

# AMENDMENT 1

TO  
STATE OF TENNESSEE  
Department of Finance and Administration

REQUEST FOR PROPOSALS  
FOR  
Engineering Services Consultant  
On behalf of  
West Tennessee River Basin Authority  
SBC NUMBER: 128/020-01-2009

Posted November 2, 2009

This RFP of the State of Tennessee is hereby amended as follows:

**1. RFP Section 1, Introduction, Paragraph 1.6, Rate Adjustment**

**Delete the first sentence in it's entirety.**

**Replace with the following:** "If a Contract extension is executed, the Contract resulting from this Request for Proposals shall become eligible for rate adjustment at the close of the initial Contract term. If additional contract extensions are executed, the Contract resulting from this Request for Proposals shall become eligible for rate adjustments at the close of each additional Contract term."

**2. RFP Pro Forma Contract, page 3 of 9, Paragraph C.8, Rate Adjustment.**

**Delete the first paragraph in its entirety:**

**Replace with the following:** "A rate adjustment will be permitted for all rates included in this Contract as specified in the Engineering Services and the Rate Schedule of this Contract. If the State elects to execute an extension to this Contract, the Contract shall become eligible for rate adjustment effective at the close of the initial contract term. If additional contract extensions are executed, the Contract resulting from this Request for Proposals shall become eligible for rate adjustment at the close of each additional Contract term. The rate adjustment shall come into effect by a written amendment to this Contract."

**3. RFP Section 3, Proposal Requirements, Paragraph 3.1.7**

**Delete Address:** "W.R. Snodgrass Tennessee Tower, Suite 2200,  
312 Rosa L. Parks Avenue  
Nashville, TN 37243"

**Replace with:** "West Tennessee River Basin Authority  
3628 East End Drive  
Humboldt, Tennessee 38343"

**4. RFP Component 04 06 00, Cost Proposal Format**

**Delete the Cost Proposal Format.**

**Replace with the revised Cost Proposal Format attached.**

**(See attachment)**

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**End of Amendment 1**

**COST PROPOSAL FORMAT**  
**SBC # 128/020-01-2009**

**Proposer Name**

**INSTRUCTIONS TO PROPOSER:**

1. The Proposer shall indicate below the offered price for providing all services proposed for the following categories of personnel including all services as defined in the *pro forma* contract Scope of Services of the subject RFP. This Cost Proposal shall specifically record the exact cost amount(s) proposed in the appropriate space(s) as required herein. Said cost proposed shall incorporate all cost for the proposed scope of services for the contract period.
2. The Cost Proposal shall detail only the cost proposed as required, and shall not detail any other rates, amounts, or information. It shall not detail any text that could be construed as a qualification of the cost proposed. If the Proposer fails to specify the Cost Proposal as required, the State shall determine the proposal to be non-responsive and reject it.
3. Proposed Costs shall be reviewed in accordance with Sections 5.3 and 5.4 of RFP Component 02 00 02, the RFP General Instructions.
4. The Proposer must sign and date the Cost Proposal.

	<b>Personnel Category</b>	<b>Proposed Hourly Rate for Category</b>	<b>Percent of Hourly Rate that is Direct Salary</b>	<b>Weighted Multiplier</b>	<b>Weighted Cost Value</b>
1.	Principle-In-Charge	\$	%	0.5	
2.	Project Manager	\$	%	3.0	
3.	Senior Professional Engineer	\$	%	1.0	
4.	Staff Professional Engineer	\$	%	2.0	
5.	Staff Engineer In Training	\$	%	1.0	
6.	Senior Scientist	\$	%	0.5	
7.	Staff Scientist	\$	%	1.0	
8.	Project Technician	\$	%	3.0	
9.	Drafting/CADD Technician	\$	%	3.0	
10.	Clerical Support	\$	%	0.5	
11.	Construction Observer	\$	%	1.5	
12.	Registered Land Surveyor	\$	%	3.0	
13.	Three (3) Person Survey Crew	\$	%	0.5	
14.	Two (2) Person Survey Crew	\$	%	3.0	
				<b>Total</b>	

The proposed cost contained herein and the submitted Credentials Proposal associated with this cost shall remain valid for at least **ONE HUNDRED EIGHTY (180)** days subsequent to the date of the Cost Proposal opening and thereafter in accordance with any resulting contract between the Proposer and the State.

The Weighted Cost Value will be computed and listed by the State.

\*In no case shall proposed rate for the staff position exceed proposed rate for the senior position.

\_\_\_\_\_  
Proposer Signatory Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date