



State of Tennessee  
Department of State  
**Tennessee State Library and Archives**  
403 Seventh Avenue North  
Nashville, Tennessee 37243-0312

**DEPARTMENT OF HUMAN SERVICES,  
COMMISSIONER'S OFFICE FILES  
1909-1980**

**RECORD GROUP 185**

Processed by:  
Cathi Carmack  
Archives and Manuscripts Unit  
Technical Services Section  
Date Completed: November 5, 1991

## SCOPE AND CONTENT NOTE

Record Group 185 contains 5 cubic feet of material related to the Department of Human Services. This agency, known as the Department of Public Welfare prior to 1975, administers programs such as preventive and rehabilitative services for the visually impaired and financial assistance to needy children and families. It also administers the Food Stamp program in conjunction with the U.S. Department of Agriculture and makes eligibility determinations for the Medicaid program. The Social Services Division oversees day cares, adoptions, foster care, and protective services for children and adults.

While the bulk of the collection consists of items from the term of Commissioner Mose Pleasure, Jr. (March 1979-January 1980), many documents dating back to 1961 are included. Also included is one document from 1909. Types of records in the collection include agendas, budget documents, clippings, correspondence, court records, financial documents, lists, press releases, printed materials, reports, speeches, subject files, and surveys.

Of special interest is correspondence pertaining to individual case files related to adoption, child abuse, and food stamps. Also included is correspondence from U.S. Senators James Sasser and Howard Baker and U.S. Representatives James Quillen, John Duncan, Marilyn Lloyd Bouquard, Albert Gore, Bill Boner, Ed Jones, and Harold Ford. Most of this correspondence concerns requests on behalf of constituents. Also of interest is correspondence to Commissioner Fred E. Friend relating to his "welfare roundup" in early 1974.

Other items of interest include financial records and a survey related to a benefit concert given on behalf of victims of the Maury County Jail Fire of 1977. The concert featured B.B. King and Waylon Jennings.

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**COMMISSIONERS**  
**DEPARTMENT OF PUBLIC WELFARE/HUMAN SERVICES**

Paul Savage	1949-43
William A. Shoaf	1943-48
J.O. McMahan	1949-52
Mrs. Christine C. Reynolds	1953-58
Mrs. C. Frank Scott	1958-63
Roy S. Nicks (Acting)	January-February 1963
Noble S. Caudill	February-August 1963
Roy S. Nicks	1963-65
Herman L. Yeatman	1965-70
Fred E. Friend	1971-74
Horace C. Bass	1975-79
Mose Pleasure, Jr.	1979-January 1980

## CONTAINER LIST

### Series Number: I

#### Microfilm Roll # 1

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#### Box 1

- |   |                                       |                     |
|---|---------------------------------------|---------------------|
| 1 | Agendas – Executive Staff Meetings    | May-June 1979       |
| 2 | Agendas – Regional Directors Meetings | July-September 1979 |

### Series Number: II

- |   |                  |      |
|---|------------------|------|
| 3 | Budget Documents | 1975 |
|---|------------------|------|

### Series Number: III

- |    |                       |            |
|----|-----------------------|------------|
| 4  | Clippings – Magazine  | 1977-78    |
| 5  | Clippings – Newspaper | Mar. 1979  |
| 6  | Clippings – Newspaper | Aug. 1979  |
| 7  | Clippings – Newspaper | Sept. 1979 |
| 8  | Clippings – Newspaper | Oct. 1979  |
| 9  | Clippings – Newspaper | Nov. 1979  |
| 10 | Clippings – Newspaper | No Date    |

### Series Number: IV

- |    |   |            |
|----|---|------------|
| 11 | Correspondence – ACORN (Association of Community Organizations for Reform Now)          | Sept. 1979 |
| 12 | Correspondence – Administrative Review  | June 1979  |
| 13 | Correspondence – Adoptions  | 1970-79    |
| 14 | Correspondence – AFDC (Aid to Families with Dependent Children)                         | 1979       |
| 15 | Correspondence – Affirmative Action   | May 1979   |
| 16 | Correspondence – Atkins, Darrell D., Deputy Commissioner                                | 1979       |
| 17 | Correspondence – American Association of Workers for the Blind                          | Aug. 1979  |
| 18 | Correspondence – American Police Welfare Association                                    | 1978-79    |
| 19 | Correspondence – Appreciation   | 1976-79    |
| 20 | Correspondence – Attorney General   | Aug. 1979  |
| 21 | Correspondence – Baker, Howard, U.S. Senator  | 1979       |
| 22 | Correspondence – Beard, Robin, U.S. Representative, 6 <sup>th</sup> District            | 1979-80    |
| 23 | Correspondence – Black Citizens of Dayton, Tennessee                                    | July 1979  |
| 24 | Correspondence – Blue Ridge Institute   | 1978-79    |
| 25 | Correspondence – Boner, Bill, U.S. Representative, 5 <sup>th</sup> District             | 1979-80    |
| 26 | Correspondence – Booz, Allen & Hamilton, Management Consultants                         | 1974-76    |
| 27 | Correspondence – Bouquard, Marilyn Lloyd, U.S. Representative, 3 <sup>rd</sup> District | 1979-80    |
| 28 | Correspondence – Budget   | June 1979  |

29	Correspondence – Budget Hearings	Feb. 1977
30	Correspondence – Catholic Charities of the Diocese of Memphis	Oct. 1979
31	Correspondence – Chandler, Wyeth, Mayor of Memphis	Sept. 1979
32	Correspondence – Chief Investigator, Office of the	1979-80
33	Correspondence – Child Abuse – Cases, A-Z	1976-79
34	Correspondence – Child Abuse – General	1976-79
35	Correspondence – Child Support	1979
36	Correspondence – Children’s Services Task Force	Sept. 1979
37	Correspondence – Clark College Alumni Association	Oct. 1979
38	Correspondence – Community Services	1970-80
39	Correspondence – Comptroller of the Treasury	1978-79
40	Correspondence – Condolence	1979
41	Correspondence – Congratulatory	1979
42	Correspondence – Corrections, Department of	1979
43	Correspondence – Day Care Services	July 1979
44	Correspondence – Decentralization	May 1979
45	Correspondence – Director of Internal Audit – Conrad Ligon case	1975-79
46	Correspondence – Director of Internal Audit – General	July 1979
47	Correspondence – Disaster provisions	May 1979
48	Correspondence – Dogwood Village	July 1979
49	Correspondence – Duncan, John, U.S. Representative, 2 <sup>nd</sup> District	May-July 1979
50	Correspondence – Duncan, John, U.S. Representative, 2 <sup>nd</sup> District	Aug-Oct. 1979
51	Correspondence – Duncan, John, U.S. Representative, 2 <sup>nd</sup> District	Nov. 1979- Jan. 1980
52	Correspondence – ESPDT (Early Periodic Screening, Diagnosis, and Treatment)	Sept. 1979

## **Box 2**

1	Correspondence – Economic and Community Development, Department of	1979
2	Correspondence – Employee ID Cards	1974-79
3	Correspondence – Employee Service Awards	1979
4	Correspondence – Employee Suggestion Awards	1979-80
5	Correspondence – Employment Security, Department of	Jan. 1980
6	Correspondence – Energy Assistance	Nov. 1979
7	Correspondence – Executive Orders	1975-79
8	Correspondence – Family Assistance	1979
9	Correspondence – Finance and Administration, Department of	1977-79

## **Microfilm Roll # 2**

10	Correspondence – Finance, Ways and Means Committee	1979
11	Correspondence – Firearms Policy	May 1979
12	Correspondence – Fiscal Management, Office of	May-June 1979
13	Correspondence – Fiscal Review Committee	Oct. 1979
14	Correspondence – Florida State University application	1979
15	Correspondence – Food Stamps – Advocacy	1979

16	Correspondence – Food Stamps – General	1978-79
17	Correspondence – Food Stamps – Mail Issuance	1979-80
18	Correspondence – Food Stamps – Workfare Program	1979
19	Correspondence – Ford, Harold, U.S. Representative, 8 <sup>th</sup> District	1979-80
20	Correspondence – Foster Care	1974-79
21	Correspondence – General Services, Department of	1979
22	Correspondence – Gift Fund	1966-79
23	Correspondence – Gore, Albert, U.S. Representative, 4 <sup>th</sup> District	1979-80
24	Correspondence – Governor’s Jobs Conference	1979
25	Correspondence – Governor’s Jobs Conference	1979
26	Correspondence – Governor’s Office – Directives	1979
27	Correspondence – Governor’s Study on Cost Control	Nov. 1971
28	Correspondence – Human Resources Liaison Committee	Mar. 1979
29	Correspondence – Interdepartmental Committee	1979-80
30	Correspondence – International Year of the Child	1979-80

### **Box 3**

1	Correspondence – Jones, Ed, U.S. Representative, 7 <sup>th</sup> District	1979-80
2	Correspondence – Legal Services	1979
3	Correspondence – Legislative Programs	1979-80
4	Correspondence – Licensing	1979-80
5	Correspondence – Louisa School	1976
6	Correspondence – Management Services, Office of	1979-80
7	Correspondence – MANNA, Inc.	1975-79
8	Correspondence – Mary Northern Case	1978
9	Correspondence – Maury County Fire Victims	1977-78
10	Correspondence – Medicaid	1975-80
11	Correspondence – Mental Health and Mental Retardation, Dept. of	1979
12	Correspondence – Metropolitan Government of Nashville and Davidson County	1979
13	Correspondence – Motor Vehicles	1973-79
14	Correspondence – Office Maintenance	1977-80
15	Correspondence – Personnel – General	1979
16	Correspondence – Personnel – Individual Files, A-L	1979
17	Correspondence – Personnel – Individual Files, M-Z	1975-79
18	Correspondence – Planning and Evaluation	1979
19	Correspondence – Pleasure, Mose, Jr. – General	1979-80

### **Microfilm Roll # 3**

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20	Correspondence – Pleasure, Mose, Jr. – Travel	1979
21	Correspondence – Progress Report	1979
22	Correspondence – Public Hearing on the Service Needs of the Hearing Impaired	Aug. 1979
23	Correspondence – Public Relations	1975-79
24	Correspondence – Pulaski Rehabilitation Center for the Blind	1976-79
25	Correspondence – Quillen, James, U.S. Representative, 1 <sup>st</sup> District	May-June 1979

- 26 Correspondence – Quillen, James, U.S. Representative, 1<sup>st</sup> District July-Aug. 1979
- 27 Correspondence – Quillen, James, U.S. Representative, 1<sup>st</sup> District Sept.-Oct. 1979
- 28 Correspondence – Quillen, James, U.S. Representative, 1<sup>st</sup> District Nov.-Dec.1979

**Box 4**

- 1 Correspondence – Regional Progress Reports April 1978
- 2 Correspondence – Resumes, A-G 1975-79
- 3 Correspondence – Resumes, H-W 1975-79
- 4 Correspondence – Salary Policy 1978-79
- 5 Correspondence – Sasser, James, U.S. Senator 1979-80
- 6 Correspondence – Serendipity House 1978
- 7 Correspondence – Service Pins 1964-78
- 8 Correspondence – Services for the Blind 1978-79
- 9 Correspondence – Signature Authorization May 1979
- 10 Correspondence – Social Services Advisory Council 1979
- 11 Correspondence – Southern Institute for Human Resources 1979
- 12 Correspondence – State Building Commission 1979
- 13 Correspondence – State Employee’s Charity Drive 1979
- 14 Correspondence – State Officials 1979-80
- 15 Correspondence – Suggestions 1978-79
- 16 Correspondence – Systems and Procedures 1979
- 17 Correspondence – Tennessee Association of Child  
Caring Institutions April 1979
- 18 Correspondence – Tennessee Association for Retarded Citizens 1979
- 19 Correspondence – Tennessee Commission on Aging 1979-80
- 20 Correspondence – Tennessee Conference on Social Welfare 1978-79
- 21 Correspondence – Tennessee Foster Care Association 1979
- 22 Correspondence – Tennessee Health Planning and Resources  
Development Authority 1979
- 23 Correspondence – Tennessee Higher Planning and Resources  
Development Authority July 1979
- 24 Correspondence – Tennessee State Employees Association May 1979
- 25 Correspondence – Tennessee Tomorrow  
(Governor’s Youth Program) Jan. 1980
- 26 Correspondence – Three Year Plan 1979
- 27 Correspondence – Title XIX and XX Feb. 1979
- 28 Correspondence – Title XX 1979
- 29 Correspondence – Training 1979
- 30 Correspondence – Transition 1970-75
- 31 Correspondence – Trimble, Benson, Judge, 4<sup>th</sup> Circuit Court 1979
- 32 Correspondence – University of Tennessee, Knoxville Sept. 1979
- 33 Correspondence – University of Tennessee School of Social Work May 1979
- 34 Correspondence – Urban Welfare Conference 1979
- 35 Correspondence – Vance, Cyrus, U.S. Secretary of State July 1979
- 36 Correspondence – Vendor Day Care Program Jan. 1976
- 37 Correspondence – Welfare Reform 1977

## **Microfilm Roll # 4**

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### **Box 5**

- |   |   |          |
|---|---|----------|
| 1 | Correspondence – Welfare Roundup, A-M                         | 1973-74  |
| 2 | Correspondence – Welfare Roundup, N-Z                         | 1973-74  |
| 3 | Correspondence – White House Conference on Families           | 1979     |
| 4 | Correspondence – Wilson, Byron, Assistant to the Commissioner | 1979     |
| 5 | Correspondence – WIN  | 1977-79  |
| 6 | Correspondence – Women’s Emergency Shelter                    | May 1979 |

### **Series Number: V**

- |    |   |               |
|----|---|---------------|
| 7  | Court Documents – Court Records – Caperton et al. vs. Friend et al.                             | July 1979     |
| 8  | Court Documents – Department of Human Services,<br>Plaintiff, in the Matter of Mary C. Northern | March 1978    |
| 9  | Court Documents –Hardin vs. Pleasure  | May-June 1979 |
| 10 | Court Documents – Smith et al. vs. Pleasure et al.  | Oct. 1979     |

### **Series Number: VI**

- |    |   |                      |
|----|---|----------------------|
| 11 | Financial Documents – Bank Statements – Maury County<br>Survivors Fund    | July 1977-Nov. 1978  |
| 12 | Financial Documents – Bills and receipts – Maury County<br>Survivors Fund | Aug.-Sept. 1977      |
| 13 | Financial Documents – Cancelled checks – Maury County<br>Survivors Fund   | Sept. 1977-June 1978 |
| 14 | Financial Documents – Deposit receipt – Maury County<br>Survivors Fund    | Dec. 1977            |

### **Series Number: VII**

- |    |                                   |         |
|----|-----------------------------------|---------|
| 15 | Lists – Service pins – Recipients | 1967-75 |
| 16 | Lists – Service pins – Recipients | 1976-78 |

### **Series Number: VIII**

- |    |                |           |
|----|----------------|-----------|
| 17 | Press Releases | 1975-78   |
| 18 | Press Releases | 1979      |
| 19 | Press Releases | Jan. 1980 |

### **Series Number: IX**

- |    |   |               |
|----|---|---------------|
| 20 | Printed Materials – Newsletters – Tennessee Commission on<br>Children and Youth | May-June 1979 |
| 21 | Printed Materials – Pamphlets – AFDC  | 1977-78       |
| 22 | Printed Materials – Pamphlets – Blue ridge Institute                            | July 1978     |

23	Printed Materials – Pamphlets – Council of Community Services	1978-79
24	Printed Materials – Pamphlets – Medicaid	1976-77
25	Printed Materials – Pamphlets – Protective Services	1972
26	Printed Materials – Pamphlets – WIN	June 1977
27	Printed Materials – Pamphlets – Women’s Emergency Shelter	1979

**Series Number: X**

28	Reports – Budget Hearing	1974
29	Reports –Child Abuse – General	1965-77
30	Reports –Day Care Center Standards	1973
31	Reports –Fact Sheet	1979
32	Reports –Family Assistance	1978-79
33	Reports –Federal Funding Reductions	1979
34	Reports –Food Stamps	1979-80
35	Reports –Governor’s Jobs Conference – Education Task Force Subcommittees	1979
36	Reports – Governor’s Jobs Conference – Task Forces	Sept. 1979
37	Reports – Investigative	1979
38	Reports – Louisa School	No Date
39	Reports – Personnel	1979
40	Reports – Research and Statistics, Department of	1979
41	Reports – Serendipity House	1976-77
42	Reports – Services to the Handicapped Age 3-21	Feb. 1979

**Series Number: XI**

43	Speeches, addresses, etc. – Brisolaro, Ashton – “Challenge”	July 1979
44	Speeches, addresses, etc. – Cole, Elma Phillipson – “Composite Goal Statement”	July 1979
45	Speeches, addresses, etc. – Ellis, Effie – “The Family Today”	July 1979
46	Speeches, addresses, etc. – Friend, Fred E. – Child Abuse	No Date
47	Speeches, addresses, etc. – Green, Frederick C. – “Policies: A Determinant of Family Integrity”	July 1979
48	Speeches, addresses, etc. – Stack, Carol – “At Risk Families”	July 1979

**Series Number: XII**

49	Subject Files – Blue Ridge Institute	July 1978
50	Subject Files – Organization Plans	1972-79
51	Subject Files – Public Relations	1975-77
52	Subject Files – Southern Institute of Human Resources	1979
53	Subject Files – Tennessee Conference on Social Welfare	1978-79
54	Subject Files – Tennessee Foster Care Association	1977-79
55	Subject Files – Tennessee Orphans Home	1909-68

56 Subject Files – Title XX

1978-79

**Series Number: XIII**

57 Surveys – Surveys – Maury County Fire Victims

1977-78