

## COURSE SYLLABUS AND KEY NOTES

### UNDERSTANDING CHARTFIELDS

#### New Definitions

N/A

#### Module Discussion(s)

Chartfields are data fields which record financial transactions in Edison. The use of Chartfields will replace the use of department/division, cost center, object code, revenue code, location, fund/fund detail, general ledger, and subsidiary codes in STARS. Therefore, it is essential that all financials users understand the type of data that each Chartfield is designed to record.

The GL4 course will provide users with an overview of the new Edison Chartfields, show users how to view Chartfield values in Edison, and instruct users on how to use the Translation Search page, which allows you to translate STARS coding into Edison Chartfield combinations.

#### Course Lesson 1: Understanding Chartfields

*Navigation: Set up Financials > Supply Chain > Common Definitions > Design Chartfields > Define Values > Chartfield Values*

*TN Enhancements > Search > Translation Search*

#### Topic Discussion

Edison uses data fields known as “Chartfields” to record financials transactions in the General Ledger. Chartfields provide the system with the basic structure necessary to segregate and classify transactional data. This topic provides definitions for the new Edison Chartfields and includes a discussion of how to translate STARS values such as Object Code and Cost Center into Edison Chartfields.

#### Key Notes:

This lesson provides definitions and a conceptual overview of Edison Chartfields. Chartfield maintenance, including adding new values, will be performed by Edison.

#### Topic Learning Activities

1. *Viewing Chartfield Definitions*
2. *Viewing Chartfield Values*
3. *Understanding the Crosswalk between STARS and Edison*