



STATE OF TENNESSEE  
**TENNESSEE COMMISSION ON CHILDREN AND YOUTH**

Andrew Johnson Tower, Ninth Floor  
710 James Robertson Parkway  
Nashville, Tennessee 37243-0800  
(615) 741-2633 (FAX) 741-5956  
1-800-264-0904

**EXECUTIVE COMMITTEE**

TCCY Conference Room  
Andrew Johnson Building, Ninth Floor  
Thursday, August 18, 2011  
4:15 p.m.

**MINUTES**

Committee Members Present

Cindy Durham, Chair  
Phil Acord  
Natasha Blackshear  
Sidney Bynum  
Beverly Cosley  
Tim Goldsmith

Trudy Hughes  
Carlton Lewis  
Dwight Stokes

Committee Members Absent

Marti Herndon, Vice Chair  
Joshua Conner, Youth Rep

Staff Present

Linda O'Neal  
Richard Kennedy  
Faye Mangrum  
Pat Wade

Chair Durham called the meeting to order at 4:32 p.m. welcoming Committee members and staff.

I. Approval of May 2011 Minutes

**MOTION: IT WAS MOVED (HUGHES) AND SECONDED (BYNUM) TO APPROVE THE MAY 2011 COMMITTEE MEETING MINUTES. UNANIMOUSLY CARRIED.**

II. Personnel Update – Linda O'Neal

At the Committee's May meeting, there was discussion of an incidence regarding misuse of a state vehicle assigned to TCCY. The Comptroller's Office completed their investigation and could only find circumstantial evidence regarding who may have used the car. There was no acknowledgement of any misuse but it is highly unlikely someone other than a Central Office employee used the car. Keys are being kept in secure storage and keys to secure storage are being kept in a secluded place. There will be no report from the Comptroller's Office. Only public documentation of incidence will be our minutes.

### III. Review of Committee Reports/Action Items

#### A. Budget and Data Committee – Dwight Stokes, Chair

Committee met and has four action items.

1. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION ACCEPT THE BUDGET REPORT OF TCCY BUDGET EXPENDITURES JULY 1, 2010 THROUGH JUNE 30, 2011.**
2. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION APPROVE THE TCCY BUDGET RECOMMENDATIONS FOR 2012-2013 TO THE GOVERNOR.**
3. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION APPROVE THE TCCY BUDGET RECOMMENDATIONS FOR 2012-2013 – CPORT TO THE GOVERNOR.**
4. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION APPROVE THE TCCY AGENCY BUDGET IMPROVEMENT REQUEST FISCAL YEAR 2012-2013.**

#### B. Children’s Services Committee – Tim Goldsmith, Chair

Committee met and has no action item.

#### C. Councils Committee – Phil Acord, Chair

Committee met and has no action item.

Committee approved the May 2011 Committee meeting minutes.

#### D. Juvenile Justice and Minority Issues Committee, Beverly Cosley, Chair

Committee met and has no action items.

#### E. Grant Review Committee – Trudy Hughes, Chair

Committee met and has four action items.

1. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION APPROVE FUNDING ONE ALTERNATIVESTO DETENTION GRANT APPLICATION IN THE AMOUNT OF \$100,000 INSTEAD OF AMOUNT REQUESTED OF \$150,000.**
2. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION NOT APPROVE ANY OF THE FOUR DISPROPORTIONATE MINORITY CONTACT (DEMC) GRANT APPLICATIONS REQUESTING \$417,217.**

3. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION APPROVE 11 FEDERAL FORMULA GRANT APPLICATIONS TOTALING \$428,326.**
4. **COMMITTEE WILL RECOMMEND THAT THE COMMISSION APPROVE FIVE JUVENILE ACCOUNTABILITY BLOCK GRANT (JABG) GRANT APPLICATIONS TOTALING \$352,588.**

Staff person (Philip McKenzie or Zanira Whitfield) will be identified to talk about the JABG grant application process.

Hughes talked about the need for Commission members to serve on the Grant Review Committee. Commission Members Janell Clark and Erica Gilmore have volunteered. Orientation for new Committee members may be scheduled for the fall retreat.

#### IV. Other Business

O'Neal will give an update on federal budget tomorrow.

Durham talked about TCCY Committees/Committee chairs. She plans to change all Committee chairs except Councils in November. This could not be done earlier because we still have not received all new appointments. For the benefit of new Commission members, she asked each Committee chair to give a 3-4 minute synopsis of what their Committee does at tomorrow morning's meeting. Committee members will also be given the chance to change Committees at the November meeting. Nominating Committee will be convened to elect a new TCCY Vice Chair and Secretary. Marti Herndon is the current Vice Chair. Joy Strickland, who served as secretary, resigned from the Commission so this position is vacant. If anyone has thoughts about Committee chair assignments, Durham would like their input.

**MOTION: IT WAS MOVED (BYNUM) AND SECONDED (ACORD) TO ADJOURN. UNANIMOUSLY CARRIED.**

Committee meeting adjourned at 4:44 p.m.

Minutes Submitted by:

---

Faye Mangrum  
Executive Secretary

Minutes Approved by:

---

Cynthia A. Durham  
Chair