

Application for Federal Assistance SF-424

Version 02

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

A

*** Other (Specify)**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

*** 5b. Federal Award Identifier:**

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

State of Tennessee

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

626001445

*** c. Organizational DUNS:**

829869028

d. Address:

*** Street1:**

2700 Tennessee Tower

Street2:

312 Rosa L. Parks Avenue

*** City:**

Nashville

County:

Davidson

*** State:**

Tennessee

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

37243

e. Organizational Unit:

Department Name:

Governor's Office

Division Name:

Governor's Office of Children's Care Coordination

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Mary

Middle Name:

*** Last Name:**

Rolando

Suffix:

Title:

Policy Analyst

Organizational Affiliation:

Governor's Office of Children's Care Coordination

*** Telephone Number:**

615.741.5271

Fax Number:

*** Email:**

mary.rolando@tn.gov

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9. Type of Applicant 1: Select Applicant Type:

State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Health and Human Services, Administration of Children and Families

11. Catalog of Federal Domestic Assistance Number:

93.708

CFDA Title:

ARRA Head Start

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

State of Tennessee

*** 15. Descriptive Title of Applicant's Project:**

Tennessee Early Childhood Advisory Council Supplement

Attach supporting documents as specified in agency instructions.

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16. Congressional Districts Of:
* a. Applicant Tennessee-all districts * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
* a. Start Date: 10/1/2010 * b. End Date: 9/30/2013

18. Estimated Funding (\$):

* a. Federal	\$165,440
* b. Applicant	
* c. State	\$386,027
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	\$551,467

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Mary
Middle Name:
* Last Name: Rolando
Suffix:

* Title: Policy Analyst

* Telephone Number: 615.741.5271 Fax Number:

* Email: mary.rolando@tn.gov

* Signature of Authorized Representative: Mary Rolando * Date Signed: 9/8/10



STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
OFFICE OF EARLY LEARNING
9th FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PHIL BREDESEN
GOVERNOR

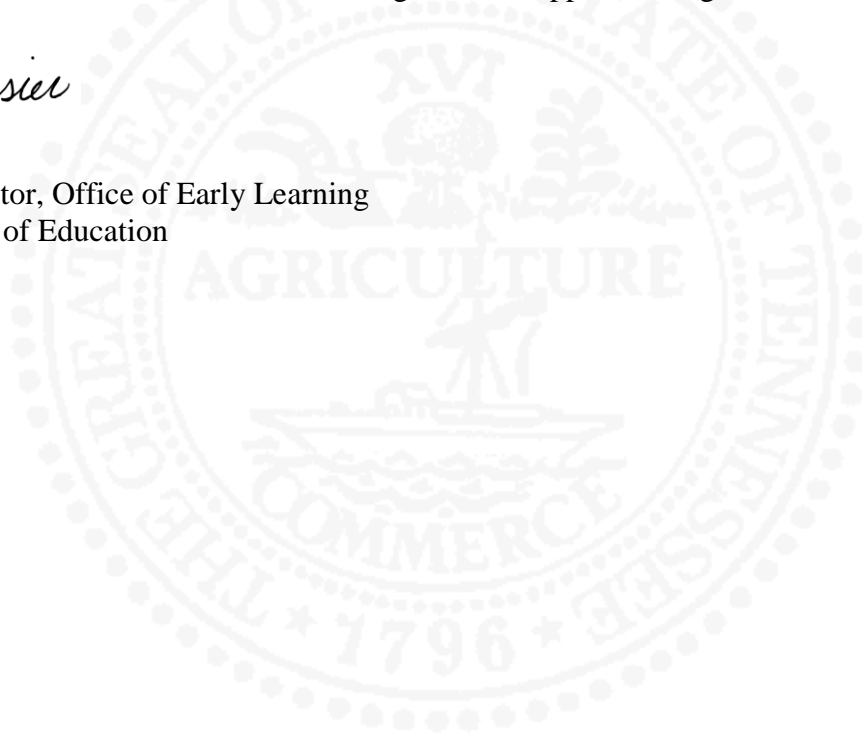
TIMOTHY K. WEBB, Ed.D.
COMMISSIONER

To Whom It May Concern,

The state funding for Early Childhood Education / Pre-K is allocated at \$86,377,000. The TN Department of Human Services uses approximately 75% of this allocation as the state match for TANF and the Child Care Development Block Grant. The unencumbered balance will be used as the state match for the ACF Head Start ECAC grant and supplemental grant.

A handwritten signature in cursive script that reads "Bobbi Lussier".

Bobbi Lussier
Executive Director, Office of Early Learning
TN Department of Education



Goal 1: Create a statewide high-quality comprehensive and aligned early childhood system of care and education for children, ages birth through eight years, which promotes school readiness.									
Objectives		Activities		Timeline		Key Participants		Accomplishments	
				Yr	Qtr				
1	Create a staff position to carry out the duties of the Tennessee Early Childhood Advisory Council (TN-ECAC) within the Governor's Office of Children's Care Coordination (GOCCC)	1. Establish a job description for the position of Director of ECAC, specifying duties and responsibilities.	1	1	ECAC Coordinator and ECAC Executive Committee or designees.	1. Written job description of ECAC Director included in grant.			
		2. Define the organization, structure, and function of the ECAC within the GOCCC.	1	1			2. Establishment of the organizational structure and functions of the ECAC within the GOCCC at the inception of the grant.		
		3. Advertise, interview, and hire a staff person to serve as director of the ECAC.	1	1			3. Staff hired to begin work by October 1, 2010 or closest date permitted by the state hiring process.		
2	Coordinate and communicate the functions and activities of the various TN child serving agencies, existing early childhood committees, and advisory groups within those agencies.	1. Convene all child serving state agency program leaders to identify and inventory existing early childhood committees and advisory groups within their agency, including functions, schedules, and activities.	1	1	ECAC Director and Early Childhood Program Leaders, Early Childhood Stakeholders.	By the end of the third quarter of year one, the new ECAC Director will convene all state early childhood program leaders to develop and communicate a master list of all EC committees and advisory groups, including functions, schedules, and activities.			
		2. Develop a written plan for coordination and communication of the existing early childhood committees and advisory groups, including schedules and activities.	1	3					
		3. Implement the plan.	1	3					
3	Employ researched best practices to address the goals and objectives of the ECAC and to ensure improved quality of early care and education programs.	1. Establish ECAC work groups.	1	3	ECAC Steering Committee, various stakeholders, and early childhood professionals.	By the end of the third quarter of year one, work groups will be established to address specific early childhood issues and identify researched best practices relative to those issues.			
		2. Establish work schedule and time line for work groups.	1	3					
		3. Identify best practices relative to focus areas.	1	3					

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		Yr	Qtr				
4 Establish a process for the evaluation of the implementation of the Tennessee Early Childhood Advisory Council (TN- ECAC).	1. Establish and implement a process for semi-annual status review and evaluation of the ECAC.	1	2	ECAC membership and stakeholders.	By the end of the fourth quarter of year one, a process for periodic review will be established and an evaluation of the implementation of the ECAC will be conducted.		
	2. Survey ECAC members, participating child serving agencies, early childhood committees, and advisory groups on the implementation of the ECAC.	1	4				
	3. Provide recommendations based on status review and evaluation.	1	4				
5 Develop/define common language and terms, across departments and programs, in regard to child care program quality, program standards, early learning standards, child outcomes, program assessment, child assessment, performance standards, and family engagement with special attention to school readiness.	1. Compile a list of early childhood program terms used by the various Tennessee (TN) child serving agencies and practitioners.	1	2	Child Serving state agencies, ECAC membership, Early Childhood Stakeholders.	By the end of the fourth quarter of year one, a list of common terms and language among the various early childhood programs will be determined and communicated among stakeholders.		
	2. Determine for which terms there can be consensus definitions and framework among stakeholders.	1	4				
	3. Disseminate framework which includes a list of defined terms to early childhood stakeholders to develop a common language and understanding of terms across programs and departments.	1	4				

Goal 1: Create a statewide high-quality comprehensive and aligned early childhood system of care and education for children, ages birth through eight years, which promotes school readiness.							
Objectives	Activities	Timeline		Key Participants	Accomplishments		
		Yr	Qtr				
6 Identify common core program standards and policies among the various early childhood programs in order to improve the overall quality of care, education, and to increase collaboration among programs, facilitate a successful transition from early childhood education programs to kindergarten, and increase and improve collaboration among programs.	1. Complete a comparison crosswalk among the Head Start Performance Standards, Head Start Outcomes Framework, and the Departments of Education and Human Services program governing laws, rules, and polices to identify a set of common core program standards for the care and education of young children.	2	2	Child Serving state agencies, Tennessee Early Childhood Advisory Council (TN-ECAC) membership, Early Childhood Stakeholders.	By the end of the second quarter of year two, a list of common program standards of the various early childhood programs will be identified and communicated among early childhood stakeholders.		
	2. Review common program standards and develop a plan for increasing collaboration among early childhood programs, between early childhood education programs and K-12, and to meet the needs of all underrepresented and special populations.	2	2				
7 Define school readiness in TN.	1. Research the indicators of school readiness in order to define what school readiness should look like in TN.	2	2	ECAC Readiness Work Group, various stakeholders and professionals.	By the end of the third quarter of year two, school readiness will be defined and articulated to all early childhood stakeholders.		
	2. Survey early care and education professionals who serve children, birth through grade three, to gather information on the indicators of school readiness, including both children's readiness for school and the school's readiness for children using existing research based indicators of school readiness.	2	2				
	3. Determine and communicate the definition of school readiness in TN via websites, memos, informational brochures, written communication, and parent letters.	2	3				

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Objectives	Activities	Timeline		Key Participants	Accomplishments		
		Yr	Qtr				
8 Expand Community Pre-K Advisory Councils (C-PAC) so membership includes participants from a broad span of services for children, birth through 8 years of age.	1. Currently C-PAC's include director of schools or designee as chair and others including but not limited to local school board members, parents, teachers, nonprofit providers, for-profit providers, Head Start, the business community and local government funding bodies. C-PAC's will expand to include but not limited to representatives of home visitation programs, Maternal and Child Health (DOH) Strengthening Families (DCS), K-3, TN Early Intervention Services (TEIS), Even Start and Migrant Families as applicable to the local area.	1	3	ECAC Readiness Work Group, various stakeholders and professionals.	By the end of the third quarter of year one, the membership of the C-PACs will be expanded.		
	2. ECAC communicates regularly and visits periodically C-PAC's meetings to promote expansion of membership, to inform members of ECEA activities and increase early childhood knowledge base of C-PAC members.	1	1, 2, 3,4		By the end of year one, the the C-PACs will be reorganized, expanded and well-briefed on ECAC activities.		
9 Assist local and state entities to understand the need for alignment, transition, coordination and collaboration of all services to children, birth to 8 years of age, that promote school readiness	1. Convene the Early Childhood Summit 2011 which demonstrates collaboration models and promotes local entities working with state entities on ECAC issues; expert assistance from the five Health and Human Services National Centers of Early Childhood Excellence will be utilized, if applicable, as well as, other early childhood experts.	1	4	ECAC Readiness Work Group, various stakeholders and professionals.	By the end of the fourth quarter of year one, Early Childhood Summit 2011 will be held.		
	2. Reconvene the Early Childhood Summit 2012.	2	4		By the end of the fourth quarter of year two, Early Childhood Summit 2012 will be held.		

Goal 1: Create a statewide high-quality comprehensive and aligned early childhood system of care and education for children, age's birth through five years, which promotes school readiness.
(As part of the supplemental funds, the Tennessee ECAC has added Objectives 8 & 9 to Goal 1 with appropriate documentation).

Rationale: School-readiness, critical for every child, results from vigorous development in cognitive, intellectual, health and nutritional status, behavior and social-emotional sensitivity. It is vital to have high-quality comprehensive guidelines for early childhood programs which prepare children for their earliest educational experiences. To ensure a seamless transition from early childhood programs into kindergarten, common core standards, policies and monitoring need to be identified for the improvement of quality and to increase collaboration among the early childhood and kindergarten programs. Best Practices based on research need to be used to accomplish the goals and objectives of the ECAC, which will also improve the quality of early care and education programs. Objectives 8 & 9 have been added to assist in local collaboration; Community Pre-K Advisory Councils (C-PAC's) have been operational for the past three years with the implementation of the Tennessee Pre-K program. The name C-PAC will be changed legislatively to Community Early Childhood Advisory Council (C-ECAC) and will be expanded to include a much broader group of early childhood providers. ECAC will be connected to the C-ECAC through mutual communication and visitation. All parts of the ECAC will be reviewed at the end of the first year at a statewide ECAC Early Childhood Summit 2011 and reconvened in 2012 at the end of the second year. Whenever possible, ECAC will utilize the expert assistance from the five Health and Human Services National Centers of Early Childhood Excellence which includes quality teaching and learning, cultural and linguistic

responsiveness, program management, design and fiscal operations, parent, family and community engagement and health, nutrition, dental and mental health.

Key Partners: TN Departments of Children's Services, Education, Health, Human Services, Mental Health, Early Head Start, Head Start, TN Association of Education of Young Children, Child Care Resource and Referral, TN Early Childhood Training Alliance, Institutions of Higher Learning, Tennessee Commission on Children and Youth, Governor's Office of Children's Care Coordination, Community Early Childhood Advisory Councils.

Unusual Features: Willingness to collaborate might be considered an unusual feature in many states. Tennessee is exemplary for collaboration on significant issues that have resulted in stronger service delivery and will continue in that mode.

Factors which might accelerate or decelerate the work: Implementation of the project will coincide with transition to a new administration, which could decelerate collaborative work on activities until transition is complete.

Sustainability: Adoption of a definition for "school readiness" and the collaborative efforts of early childhood service agencies to align their respective laws, rules, and policies to yield the indicators of "school readiness" will be promulgated and sustainable beyond the period of the grant. Annual Early Childhood Summits will solidify the collaborations which were developed and assist in sustainability.



STATE OF TENNESSEE
Governor's Office of Children's Care Coordination
2700 Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, Tennessee 37243-1102
Phone: 615-741-5192
Fax: 615-741-5719

Phil Bredesen
Governor

August 23 2010

I, Mary Rolando, State Advisory Council authorized representative for the State of Tennessee, confirm that I have communicated to the Governor's Office the opportunity for our State to apply for a supplemental State Advisory Council grant award and I have received approval to submit this supplemental application.

A handwritten signature in blue ink that reads "Mary Rolando".

Policy Analyst

CC: Steve Elkins, Legal Council to the Governor
Tam Gordon, Special Assistant to the Governor for Projects