



Administrative Policies and Procedures: 13.12

Subject:	Substance Abuse Screening For Youth on Probation and Aftercare
Authority:	TCA 37-1-110; 37-1-129; 37-1-131; 37-1-137; Rules of Juvenile Procedure 23, 32, 33
Standards:	DCS Practice Standard: 6-300
Application:	To All Department of Children's Services Family Service Workers Assigned Delinquent Youth on Probation or Aftercare
Policy Statement:	
Substance abuse screening may be required for delinquent youth on probation or aftercare status as a condition of supervision.	
Purpose:	
To ensure youth on probation or aftercare in need of substance abuse treatment are provided appropriate services.	
Procedures:	
A. Screening of youth on probation or aftercare	Youth on probation or aftercare that meet the following criteria may be identified as subjects for random drug screens: <ol style="list-style-type: none"> 1. Placed on supervision as a result of drug related offenses; 2. A history of prior drug related offenses; 3. A verified history of prior drug use/drug selling; 4. Parents, school officials, juvenile justice authorities or others involved with a student have expressed concerns about possible drug involvement; and 5. Observed behavioral changes, substantial changes in mood or affect.
B. Drug screening	<ol style="list-style-type: none"> 1. Each region will ensure that it has the capability of securing drug screens for youth on probation or aftercare. Designated staff may administer drug screens or the region may choose to secure drug screens from other medical professionals. 2. If designated staff administers drug screens, urine samples must be taken in privacy and witnessed by a staff member of the same gender. 3. Designated staff members administering drug screens must be properly trained in the use of the drug screening materials. Training must be documented on

	<p>the employees training record.</p> <p>4. Youth being tested may have the opportunity to witness the screening procedure.</p> <p>5. All test results will be documented in the youth’s case record and on the appropriate screens in TFACTS.</p> <p>6. All testing equipment must be disposed of properly by placing it in the infectious waste containers and disposed of at least once per week as outlined in DCS policy 23.4 Waste Management (see section B); and the Exposure Control Plan Manual. All collected waste must be removed to an approved landfill or incinerator, either by staff or by a contractor as appropriate.</p>
<p>C. Purpose of screening</p>	<p>1. If a youth is on probation or aftercare, positive drug screens may be used as a basis for encouraging the youth and parents to seek appropriate treatment. Failure to seek treatment and frequent positive screens will be considered a major violation and the court will be notified.</p> <p>2. When positive screens result in a violation report being filed with the court and a violation petition is requested, laboratory testing may be obtained to verify the screening results.</p> <p>3. When a youth refuses to provide a urine sample or tampers with the sample, a petition may be filed with the Court for refusing to provide a sample or for tampering with a urine sample. This information will be recorded on form CS-0156, Violation Report.</p>
<p>D. Documentation</p>	<p>Unless other requirements are specified in policy for documentation, or events not documented elsewhere or requiring a broader explanation, all information required to be documented on the appropriate screens in the <i>current child welfare information system</i> must be entered within thirty (30) days from the date of the contact or occurrence.</p>

<p>Forms:</p>	<p>CS-0043, Rules of Probation</p> <p>CS-0012, Rules of Aftercare</p> <p>CS-0156, Violation Report</p> <p>CS-0831, Drug Screening Consent/Refusal and Results</p>
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<p>Collateral documents:</p>	<p>Exposure Control Manual For Blood Borne Pathogens</p>
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