. Telephone Calls	174
c. Email	

## 2. Package This Claim 735

## 3. Forms

a. Powers of Attorney Filed (21-22)	211
b. Compensation Claims (21-526, 21-526EZ, 21-526B, 21-526C)	175
c. Pension Claims (21-527, 21-527EZ)	8
d. DIC (21-534, 21-534EZ)	35
e. CRSC Claims (DD-2860)	0
f. IU Claims (21-8940)	17
g. VAMC Benefits/Renewal;ChampVA (1010EZ, 1010D, 1010EZR)	15
h. Home Loan (26-1880)	0
i. Service-Disabled Veterans Insurance (29-4364)	1
j. 646	1
k. NOD (21-0958)	0
l. Intent to File (21-0966)	108
m. EVRs	2
n. 21-686c	20
o. 21-674	2
p. 22-1900	0
q. 22-1990	0
r. 22-5490	2
s. 21-4138	135

## 4. Total Forms 1175

(Shows all forms filled out in the system, not just those above)

# Statistics

## COMMUNICATION REPORTS

### COMMUNICATION REPORTS

### ALL COMMUNICATION BY MONTH - FOR PERIODS: JAN 01, 2020 TO DEC 31, 2020

TOTAL RECORDS: 1778

All communications

Show me all communications

from:

to:

NAME	DATE	REMARKS	ENTERED BY
<a href="#">Edward Williams</a>	Jul. 20, 2020	Spoke with veteran about a recent VA decision. The veteran is now @ 90%. He was curious as to how he could get his rating up to 100%. I advised the veteran that when he feels better to visit his local CSO and apply for TDIU.	Tommy Tomlinson
<a href="#">Will Edwards</a>	Aug. 24, 2020	Took a call from the veteran. The veteran was denied for hypertension dated in an SSOC 7/31/2020. The issue of type II diabetes is still being worked by the VA.	Tommy Tomlinson
<a href="#">George Krzewinski</a>	Sep. 18, 2020	BVA Hearing via VH [12:50-1:15] Judge: John Jones Spouse: Nell Krzewinski Observer: Guy Critelli AOD Granted issues: 1. Service connection for left knee condition claimed as (bilateral knee condition) 2. Service connection for right knee condition claimed as (bilateral knee condition) 3. Service connection for thoracolumbar spine (claimed as upper/mid/lower back) 4. Service connection for radiculopathy, left lower extremity (claimed as sciatica) as secondary to thoracolumbar spine (claimed as upper/mid/lower back) 5. Service connection for radiculopathy, right lower extremity (claimed as sciatica) as secondary to thoracolumbar spine (claimed as upper/mid/lower back) vet & his wife testified: (see VA Hearing Notes) per Judge: Nexus report dated Jan 2018 is in the VA record	MW Howard
<a href="#">Dennis Teegarden</a>	Jan. 15, 2020	Mr. Tomlinson represented Mrs. Teegarden at a BVA hearing on January 15, 2020	Liza Quinn
<a href="#">Michael Luttrell</a>	Jun. 24, 2020		Gaetano Critelli

# Population

National Center for Veterans Analysis and Statistics

<https://www.va.gov/vetdata/index.asp>

# Population

FY19-20 Summary of Expenditures by State Expenditures in \$000s											
County/ Congressional District	Veteran Population	Total Expenditure	Compensati on & Pension FY2020	Compensati on & Pension FY2019	Constructi on	Education & Vocational Rehabilitati on/ Employment	Loan Guaranty*	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
MONTGOMERY	30,985	\$ 1,012,727	\$ 422,131	\$ 387,781	\$ -	\$ 67,436	\$ -	\$ -	\$ 1,394	\$ 133,986	14,117
MOORE	491	\$ 5,190	\$ 1,492	\$ 1,398	\$ -	\$ 104	\$ -	\$ -	\$ 11	\$ 2,186	173
MORGAN	1,661	\$ 20,800	\$ 7,870	\$ 7,314	\$ -	\$ 378	\$ -	\$ -	\$ 51	\$ 5,187	530
OBION	1,978	\$ 27,970	\$ 10,209	\$ 9,699	\$ -	\$ 699	\$ -	\$ -	\$ 113	\$ 7,250	676
OVERTON	1,240	\$ 23,733	\$ 8,130	\$ 7,553	\$ -	\$ 383	\$ -	\$ -	\$ 37	\$ 7,629	607
PERRY	544	\$ 11,669	\$ 4,142	\$ 3,929	\$ -	\$ 124	\$ -	\$ -	\$ 10	\$ 3,465	223
PICKETT	450	\$ 8,466	\$ 2,766	\$ 2,640	\$ -	\$ 96	\$ -	\$ -	\$ 18	\$ 2,945	184
POLK	1,192	\$ 20,164	\$ 8,024	\$ 7,915	\$ -	\$ 272	\$ -	\$ -	\$ 16	\$ 3,937	394
PUTNAM	4,968	\$ 86,727	\$ 33,246	\$ 30,693	\$ -	\$ 2,809	\$ -	\$ -	\$ 146	\$ 19,833	1,859
RHEA	2,278	\$ 36,866	\$ 14,607	\$ 13,263	\$ -	\$ 857	\$ -	\$ -	\$ 109	\$ 8,030	713
ROANE	4,793	\$ 65,342	\$ 25,139	\$ 25,181	\$ -	\$ 1,375	\$ -	\$ -	\$ 165	\$ 13,482	1,533
ROBERTSON	4,189	\$ 95,416	\$ 35,169	\$ 33,879	\$ -	\$ 3,683	\$ -	\$ -	\$ 194	\$ 22,490	1,407
RUTHERFORD	19,489	\$ 375,094	\$ 116,931	\$ 106,667	\$ -	\$ 19,766	\$ -	\$ 1,903	\$ 1,348	\$ 128,479	6,871
SCOTT	1,184	\$ 22,170	\$ 8,827	\$ 8,283	\$ -	\$ 254	\$ -	\$ -	\$ 35	\$ 4,770	491
SEQUATCHIE	1,110	\$ 30,841	\$ 14,018	\$ 12,007	\$ -	\$ 580	\$ -	\$ -	\$ 45	\$ 4,191	391
SEVIER	7,522	\$ 130,205	\$ 49,875	\$ 45,781	\$ -	\$ 2,460	\$ -	\$ -	\$ 507	\$ 31,582	2,864
SHELBY	54,625	\$ 937,525	\$ 276,611	\$ 275,138	\$ 4,251	\$ 25,485	\$ -	\$ 3,413	\$ 3,078	\$ 349,549	16,752
SMITH	1,248	\$ 16,340	\$ 5,380	\$ 5,219	\$ -	\$ 428	\$ -	\$ -	\$ 35	\$ 5,278	382
STEWART	1,560	\$ 53,887	\$ 22,368	\$ 20,010	\$ -	\$ 1,860	\$ -	\$ -	\$ 64	\$ 9,586	763
SULLIVAN	11,947	\$ 244,418	\$ 81,841	\$ 76,280	\$ -	\$ 3,971	\$ -	\$ -	\$ 703	\$ 81,622	5,511
SUMNER	13,070	\$ 170,468	\$ 63,080	\$ 57,884	\$ -	\$ 7,113	\$ -	\$ -	\$ 469	\$ 41,921	3,418
TIPTON	4,547	\$ 92,348	\$ 35,244	\$ 34,053	\$ -	\$ 3,802	\$ -	\$ -	\$ 229	\$ 19,020	1,351
<b>TENNESSEE (Totals)</b>	<b>171,071</b>	<b>\$ 3,488,368</b>	<b>\$ 1,247,102</b>		<b>\$ 4,251</b>	<b>\$ 143,935</b>	<b>\$ -</b>	<b>\$ 5,315</b>	<b>\$ 8,777</b>	<b>\$ 906,419</b>	<b>61,210</b>
CONG. DIST (01)	54,647	\$ 1,206,106	\$ 389,212	\$ 365,276	\$ 4,074	\$ 18,022	\$ -	\$ 3,612	\$ 3,013	\$ 422,897	26,459
CONG. DIST (02)	52,405	\$ 732,843	\$ 284,847	\$ 271,413	\$ 1,439	\$ 26,378	\$ -	\$ 163	\$ 3,422	\$ 145,181	15,584
CONG. DIST (03)	53,502	\$ 722,962	\$ 279,429	\$ 263,455	\$ 5,315	\$ 15,975	\$ -	\$ 1,981	\$ 2,196	\$ 154,610	15,624
CONG. DIST (04)	49,547	\$ 867,986	\$ 299,869	\$ 276,478	\$ -	\$ 31,456	\$ -	\$ -	\$ 2,667	\$ 257,517	17,301
CONG. DIST (05)	39,664	\$ 680,409	\$ 180,385	\$ 184,658	\$ 2,194	\$ 26,687	\$ -	\$ 67,339	\$ 2,416	\$ 216,731	10,975
CONG. DIST (06)	54,627	\$ 862,712	\$ 309,268	\$ 288,394	\$ 3	\$ 26,156	\$ -	\$ -	\$ 2,170	\$ 236,721	18,146
CONG. DIST (07)	65,895	\$ 1,553,187	\$ 627,625	\$ 576,057	\$ -	\$ 82,417	\$ -	\$ -	\$ 3,807	\$ 263,281	24,225
CONG. DIST (08)	47,855	\$ 708,163	\$ 266,134	\$ 260,142	\$ 1,537	\$ 20,144	\$ -	\$ -	\$ 2,650	\$ 157,556	12,444
CONG. DIST (09)	38,055	\$ 714,589	\$ 192,704	\$ 190,108	\$ 2,714	\$ 17,754	\$ -	\$ 3,413	\$ 2,145	\$ 305,752	13,768
<b>TENNESSEE (Totals)</b>	<b>456,196</b>	<b>\$ 8,048,958</b>	<b>*****</b>		<b>\$ 17,277</b>	<b>\$ 264,989</b>	<b>\$ -</b>	<b>\$ 76,508</b>	<b>\$ 24,486</b>	<b>\$ 2,160,246</b>	<b>154,526</b>

**Notes:**

\* Veteran population estimates, as of September 30, 2020, are produced by the VA Predictive Analytics and Actuary Service (VetPop 2018).

# Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed

\*\* Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC).

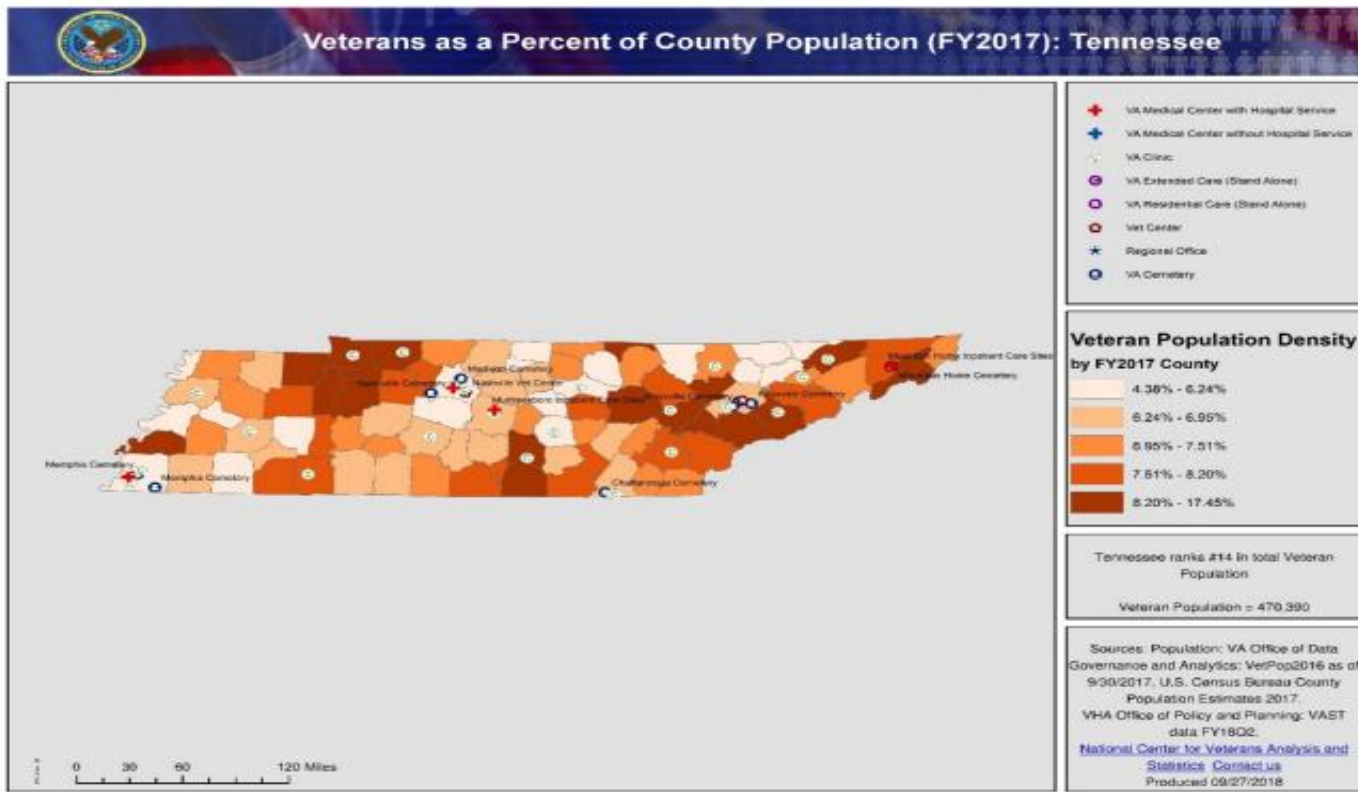
Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (EVRE) Benefits; Veterans Benefits Administration

1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$499 are rounded to \$0; and "\$ -" = 0 or no expenditures.
2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-
3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care
4. Medical Care expenditures are allocated to the patient's home location, not the site of care.

# Population



## Tennessee



# Tipton County

- Population is approximately 61,366 (2017)
- Tipton County has 5,091 Veterans 8.3%
- 1599 of them are getting benefits.(FY2016)
- Those 1599 bring in \$27, 508, 000.00 in additional Federal money from VA benefits into the County.
- I have 1459 active records
- Last year my office got \$1.3m of new benefits for Veterans and Widows benefits.

# Spending Power – Macro Economics

- Johnny gets a increase benefit and gets a retro payment of \$1,000. Johnny is very eager to satisfy his own needs and wants, spends \$800 of it on new landscaping for his yard. Since Bob is in the landscaping business, that means Bob earns an additional \$800. Since Bob also has needs and wants, he spends \$600 of that \$800 at Frank's farm store. This money is additional income to Frank the farmer, and guess what he does with it? He goes and talks to Dave and spends most of it, let's say \$500, at the hardware store. As you can see, the initial \$1,000 round of spending actually led to three more rounds of spending, with smaller amounts each time. In this case, \$1,000 of spending from Lydia led to an increase in economic output of  $\$1,000 + \$800 + \$600 + \$500 = \$2,900$ .



# Tipton Outreach

What I do for Veterans and/or their family.

# Tipton Outreach

- I interview Veterans and/or their family members so they are aware of the benefits they may be entitled to.
- I counsel the Veterans and/or their family members on how to get the benefits they are entitled to.
- I prepare and file paperwork with the VA and other Government agencies to get the benefits the Veterans and their families are entitled
- Last year through donation, the support of the Tipton County Veterans Council and my own money, we provided 4 single Veterans and 5 Veterans with family dinners and presents during the holidays. 2 families here in Atoka.

# Tipton Outreach

- I have worked with organizations (Churches, Non-Profit Agencies etc...) to save homes and/or keep the utilities on for Veterans in need
- We have provided wheelchairs, walkers and canes to Veterans in need. We even secured and donated a motorized cart with vehicle carrier for a Veteran in need.
- Numerous other things to help Veterans and their families.
- Recently I have teamed up with the Home Depot Foundation in Covington and the Restoration Church in Munford to help Veterans in need. To date we have put a wheelchair ramp for a Vietnam Veteran, Deck for a Korean War Veteran, and have a flooring and siding jobs.
- I have done two outreaches. One in the South County in Munford and one in the North County in Covington.

# Budget Request

To: Tipton County Finance Committee

Subj: Veterans Services Budget Request for FY 2019-2020

Current state of the Department of Veterans Services:

The Veterans Services Office is currently open 3 days a week. My scheduled work time is 8:00AM to 4:00PM Monday through Wednesday. Last year I had 1380 office visits. (3 days a week time 50 weeks. Taking into account holidays and training closures) I see on average 9 Veterans and/or Veteran's families a day and at times I have seen up to 15 in a day. I work on an appointment basis and take walk-ins on a case by case basis this gives me ample time to explain the VA Claims process and ensuring each case is done accurately. Quality over quantity. I currently have a part-time administrative assistant who assists with the day to day operations. (Scheduling the appointments, screening calls, greeting customers, answering basic Veterans benefits questions). She has been sent to training and is an accredited with the State of Tennessee. This has been a tremendous help in ensuring the Veterans of Tipton County get prompt and professional assistance. There are approximately 5,000 Veterans in Tipton County. The efforts of this office contributed significantly to the increase in added revenue to Tipton County. For 2018 I can account for over \$500,000 in retro benefits and over \$1.3 million in annual benefits for Veterans and/or Veteran families generated out of this office alone.

Proposal for FY 2019 -2020 for Department of Veterans Services:

I propose in my budget for a little more pay for my position. Line item 162, Clerical Position to become more in line with TN Code § 58-3-110 (2017), (1) The senior accredited officer serving in a county veterans' service office may receive compensation commensurate to the compensation paid to heads of county government departments of comparable size in the county in which the officer is employed. Such compensation may be prorated to reflect the number of hours that the officer actually works during a specific pay period. If this is not possible then I would propose to not change the previous years budget and allow for 4 paid holidays. Christmas Day, New Years Day, Veterans Day, and Memorial Day. As it stands now a part-time employee does not get paid when we don't work. You will see in past 2 years that I have been under budget due to this issue and there is room to allow this.

Additionally, I propose an increase in my travel budget to allow for a 2-day trip to Franklin, TN, for a mandatory Tennessee Department of Veterans Services (TNDVS) accreditation recertification for both of us and for us to attend mandatory TNDVS Proficiency Training typically in Jackson, TN around March. Also, there is a National County Veteran Service Officer Conference in June of 2020 in Atlanta for me (not the assistant) to attend which would further my knowledge in VA Benefits and certify me in 2 more accreditations to better serve the Veterans of Tipton County.

Attached is the spreadsheet indicating the allocation of my budget request for FY 2019-2020. This spreadsheet also shows the actual amount spent in FY2016-2017 and FY 2017-2018 to show how fiscally responsible I am to the Tax Payers of Tipton County. Thank you in advance for consideration of this request. If you have any questions please feel free to contact me.

Respectfully,

Gaetano "Guy" Critelli  
Tipton County Veterans Service Officer  
1286 Munford Ave  
Munford, TN 38058  
Phone: 901-476-2456  
Fax: 901-837-9141  
gcritelli@tiptonco.com

# Proposed Budget

TIPTON COUNTY VETERANS SERVICES							
PROPOSED FY2019-20 Budget							
Obj Code	TITLE	2016-2017 ACTUAL	2016-2017 Spent	2017-2018 ACTUAL	2017-2018 Spent	2018-2019 Actual	2019-2020 REQUESTED
162	Clerical Personnel	\$21,500.00	\$18,771.75	\$22,145.00	\$19,219.28	\$ 20,500.00	\$ 23,500.00
169	Part-Time Personnel					\$ 14,500.00	\$ 14,500.00
201	Social Security	\$1,700.00	\$1,436.04	\$1,800.00	\$1,470.28	\$ 2,700.00	\$ 2,700.00
210	Unemployment Compensation	\$110.00	\$53.93	\$110.00	\$28.01	\$ 200.00	\$ 200.00
302	Ads	\$300.00	\$0.00	\$300.00	\$0.00	\$ 150.00	\$ 150.00
307	Communication (Telephone Svc)	\$2,000.00	\$1,858.53	\$2,000.00	\$1,784.87	\$ 2,000.00	\$ 2,000.00
320	Dues & Membership	\$200.00	\$0.00	\$200.00	\$0.00	\$ 200.00	\$ 200.00
348	Postal Charges	\$500.00	\$188.00	\$500.00	\$0.00	\$ 300.00	\$ 200.00
355	Travel	\$1,500.00	\$1,845.22	\$1,750.00	\$237.72	\$ 2,000.00	\$ 3,000.00
414	Duplication Supplies	\$650.00	\$370.00	\$650.00	\$101.53	\$ 500.00	\$ 500.00
435	Office Supplies	\$400.00	\$304.57	\$400.00	\$325.91	\$ 400.00	\$ 500.00
452	Utilities	\$1,000.00	\$510.90	\$1,000.00	\$992.06	\$ 1,000.00	\$ 1,000.00
506	Liability Insurance	\$130.00	\$110.00	\$169.00	\$61.00	\$ 215.00	\$ 215.00
513	Worker's Compensation Insurance	\$65.00	\$60.00	\$72.00	\$72.00	\$ 55.00	\$ 55.00
707	Building Improvements	\$6,600.00	\$6,562.50	\$0.00	\$0.00	\$ -	\$ -
709	Data Processing Equipment	\$1,500.00	\$869.21	\$2,500.00	\$2,011.07	\$ 2,000.00	\$ 1,500.00
711	Furniture and Fixing	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$ -	\$ -
		\$38,155.00	\$32,940.65	\$34,596.00	\$27,303.73	\$46,720.00	\$50,220.00
	Under Budget		-\$5,214.35		-\$7,292.27		

# Point of Contact



Gaetano “Guy” Critelli  
Tipton County Veterans Service  
Officer

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Phone 901-476-2456

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# Questions?

