

02762

DATA ENTRY OPERATOR

EXAMINATION METHOD: The examination for Data Entry Operator consists solely of a computer administered performance test. To be eligible for employment consideration an applicant must pass the test. An applicant's standing or rank on an eligible list is based entirely on their performance test score.

TEST SUMMARY: The examination for Data Entry Operator consists only of the following computer-administered performance test component:

Typing Performance - This test consists of a practice passage and two timed passages which assess an applicant's typing speed and accuracy.