



STATE OF TENNESSEE  
**DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**  
DIVISION OF WORKFORCE SERVICES  
220 French Landing Drive  
Nashville, TN 37243-1002  
(615) 741-1031

**State Workforce Development Board Meeting Minutes**  
**Nashville, TN**  
**September 10, 2013**  
**10:00 am – 12:00 pm**

**Board Members Present:**

Rogers Anderson  
Jerry Bush  
Craig Butler  
Arthur Cate  
Bruce Dotson  
Echell Eady  
Shirley Frierson  
John Greeter  
Ann Hatcher  
Jimmy Williamson  
Betty Johnson  
Bethany Lay  
Warren Logan  
Richard Manahan  
Raymond Marston  
Eliot Mitchell  
Greg Persinger  
Burns Phillips  
Bob Ravener  
Jason Rich  
Lottie Ryans  
Yolanda Shields  
Zachariah Stansell

**Board Members Present by Proxy:**

Kevin Huffman (Nicholas Hansen)

**Members Absent:**

Jimmy Eldridge  
Bill Hagerty  
Raquel Hatter  
Susan MacArthur  
Sandra Woods  
Anthony Nicholson  
Timothy Burchfield  
Jean Schmidt

**Present Not Voting:**

Mark Norris  
David Hayes  
Stuart Price

**Staff Present:**

Briana Johnson	Theresa Morris
Christy Montgomery	Mike Daniel
Pat Bleecker	Mark Chandler
Susie Bourque	Ryan Allen
James Roberson	Lane Marks
Sterling van der Spuy	Linda Davis
Dan Holton	Teresa Broome
Nova Buker	Melinda Williams
Dustin Swayne	Rosevelt Noble
Anita White	Betsy Shepp
Nina Webster	Deniece Thomas
Nick Bishop	Paul Stewart
Larry Hall	

**Welcome:**

Interim Chairman Craig Butler welcomed all board members, state and LWIA staff, and guests. He turned the meeting over to Commissioner Burns Phillips for his opening remarks.

**Opening Remarks:**

Burns Phillips, Commissioner of the Tennessee Department of Labor and Workforce Development, gave opening remarks and thanked all State Board members.

**Introduction of New Members:**

Chairman Butler recognized the newest appointees to the board who were present, Jimmy Williamson, Jerry Bush, Stuart Price, Bob Ravener, Greg Persinger, Lottie Ryans, Dr. Richard Manahan, Arthur Cate, Senator Mark Norris, Bruce Dotson, Warren Logan, and Betty Johnson. Each board member gave a brief overview of his/her experience and background.

**Roll Call/Conflict of Interest Statement:**

Board Director Christy Montgomery conducted the roll call and established the presence of a quorum. Ms. Montgomery notified board members that Conflict of Interest, Acknowledgement/Disclosure, and Code of Ethics forms were on site for review and updates.

**Approval of Minutes:**

### **Workforce Services Updates:**

Administrator for the Division of Workforce Services, Sterling van der Spuy provided board members a brief update regarding the division.

### **USDOL Comprehensive Review Briefing:**

United States Department of Labor staff from the Atlanta Regional Office provided the board a de-briefing, to include a summary of results of the comprehensive review completed in the month of July. The scope of the review included Title I Adult, Dislocated Worker, and Youth, Title V Incentive Grant, Wagner-Peyser, Workforce Information Grant, and Work Opportunity Tax Credit, National Emergency Grant, Migrant and Seasonal Farm Worker, Trade Adjustment Assistance, Reemployment and Eligibility Assessment, Senior Community Service Employment Program, and Veterans Employment Training Services. The methodology for the comprehensive review included interviews with State Workforce Development Board members and local board members, state and local staff, and program participants and customers. The review included the state office, LWIAs 5, 12 and 13 and Meritan SCSEP sub-grantee. Presenters included:

Connie Carter, Office of State Systems Director  
Lovie Thompson, TN FPO  
Winston Tompoe, WI Specialist  
Terri Lonowski, WI Specialist  
Toni Buxton, WI Specialist  
Rosemary Williams-Raysor, TAA Specialist  
Julian Hardy, WI Specialist  
Lindy Lundy, WI Specialist  
Brooks May, UI & Reemployment Specialist

The presentation included seven segments, 1) Participants Enrolled in Tennessee's Workforce Programs, and Characteristics, 2) Program Year 2012 Performance Outcomes for Wagner-Peyser and Workforce Investment Act, 3) Program Design and Governance, 4) Program and Grant Management Systems, 5) Financial Management Systems, 6) Service and Product Delivery, 7) Performance Accountability

[http://www.tn.gov/labor-wfd/WFD\\_minutes/wfd2013.shtml](http://www.tn.gov/labor-wfd/WFD_minutes/wfd2013.shtml)

**Closing Remarks:**

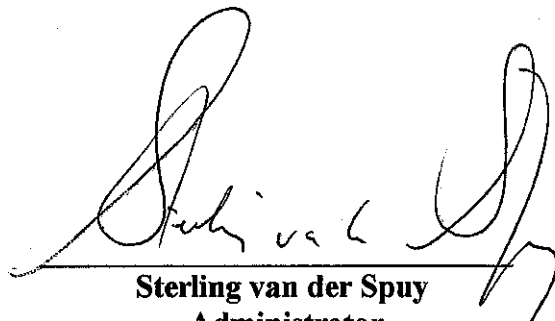
Commissioner Burns Phillips thanked the board and the federal partners from USDOL. He emphasized the importance of all partners working together to address concerns and make improvements.

With no further business, the meeting was adjourned by Chairman Butler.

**Future Dates:**

**December 5 & 6, 2013**

  
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**Christy Montgomery**  
**SWDB Board Director**

  
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**Sterling van der Spuy**  
**Administrator**