



## Council Executive Committee

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Location: Embassy Suites Nashville Airport  
Alabama Room  
10 Century Blvd., Nashville, TN 37214  
Date: Thursday, September 15, 2022  
Time: 3:30 pm CDT / 4:30 pm EDT

**Present:** Tecia Puckett Pryor, Lisa Johnson, Edward Mitchell, Sarah Cripps

**Absent:** Ryan Durham

**Staff:** Lynette Porter, Ashley Edwards, Brian Keller

**Guests:** Roddey Coe

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **4:07 pm**. Tecia welcomed guest, Roddey Coe to the meeting.

2) **Consent Agenda: Approve today's Executive Committee Agenda and August 2022 Executive Committee Minutes**

There was no discussion.

***Sarah Cripps moved for approval; Edward Mitchell seconded. Approved.***

3) **Debrief from New Member Orientation**

Tecia Puckett Pryor, Council chair, reported that the Council's New Member Orientation occurred earlier that day, from 1-3 pm and was successful.

4) **Review September 16<sup>th</sup> Council Meeting Agenda**

Tecia Puckett Pryor, Council chair, directed Executive Committee members to their Council meeting folder, which included a copy of the September 16<sup>th</sup> Council Meeting Agenda. There was no further discussion.

5) **Update from General Counsel**

- **Open Meetings Act:** Brian Keller, General Counsel and Director of Public Policy for the Council, presented information to the Executive Committee about what the Open Meetings Act in the context of Council meetings.

Brian identified key practices in the Act that the Council is currently doing to meet compliance:

- Posting meeting notices on the Council's website
- Posting meeting minutes on the Council's website



Brian noted that the Open Meetings Act does reference electronic meetings, which includes “hybrid meetings” that offer an electronic (virtual) option in addition to an in-person participation. Brian advised that if the Council implemented such options, the Open Meetings Act would require the Council to:

- Share access to the electronic meeting, such as posting the meeting link on the Council’s website with adequate time for public notice. This means that electronic meetings cannot be conducted as a last-minute accommodation since adequate time for public notice would not be met.
- Record the entirety of the meeting and post this to the Council’s website. This recording must be posted for 3 years.
- Perform a roll call vote for every vote taken during an electronic meeting.

There were no discussion or questions by Executive Committee members about the Open Meetings Act.

- **Council Bylaws:** Brian has confirmed that the Council’s bylaws remain in effect even though they have not been updated in more than 30 years and include language that is no longer relevant. Council staff will begin revising these Bylaws, which will be provided to the Executive Committee in 2023 for their review and feedback prior to taking to the full Council for further action.

There was no discussion or questions by Executive Committee members about the Council Bylaws.

## 6) Other Business

- **Retreat Planning:** Lynette Porter, Deputy Director, shared that Council members will be asked to reflect on what they would like to see on the agenda for the November retreat. Staff will use the survey responses to suggest content to the Executive Committee for review in their October meeting.
- **Future Executive Committee Planning:** The committee discussed and set dates for their meetings for the rest of the calendar year:
  - **October 11, 2022** (11 am CDT / 12 pm EDT) via Zoom
  - **November 29, 2022** (11 am CDT / 12 pm EDT) via Zoom
  - **December 13, 2022** (11 am CDT / 12 pm EDT) via Zoom

## 7) Motion to Adjourn

***At 4:30 p.m. CDT / 5:30 p.m. EDT Sarah Cripps moved to adjourn the meeting. Edward Mitchell seconded. Approved.***

**Next call:** October 11, 2022, 11 am CDT / 12 pm EDT via Zoom



*Ashley Edwards*

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Prepared by: Ashley Edwards, Executive Assistant

*Lynette Porter*

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Approved by: Lynette Porter, Deputy Director