

State of Tennessee Department of
Children's Services (DCS)
Records Retention
Alphabetical Order by Record Series Title

Health Records

RDA Number Records Title and Description

2876 **CLOSED DCS-RESIDENTIAL TREATMENT FACILITIES (YDC.GHJPS)
MEDICAL RECORDS**

Approved: June 7, 2001

ORIGINAL CASE FILE RECORDS CONTAINING A COLLECTION OF
SPECIFIC HEALTH INFORMATION, INCLUDING DENTAL AND
IMMUNIZATION RECORDS, PSYCHOLOGICAL, PSYCHIATRIC, AND
PSYCHOSEXUAL REPORTS, GENERATED BY DCS AS WELL AS
CASE RECORDINGS/NOTES ON A CHILD NO LONGER IN THE
PHYSICAL CUSTODY, CONTROL OR SUPERVISION OF DCS.

Disposition

THE FILES ARE TO BE CUT OFF AT CHILD'S 22ND BIRTHDAY THEN,
MAINTAIN IN AGENCY SEVEN (7) YEAR(S); THEN DESTROY.