

STOP Management Meeting
5-19-09 @ 10:00 a.m. CST
Minutes prepared by Jill Thomas

Present: Katie Tone, Wendy Tabor, Dr. Gary Skolits, Dr. Jo Edwards, Tara Light, and Jill Thomas

Not Present: Joseph Sanders and Linda Doran

Agenda:

1. Evaluation
2. Youth Summit
3. Regional Updates
4. Questions and Answers

1. Evaluation

Gary reported that they are currently processing evaluations, verifying counts & response rates and getting forms into the computer. All counties are in, they are still sorting. This is also an extremely busy time with site visit information to be organized as well. Gary reported that the support from regional coordinators has been great!

2. Youth Summit

The contract has been approved and we are waiting for the copy to arrive in the THEC office.

There was a long planning meeting yesterday at GEAR UP. Time was spent delegating what needs to be done for youth summit. A list of responsibilities will be given to central office staff, Jill, Tara, Joseph so everyone knows what needs to be done -responsibilities of the chaperones, needing a person to stay with one area, etc. The students have really gotten the word out about how much they liked the summit last year, so there is a waiting list for this year!

Wendy –

- emailed Governor's office to confirm our 1:30 slot on Thursday
- t-shirts will be delivered to MTSU
- Will send email to Jill about arrival time schedule for each county
- Site coordinators are responsible for their students, keep all students together, get them on/off the bus
- We want to be clear what the expectations are for everyone

Wendy and Jill will have a meeting on 5-19-09 @ 12:00 to discuss registration location, timing details, days leading up to the summit

3. Regional Updates

East TN update:

- All counties have finished post surveys
- Today Tara is on her way to Union County. She will go to Johnson County on Tuesday, Cocke County on Wednesday and Campbell County on Thursday.
- They are getting their reports done before they leave, school is ending and coordinators are packing up

Middle TN update:

- Middle TN had their regional meeting on 5-18-09 @ 10:00am CST
- Surveys are completed and picked up for both Grundy and Meigs County. In Grundy County, Judy picked them up last week and unfortunately, Melissa still has to send a few that were left on her desk. They will be mailed to Judy; Gary will follow up with Judy to confirm. Lauren thought she had an 84% rate, Judy picked them up – Judy emailed her back and said it was an 80.9%
- Both counties feel ready for the summit. They are working on their presentation for the gallery walk
- End of year report – both counties are working on them and Lauren has clarified some things with me as it was Alison who wrote the mid-year report previously.
- Grundy County Wellness Day-rained, so it was moved inside. Finished all the mini health fairs at all elementary schools
- Meigs County Kick Butts Week/Day was successful. Lauren wished more people would have participated by signing the pledge to be tobacco free.
- Budgets – if there is any money, Melissa will do a special contract to designate the money can only be spent on an invoice for a health fair next year. Lauren will have to move some money to operating expenses from benefits. She will email Linda, Jason and Jill when it confirmed how to do it with the county.

Exciting news!

Article in MTSU news about the youth summit at www.mtsunews.com

County data sheets – MTSU will be allocating money to pay a consultant to write tobacco based data sheet for each county. It will be a 2-sided copy to be distributed throughout the county to hospitals, clinics, school board and any other appropriate place in the community. We are restricted on data usage of the pre- and post-surveys and waiting to hear from Public Health how communities can use this data. To get data, we have to file a request and it can take months. For now, we will be using 2007 YRBS data for the information.

West TN:

Joseph wasn't able to join in on the call, but relayed this information after the meeting:

As far as my group goes, there is not much new to report. Sara reached her 80% mark and I found out from Keri yesterday that she got the additional 10 she needed to make the 80%. I have not gotten word from Mike. I will see him and Sara tomorrow.

4. Questions:

Grant Renewal

Yesterday proposals were reviewed - health section is currently being reviewed – for ARRA (Federal Stimulus Package). Tara asked about 9 additional staff members being written in...but that is not the case. The re-writing has more to do with expanding the grant to include elementary and middle school into the curriculum.

Call adjourned 10:41am CST