



STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH

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AUDIT COMMITTEE

Rachel Jackson Building, 7th Floor Small Conference Room
320 6th Avenue North
Thursday, May 13, 2010
12:30 p.m.

Committee Members

Jim Ford, Committee Chair
Beverly Cosley
Carlton Lewis

Staff Other Commission Members Present

Linda O'Neal, Executive Director
Pam Brown
Richard Kennedy, Cindy Durham,
Commission Chair
Natasha Blackshear

Committee Members Absent

Trudy Hughes
Nancy Williams

Staff Members

Linda O'Neal, Executive Director
Pam Brown
Richard Kennedy

Other Commission Members Present

Natasha Blackshear
Cindy Durham, Commission Chair

Chair Ford called the meeting to order at 12:0535 p.m.

I. Welcome, Introductions

Ford welcomed all members and no introductions were necessary.

II. Approval of May 2009 Minutes

MOTION: IT WAS MOVED (LEWIS) AND SECONDED (DURHAM) TO APPROVE THE MINUTES OF MAY 2009 MEETING. UNANIMOUSLY CARRIED.

III. Review of Prior Audit Findings – Linda O'Neal

O'Neal referenced the handout and previous findings. The quality of monitoring has improved significantly since the time of the audit, and all Children's Advocacy Days

expenditures have been through appropriate the state financial and accounting systems assistance system since 2008. Hopefully, these should not be issues for a subsequent audit.

IV. Comptroller's Office Special Audit – Richard Kennedy

Kennedy reported the Commission is one of several state agencies the Comptroller is reviewing for a special audit related to monitoring and Policy 22 requirements. The sample reviewed for this review has included CASA desktop audit working papers, Federal Formula Grant tools, etc. We need to be certain and will include a review of Title VI requirements on all 2010 reviews. One observation already made was that some contracts were signed after start dates, but since TCCY provides funding on a reimbursement basis, this is not likely to be an issue. They are still working on this review. We are uncertain as to study and do not know when the results will be released.

V. 2010 Grant Monitoring Update – Richard Kennedy

Kennedy reported the 2010 grant monitoring process is proceeding. Staff have concluded all of the CASA desk audits except for one and plans have been made for the completion of that particular contract. All EUDL grantees have been reviewed. On site reviews are well underway for the completion of the Federal Formula and JABG monitoring to be completed within the planned timeline. Ford commented on the value of the monitoring reports in the grant review process when Commission members are determining whether grantees will receive continuation funding. The next Policy Accountability Review Plan is due to the Department of Finance and Administration in October.

VI. Preparation for Sunset Review – Linda O'Neal

O'Neal reported TCCY is scheduled for Sunset Review in 2011. She plans to have all divisions within the agency review their processes to see if there are ways we can work smarter or if there are things we are doing that we should consider discontinuing. She also wants divisions to prepare written explanations of their processes for use in the Sunset Review process and for transition/succession purposes.

VII. Other Business

After some discussion regarding the monitoring process, including Ford's observation that we are spending dollars to chase nickels, the Committee developed the following consensus recommendation for the Commission:

BY UNANIMOUS CONSENSUS, THE COMMITTEE RECOMMENDED THAT THE COMMISSION WRITE A LETTER TO THE COMPTROLLER'S OFFICE (AUDIT DIVISION) REQUESTING THEM TO EVALUATE THE COST JUSTIFICATION OF THE STRICT MONITORING RULES RELATED TO VERY SMALL GRANT AMOUNTS.

There being no further business, the Committee adjourned AT 1:00 p.m.

Minutes Submitted by:

Minutes Approved by:

Linda O'Neal
TCCY Executive Director

Jim Ford, Chair