



# DEPARTMENT OF FINANCE AND ADMINISTRATION

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**M.D. Goetz Jr., Commissioner**  
**Micheal Morrow, Deputy Commissioner**

The department's mission is to provide financial and administrative support services to enhance state government's ability to improve the quality of life for Tennesseans. The department also acts as the chief corporate office of state government.

Many complex processes are required to achieve this mission. The Governor's proposed budget for state government is developed with the oversight of the Commissioner, the Governor's chief financial officer. Centralized accounting and financial reporting of the state's financial activity is also managed by the department. Other processes which provide state government with the necessary infrastructure to work effectively are information resources, capital projects and real property management, insurance administration, and resource development and support.

The department has received various awards for excellence in budget preparation, financial reporting, financial management, and information systems management.

## History

Prior to 1959, the financial workings of state government were conducted in various staff divisions of the Governor's office. These offices had titles like Division of Accounts and Division of Budgeting but did not have departmental status. The Reorganization Act of 1959 created the Department of Finance and Administration, consolidating financial or monetary matters of state government into one cabinet-level department.

## Services Divisions

***Division of Accounts.*** The Division of Accounts is responsible for processing and recording all accounting entries in the state's centralized accounting system, preparation and distribution of the state payroll, establishment of state accounting policy and preparation of the Comprehensive Annual Financial Report.

***Division of Administration.*** This division handles internal fiscal, personnel, billing, audit, and information systems support issues for the department.

***Division of Budget.*** This division prepares and administers the Governor's annual budget which estimates the revenue and expenditures required to run state government. The annual budget document details the estimates of revenue by source and the planned uses of that revenue by functional area of state government.

***Division of Real Property Administration.*** This division manages the implementation of the state's capital projects programs, and related initiatives, as well as managing state government property, land and space for housing state employees.

***Division of Benefits Administration.*** This division manages and administers three health insurance programs, one each for employees of state government, local governments, local education entities, the State Employee Wellness Program, the Employee Assistance Program (EAP) and Cover Tennessee.

***Division of Resource Development and Support.*** This division provides support services and grants to public and private agencies to promote the quality management of state resources through the division's four units: Contracts Review, Audit and Consulting Services, Criminal Justice Programs, and Volunteer Tennessee.

***Office for Information Resources.*** The Office for Information Resources (OIR) provides direction, planning, resources and coordination in managing the information systems needs of the state. OIR serves as staff to the Information Systems Council (ISC), and under the ISC's guidance, provides technical direction, services, and infrastructure to the state of Tennessee.

***Division of Mental Retardation Services (DMRS).*** This division is responsible for providing services to Tennesseans with mental retardation. The Division operates through regional offices in West, Middle and East Tennessee, with program direction and administrative support provided by a central office in Nashville. Programs administered by DMRS include Family Support Services and an array of community-based services funded with state and federal resources. In addition, the division operates three Intermediate Care Facilities for the Mentally Retarded (ICF/MR): Arlington Developmental Center in Arlington (West), Clover Bottom Developmental Center in Nashville (Middle), and Greene Valley Developmental Center in Greeneville (East).

***Division of TennCare.*** TennCare is responsible for the administration of Tennessee's Medicaid waiver program. TennCare provides basic health care and mental health services to people who meet Medicaid eligibility requirements and certain low-income children.

***Division of Office of Inspector General.*** This division has the responsibility to help identify, investigate and prosecute individuals who commit or attempt to commit fraud and/or abuse involving the TennCare program, to recover money lost due to fraud and abuse, and to prevent fraud and abuse from occurring in the future.

***Division of State Health Planning.*** This division has the responsibility to develop and maintain a State Health Plan that guides state health care programs and policies as well as the allocation of state health care resources. It also has the responsibility to provide policy guidance on health programs and to assess health resources and outcomes.

***Cover Tennessee.*** Cover Tennessee offers health insurance to uninsured individuals in Tennessee. CoverTN, the centerpiece of the initiative, partners the state, private employers and individuals to offer guaranteed, portable, affordable basic health coverage for employees of Tennessee's small businesses, individuals, the self-employed and the recently unemployed. Comprehensive coverage for children is provided through CoverKids, and chronically ill adults who have been turned down by insurance companies are covered through AccessTN. CoverRx is a statewide pharmacy assistance program designed to assist those who have no pharmacy coverage but have a need for medication.

*The Office of e-Health Initiatives* is the single coordinating authority for the exchange of electronic health information in Tennessee and works to improve the health of Tennesseans by ensuring that health care providers have complete patient information at the point of care. The Office of e-Health Initiatives is modernizing how Tennessee health care providers access, manage and share patient information to improve health care costs, delivery and safety for Tennessee patients.

*Division of Shared Services Solutions.* This division delivers fiscal, procurement and human resource support to small state agencies. Overseen by a board of small agency customers who contract for services and business partners, the division gives small agencies a chance to leverage economies of scale, strengthen internal controls through segregation of duties and have easy access to specialized expertise.

## Related Boards and Commissions

The Commissioner, in accordance with Tennessee Code Annotated, serves on the following boards, commissions and committees: AccessTN Board of Directors, Board of Standards, Council on Pensions and Insurance, Employee Suggestion Award Program, Governor's e-Health Advisory Council, Information Systems Council, Local Education Insurance Committee, Local Government Insurance Committee, Publications Committee, State School Bond Authority, State Building Commission, State Capitol Commission, State Funding Board, State Insurance Committee, State Library and Archives Management Board, Tennessee Advisory Commission on Intergovernmental Relations, Tennessee Consolidated Retirement System's Board of Trustees, Tennessee Housing Development Agency, Tennessee Local Development Authority, Tennessee Student Assistance Corporation, Tuition Guaranty Fund, Board of Claims, Sick Leave Bank Board, Baccalaureate Education System Trust, and Board of Trustees, Chairs of Excellence.

### Commissioner M.D. Goetz Jr.

Tennessee Department of Finance and Administration

**M.D. Goetz Jr.** serves as commissioner of the Tennessee Department of Finance and Administration. In this role, he is the Governor's chief financial officer for Tennessee state government and manages the state's budget. He provides executive direction to the department and his office coordinates division activities as they relate to other agencies. The department acts as the chief corporate office of state government and its purview also extends throughout the areas of Budget, TennCare, Mental Retardation, Information Resources, Cover Tennessee, eHealth, State Health Planning and Capital Projects, among many others. Prior to entering state government, Goetz served as president of the 1,400-member Tennessee Chamber of Commerce & Industry, formerly the Tennessee Association of Business. Before serving as chamber president, Goetz worked for three years (1996-99) as the group's executive vice president, heading up government relations. From 1990 to 1996, he served as executive director of the Tennessee Business Roundtable, a Nashville-based association of business executives. From 1988 to 1990 he was director of government affairs for the Tennessee Association of Business. Before that, he was the chief political reporter for WTUF-TV in Nashville. A Nashville native, he is a graduate of Montgomery Bell Academy and received his Bachelor of Arts degree from the University of Virginia at Charlottesville.

