



## **About Us**

Tennessee SHIP began in 1992 and since has grown from a one-topic consumer counseling program to one that covers a multitude of topics and issues. Topics typically addressed are on Medicare and Medicaid (TennCare in Tennessee), Medigap, enrollment in Medicare prescription drug plans, (Part D), and the accompanying Low-Income Subsidy, finding help with the cost of prescription drugs during coverage gaps and access to drugs not covered under Part D, Medicare Advantage options, information and referral on public benefit programs, employer and retiree health insurance options for those with Medicare and VA benefits and other military health insurance for those with Medicare. TN SHIP may not endorse any insurance company, agency, agent, or plan—to the extent that we are prohibited from making even the appearance of an endorsement. Whereas, other entities offering education or assistance regarding Medicare are most often motivated by potential sales, the SHIP's goal is solely to help consumers make informed decisions to pick the option that best fits their needs and to avoid plans which may be costly—possibly financially damaging.

## **Our Mission**

Our mission is to provide free and objective one-on-one counseling, information distribution and assistance to people with Medicare, potential Medicare consumers, their families and other advocates by community-based, grassroots network of local SHIP offices via telephone and face-to-face interactive sessions, public education presentations and programs and media activities in the state of Tennessee.

## **Internship Description**

The Tennessee Commission on Aging and Disability invites students who will have to apply for internship opportunities with the Tennessee SHIP program. The internship experience will provide students with an opportunity to gain insight into a statewide aging program, Medicare and Medicaid, insurance plan comparisons, cost outcomes, health care compliance, and customer service. Students will spend time at the Tennessee Commission on Aging and Disability working directly and remotely with the State Health Insurance Assistance Program (TN SHIP) staff being trained to assist Medicare beneficiaries with Medicare prescription drug plan comparisons and providing medication management. This is a great opportunity to learn more about assisting older adults and those with disabilities utilizing their Medicare drug coverage.

## **Responsibilities**

Including, but not limited to:

- Developing your own presentation for older adults and giving that presentation at different locations. (Ex. Drug Management, Fall Prevention, Opioids)
- Complete required SHIP Certification Training
- Complete Certification Exam
- Familiarize yourself with a Medicare/ Annual Enrollment Period presentation.
- Complete comparisons on PDP Worksheets Received from beneficiaries

- Be trained to enter your events into our data system.
- Putting together the Annual Enrollment Period Mail outs.
- Attend health fairs, trainings, meetings if available.
- Develop one post for our social media platforms per week.
- Be trained to track the statewide SHIP cost outcomes/savings for the latest data available.
- Develop a list of resources (ex. Drug assistance, financial assistance, referrals) to share with your university to add to their website's resource list.

Contact Lori Galbreath, Aging Program Director – TN SHIP, 615-532-8994, [Lori.galbreath@tn.gov](mailto:Lori.galbreath@tn.gov)  
if interested with a copy of your resume, unofficial transcript and a cover letter.