



On-line Workshop Decision-Making

On-line workshop \$50.00

To register for a workshop contact your agency training coordinator or your manager.

Decision-Making—is an **on-line** workshop that enables participants to implement a four-step process to rapidly and accurately resolve a wide-range of workplace issues by efficiently organizing and analyzing information and taking appropriate action.

Upon completion of workshop, participants will be able to:

- Increase personal and professional results through effective decision-making strategies
- Learn how to tap into the decision-making strengths of others
- Apply the basic steps of decision-making
- Use a fundamental problem-solving tool in reaching decisions
- Define and evaluate decisions in order to implement effective decision-making strategies