

02520
STATISTICAL CLERK

EXAMINATION METHOD: The examination consists of a multiple choice written test. To be eligible for employment consideration an applicant must attain a passing score of 70 or greater on the test. An applicant's standing or rank on an eligible list is based on this score.

TEST SUMMARY: The written test consists of 115 multiple choice questions divided into five test sections. Each test section has been designed to assess the knowledge, skills, and abilities required to effectively perform the job. The five test sections are:

Checking - Questions assess an applicant's ability to find errors in copied information. (40 questions)

Percentages - Questions assess an applicant's ability to calculate percentages accurately. (25 questions)

Assembling Information - Questions assess an applicant's ability to gather information from tables according to specified criteria. (15 questions)

Coding - Questions assess an applicant's ability to use different coding systems to classify situations. (15 questions)

Numerical Reasoning - Questions assess an applicant's ability to solve mathematical word problems using basic operations. (20 questions)