

 <p style="text-align: center;"> <b>ADMINISTRATIVE POLICIES AND PROCEDURES</b>          State of Tennessee          Department of Correction       </p>	Index #: 502.03	Page 1 of 2
	Effective Date: May 15, 2006	
	Distribution: B	
	Supersedes: 502.03 (6/15/03)	
Approved by: George M. Little		
Subject: HAIRSTYLES/DRESS CODE/GROOMING		

- I. AUTHORITY: TCA 4-3-603, TCA 4-3-606, and TCA 41-21-234.
- II. PURPOSE: To establish standards for the personal appearance of inmates.
- III. APPLICATION: To Tennessee Department of Correction (TDOC) inmates except those assigned to and actively participating in a Special Alternative Incarceration Unit program.
- IV. DEFINITIONS: None.
- V. POLICY: Inmates shall be permitted freedom in personal grooming and dress as long as their appearance does not conflict with the institution's requirements for safety, security, identification, sanitation, and hygiene.
- VI. PROCEDURES:
  - A. The hair must be groomed and kept clean. Access to barbering/hair care services for administratively segregated inmates will be in accordance with Policy #506.16.
  - B. An inmate shall be required to wear a hair/beard net or head covering if his/her hair is of length which is likely to become entangled if working near machinery, or for sanitary purposes, such as when working in health service or food service areas.
  - C. Inmates shall be routinely subject to searches of hair.
  - D. Inmates shall be required to conform to the dress code as stipulated in Policy #504.05.
  - E. Inmates shall not be permitted to dress in the unique clothing of the opposite sex. Females are not permitted to cultivate or attach beards and mustaches and males are not permitted to wear cosmetic makeup substances.
  - F. Inmates shall not be required to wear a particular hairstyle or dress in a particular uniform or manner for purposes of public embarrassment or punishment.
  - G. Any inmate whose grooming and personal hygiene habits threaten his/her health or the health of others will be referred to health services for recommended action.
  - H. Forcible cutting or trimming of hair shall not be done except upon orders of a physician for health reasons.

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- I. Hairstyles, including facial hair, which identify inmates as security threat group members are prohibited.
  - J. Inmates shall not be allowed to possess or wear wigs or have extensions, etc., added to their hair.
  - K. When an inmate's appearance substantially changes due to hairstyle and/or facial hair, a new picture for the institutional file and issue of a new ID card shall be in accordance with Policy #506.13.
  - L. Disciplinary actions may be taken for violations of grooming and/or cleanliness regulations.
- VII. ACA STANDARDS: 4-4283.
- VIII. EXPIRATION DATE: May 15, 2009.