

**RULES
OF
THE TENNESSEE ALARM SYSTEMS CONTRACTORS BOARD**

**CHAPTER 0090-05
CONTINUING EDUCATION**

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0090-05-.01 CONTINUING EDUCATION REQUIREMENTS.

- (1) A Qualifying Agent shall obtain eight (8) hours of classroom instruction in the alarm industry for each year for which the license is valid. This classroom instruction shall be completed prior to the expiration of the license.
- (2) A classroom hour shall be defined as fifty (50) minutes out of the hour of actual instruction.
- (3) The curriculum must be relevant to the alarm industry and meet criteria established by the Board.
- (4) For Fire Alarm Licensure the Qualifying Agent must complete a course in Fire Alarm Installation and Monitoring prior to their first renewal, unless this Certification was presented for approval of initial licensing. For purposes of meeting this requirement the individual must complete the National Institute for Certification in Engineering Technologies (NICET) Level II Certification, or the National Burglar and Fire Alarm Association, Inc. (NBFAA) - National Training School (NTS) Level II B Certification, or the Southern Building Codes Congress International (SBCCI) Certification, or equivalent. This certification will be accepted by the Board as the required continuing education for the first renewal period if obtained during the first renewal period.
- (5) The Board shall have the authority to accept additional courses other than those stated in paragraph (5) for purposes of meeting the requirements in paragraph (5).

Authority: T.C.A. §§62-32-307(a) and 62-32-313(c). **Administrative History:** Original rule filed January 14, 1993; effective February 28, 1993. Amendment filed October 17, 1994; effective December 30, 1994. Amendment filed May 24, 1996; effective August 4, 1996.

0090-05-.02 STANDARDS FOR ACCEPTANCE OF CONTINUING EDUCATION COURSES.

- (1) The Board shall have the authority to review and either accept or deny approval for courses based upon the criteria established in rule 0090-03-.01, paragraph (4).
- (2) Educational courses submitted for approval shall list the following:
 - (a) Title of course.
 - (b) Class length (in hours).

(Rule 0090-05-.02, continued)

- (c) Alarm classification to which course is applicable (ie. burglar alarm, fire alarm, Closed Circuit Television or monitoring).
 - (d) Synopsis and objective(s) or course.
 - (e) Reference materials used with the course.
 - (f) Author of course and employment affiliation.
 - (g) Selection of criteria for students.
 - (h) Related courses.
- (3) Course materials and information shall be submitted to the Board for review. The Board shall accept or reject the course for continuing education credit. The Board may audit the course if deemed necessary for evaluation purposes.
 - (4) All correspondence regarding materials submitted for evaluation by the board and/or its Sub-Committees shall be public record. However, nothing in this rule shall adversely affect copyrighted material.
 - (5) These approved courses must certify the attendance and successful completion of the course for each of its students to the Board on an appropriate form.
 - (6) A course approval shall continue in effect for four (4) years from the date on which the course is approved.
 - (7) The Board reserves the right to issue course approvals for periods of less than four (4) years.
 - (8) Course providers shall resubmit their courses for approval at least one hundred twenty (120) days prior to the applicable expiration date. Failure to meet this deadline may result in the non-approval of a course.

Authority: T.C.A. §§62-32-307(a) and (c), 62-32-313(k), and 62-32-316. **Administrative History:** Original rule filed January 14, 1993; effective February 28, 1993. Amendment filed October 30, 1994; effective December 30, 1994. Amendment filed May 26, 2009; effective August 9, 2009.

0090-05-.03 REPEATED COURSE. Repeated courses will not be given credit for continuing education unless a period of two (2) years has passed between those courses.

Authority: T.C.A. §62-32-307(a) and 62-32-307(c). **Administrative History:** Original rule filed May 26, 2009; effective August 9, 2009.