



VetraSpec Benefits Claims Guide



Benefits Claims Guide

1. From the desired veteran click the **Package this Claim** tab.

The screenshot shows the VetraSpec interface for a veteran named Janet L. Moore. The interface includes a navigation menu at the top with tabs like HOME, SEARCH, ADD, RESOURCES, DOCUMENTS, FORMS, REPORTS, CALENDAR, GENERAL CONTACT LOG, MY TASKS, and MY VETS. Below the navigation, there are several tabs: QUICK OVERVIEW, MORE DETAILS, MILITARY SERVICE, CURRENT RATINGS, PENDING ISSUES, FINANCIAL ASSISTANCE, PAYMENTS, DEPENDENTS, COMMUNICATION, RECORDS, PACKAGE THIS CLAIM (highlighted with a red arrow), DIRECT SUBMIT, and VBMS INFO. The main content area is divided into three sections: DEMOGRAPHICS OVERVIEW (with fields for POA, DATE OF BIRTH, ADDRESS, CITY, STATE, ZIP, COUNTY, DAYTIME PHONE, and EVENING PHONE), PENDING ISSUES OVERVIEW (showing NONE), and CURRENT RATINGS HELD OVERVIEW (showing a Combined rating of 20%, RECIPIENT: Veteran, DIAGNOSTIC CODE, % GRANTED: 20%, IS BILATERAL? No, and TYPE).

2. Select one of the following forms: **21-22**, **21-22a**, **21-0966**, or **21-526ez**.
3. Click the **Benefits Claims** button.

The screenshot shows the 'CREATE A NEW CLAIM' interface. It has three main sections: Forms, Documents, and Notes. The Forms section contains a list of forms with checkboxes: 2122 (01-30-24 08:55) (checked and highlighted with a red arrow), 2122 (01-26-24 01:41), vapmc (01-22-24 04:24), 21526ez (01-18-24 11:16), 210966 (01-18-24 10:35), and 2122 (01-18-24 09:33). The Documents section has a checkbox for 'Hearing Notice:'. The Notes section has a text area with a rich text editor toolbar. At the bottom, there are two buttons: 'Send to State' (with a 'Package This Claim' sub-button) and 'Send to VA' (with 'D2D' and 'Benefits Claims' sub-buttons, where 'Benefits Claims' is highlighted with a red arrow).

4. Sign in to VA.gov.

Logging in using a VA authentication method is to verify the VSOs identity with the VA. Once POA has been established by submitting a 21-22 the login is also used to verify the user submitting has POA for the veteran.

Only data related to veteran records in VetraSpec is submitted to the VA.

The screenshot shows the VA.gov sign-in page. At the top, there is the VA logo and the U.S. Department of Veterans Affairs logo. Below that, the text 'Sign in to VA.gov' is displayed, followed by 'Sign in using your preferred VA related account'. There are four buttons for sign-in: LOGIN.GOV (red), ID.me (green), DS Logon (dark blue), and My HealthVet (blue). To the right of these buttons, there is a section titled 'Having trouble signing in?' with two links: 'Get answers to Frequently Asked Questions' and 'Submit a request to get help signing in'. Below the buttons, there is an 'OR' separator. At the bottom, there is a section titled 'Don't have these accounts?' with two links: 'Create an account with Login.gov' and 'Create an account with ID.me'.

Once sign in is complete you will be directed back to the application.



5. Click **Confirm and Send**.

CONFIRM BENEFITS CLAIMS

You are about to send the following forms and documents to the VA via Benefits Claims. Is this correct?

- 2122

This is a development, testing, or demo site. This claim will be sent to the VA's sandbox, and will not be processed by the VA.

Confirm and Send

Sending the claim and documents can take a few minutes. When the sending process has begun, you will be shown a message saying the claim is being sent. Don't do anything until you see this message.

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Screen will refresh with the **VA Claim ID** as confirmation.

SUBMITTED SUCCESSFULLY				
VA Claim ID	Status	Accepted Date	POA	Previous POA
08b5d595-7e4c-41e9-8c4c-81e12c3841df <small>(claims_api_power_of_attorneys)</small>	pending	2024-02-06	074 - The American Legion Joey Ellis The American Legion	067 - American Samoa Veterans Affairs Office
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Once submitted different actions are available in the **Claim History and Status** section:

CLAIM HISTORY AND STATUS							
DATE SENT	STATUS (D2D_ERROR_CODES)	FORMS SENT	DOCS SENT	NOTES	WORKED BY	ACTION	
02-07-2024	Current Status: Sent to State on: 02-07-2024	• 21-22			Joey Ellis	Edit	Delete
02-06-2024	Claim filed with VA on: 2024-02-06 08:29:31 via Benefits Claims VA response: pending <small>Current Status: State filed on: 02-06-2024</small>	• 21-22			Joey Ellis	Edit	Print / View Details Check VBMS Info

"**Print/View Details**" is where a user can go to view more granular details about all submission of the claim, including previous submissions if the claim was submitted multiple times. (The main view only shows the most recent submission).

CLAIM DETAILS

FORMS AND DOCUMENTS NOTES

- 21-22

[Download All](#)

SUBMISSION HISTORY FOR THIS CLAIM						
Date	Submission Type	Submitted By	VA System ID	Status	Details	
Feb 7, 2024	Sent to State	Joey Ellis		Submitted as of Feb 7, 2024		

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"**Check VBMS Info**" is a status check button that will allow users to follow the claim through the process.

CLAIM STATUS				
VA Claim ID	Status	Accepted Date	POA	Previous POA
08b5d595-7e4c-41e9-8c4c-81e12c3841df <small>(claims_api_power_of_attorneys)</small>	updated	2024-02-06	074 - The American Legion Joey Ellis The American Legion	067 - American Samoa Veterans Affairs Office
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VBMS Info

The **VBMS Info** tab will allow a user to view information from VBMS about this veteran.

1. From the **VBMS Info** tab select the desired value from the drop down and click **Check VA Info**.

QUICK OVERVIEW MORE DETAILS MILITARY SERVICE CURRENT RATINGS PENDING ISSUES FINANCIAL ASSISTANCE PAYMENTS DEPENDENTS COMMUNICATION RECORDS FINANCIALS PACKAGE THIS CLAIM VBMS INFO

NAME: Moore, Janet L. VetraSpec ID: 65460 SSN: 736-12-7677 VA CLAIM #: 736127677 DOB: May, 06, 1949 OFFICE: CARIBOU POA: 074 - The American Legion ZIP: 76041

VA INFO

Fetch information from the VA about this veteran. You will be required to sign into Id me or login.gov to use this feature.

Current POA [v] Check VA Info

All Claims
Current SPCA
Current ITF (Compensation)
Current ITF (Pension)
Current ITF (Burial)

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