Traveling through Tennessee's Early Intervention System

START

Step 1
A parent, doctor, or anyone concerned about a child's development calls TEIS to make a referral. The family is provided a Q & A brochure.

Step 2
The family is called by a Service Coordinator

Step 3
Intake Meeting.
The Family is introduced to Part C in Tennessee as well as voluntarily participating in a developmental screening or discussion regarding an eligible diagnosis. During the intake meeting, if the family chooses to continue, the following will be discussed:

*Principles of Early Intervention
*Rights of Infants and Toddlers
*TEIS Central Directory (Pathfinder)
*The important role of parents and caregivers
*TEIS as payor of last resort
*Eligibility and IFSP process

Step 4
Developmental Evaluation, Hearing Screening and Vision Screening

*Authorization for Release or Use of Information form
*Social security number and other information
*Plan of Action form
*Targeted Case Management, insurance and/or other coverage

Step 5
Determining eligibility using diagnosis or results of Developmental Evaluation and required medical information.

Step 6
If not eligible, a family may re-refer at a later time.

Step 6
If eligible, a family assessment/ Routines Based Interview will be completed with the family prior to the IFSP.

Step 7
Initial IFSP Meeting

Step 8- Optional
A family may make a written request for an IFSP review if they have concerns regarding their supports, services, or outcomes.

Step 9
The IFSP is reviewed at 6 months.

Step 10 An annual IFSP is written 1 year after the initial IFSP and a year after that if applicable. Preparation for an annual IFSP includes a new developmental evaluation and updated medical records.

Step 11
Transition Meeting

Step 12
A child and family are no longer eligible for Part C (TEIS) on the day the child turns 3 years of age.

STOP