

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
NUMBER 08-004**

Name of the Tennessee Early Intervention System (TEIS)
South Central District

Description of the violation:

The district failed to send a Prior Written Notice (PWN) regarding not providing twenty-five hours of Applied Behavioral Analysis as requested by the parent.

Citation of the law or regulation determined to have been violated:

Tennessee Rules and Regulations Chapter 0520-1-10-.03 (2) Prior Written Notice

TEIS and other early intervention service provider refuses to initiate or change the identification, assessment, or provision of services to the child or refuses to make any changes requested by the parent(s) in the provision of early intervention services.

Corrective measures proposed by the school system:

The district was ordered to conduct training with TEIS service Coordinators regarding the Prior Written Notice Guidelines.

Final determination of the department:

The Division accepted the corrective action plan and has evidence that the District complied with the corrective measure.