

FASTTRACK JOB TRAINING ASSISTANCE PROGRAM
<FJTAP> Application

Company: _____

Address: _____ **City:** _____ **State/Zip** _____

Telephone: _____ **Fax:** _____ **e-mail:** _____

Company's Profile:

Current Employment: _____ New Jobs: Year 1 _____ +Year 2 _____ +Year 3 _____

Does the Company hire Seasonal/Part-time/Temporary workers? Yes No

If Yes, please add/attach statement of explanation:

Does the Company anticipate any lay-offs or furloughed employees? Yes No

If Yes, please add/attach statement of explanation:

Starting Wage/Production Worker: \$ _____ Average Wage/Production Worker: \$ _____

Type of Facility: Manufacturing Distribution Call Center Headquarters

Product to be manufactured/distributed/service to be provided: _____

NAICS code: _____

Capital Investment (3 years) Real: _____ Personal: _____

Company Contact:

Name: _____ Title: _____

Mailing Address: _____ Phone: _____

_____ Fax Number: _____

e-mail address: _____

Out-of -State address (if any) _____

Mailing Address: _____ Phone: _____

_____ Fax Number: _____

COMPANY INFORMATION

Does the company maintain compliance with Title VI-Civil Rights Act of 1964?

_____ Yes _____ No

Is the company which would be assisted with the FJTAP grant currently in violation of Title VI-Civil Rights Act of 1964?

_____ Yes _____ No

If the answer is yes, please provide information on the nature and current status of this violation.

Is the company registered to do business in the State of Tennessee? _____ Yes _____ No

If the answer is yes, please attach a Certificate of Authorization or Good Standing to this application. Certificate can be obtained at <http://www.state.tn.us/sos/forms/ss-4238.pdf> or by contacting the Secretary of State office @ 615.741.2286. A copy of the Certificate accompanies this application.

Is the company which would be assisted with the FJTAP grant currently in violation of environmental regulations of the U.S. Environmental Protection Agency or the Tennessee Department of Environment and Conservation?

_____ Yes _____ No

If the answer is yes, please provide information on the nature and current status of this violation.

- ◆ **If the state contract is awarded, the assisted company agrees to submit yearly reports on the total number of employees and the total number of minorities employed for five years after the date of the state contract<Employment Summary Form>.**
- ◆ **If a contract is awarded, the assisted company concurs understanding of the State of Tennessee's Comptroller office's opportunity to audit FJTAP program spending.**

(Company)

(Name)

(Title)

(Signature)

**STATE OF TENNESSEE
ECONOMIC & COMMUNITY DEVELOPMENT**

FastTrack Job Training Assistance Program (FJTAP) Application

Additional Information:

Do you currently have a training plan in place? _____

1. Give the first expected hire date for production workers: _____
2. When is training expected to start for production workers: _____
3. Please list your general job classifications and how many jobs that are expected in each category, including the number of hours required for training.
(Exclude office, clerical, management, and engineers) (You can answer on separate sheet)

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

4. List expected (in-house) classroom instruction by following the **example** below:

- a. Name of Class: _____
- b. Length of Class: (in hours) _____
- c. Number of times the class will be taught: _____

5. Do you plan to hire any outside vendors for the purpose of training? If so, please give the name of the vendor, kind of training, how many hours of instruction, and how much the vendor is charging per hour, or if there is a tuition involved.

6. Will you have corporate instructors from any of your other facilities that will travel to Tennessee to train new hires? If so, explain where they may be traveling from, how many nights would they stay, and what kinds of training would they be involved in.

7. Will you send any new hires/supervisors from Tennessee to one of your other plants to receive training and return to Tennessee to train other new hires? If so, explain where they would travel to, how long would they stay, and what kind of training they would receive.

**Completed/Original Application should be forwarded to: Jeff Bolton –Director
Grants & Loans Division-ECD
10th Floor WRS-TN Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243
jeff.bolton@tn.gov**