



Council Executive Committee

Location: Conference Call - Zoom
Date: Tuesday, November 29, 2022
Time: 11:00 am CDT / 12:00 pm EDT

Present: Tecia Puckett Pryor, Edward Mitchell, Sarah Cripps

Absent: Ryan Durham, Lisa Johnson

Staff: Lauren Percy, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **11:02 a.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and October 2022 Executive Committee Minutes**

Sarah Cripps suggested an edit to the October minutes – changing the numerical “7” in the list to “6”.

Edward Mitchell moved for approval as edited; Sarah Cripps seconded. Approved.

3) **November Retreat Debrief**

The Council held its annual planning retreat at the Embassy Suites Nashville Airport on November 3-4, 2022. Council staff presented a summary overview of participant evaluations and other feedback from Council members, all of which was very positive. Of the 15 members who submitted feedback, all reported that the Retreat was the right balance of informative and engaging through interactive networking activities. One feedback point was to build in more time between sessions, which the staff plan to act upon next year.

4) **Executive Director Evaluation**

Council members will be asked to complete an overall evaluation of the Executive Director, Lauren Percy. Lauren is soliciting feedback from Governor appointed members with the intent to continuously grow and improve as a leader for the agency. There is an online survey that Tecia will send to Governor-appointed members in the next few weeks.

Lauren shared that staff also completed an evaluation of the Executive Director with the assistance of the Department of Human Resources. Lauren will use both sets of feedback to inform personal goals and areas of growth for the coming year.

5) **Staff Updates**

At the end of the meeting, Council staff provided several updates to the Committee:

- **Budget Update**



Lynette Porter, Deputy Director, reported that the FY23 federal budget is still not yet passed. There is a Continuing Resolution through the middle of December which gives us a portion of our award. Our FY24 state budget is with the Governor and will be presented in early 2023 to the General Assembly. The Council may present to committees or subcommittees in the General Assembly.

- **Audit Committee FYI**

Lynette explained the role of the Audit Committee in the business of the Council. Each year, every state agency prepares a risk assessment of the agency. The Audit Committee will meet to review and determine whether the Council has controls in place to mitigate risk. The Council will then submit this to the Comptroller of the Treasury.

- **Council document to be released: "Behavior Health Checklist"**

Council staff have been drafting a guide to interpreting behavior as communication. This tool was created by Jolene Sharp, Chief Information Officer, and has been reviewed by behavior health experts and self-advocates. Executive Committee members suggested a title update for clarity.

- **Association of University Centers on Disability (AUCD) Conference**

Lauren Percy (Executive Director) and Brian Keller (Director of Public Policy and General Counsel) attended the AUCD Conference as part of the Tennessee University Centers on Excellence in Developmental Disabilities (UCEDD) cohort. The Council co-presented with the UCEDDs from Tennessee about Pathfinder (Vanderbilt) and the Leadership Academy for Excellence on Disability Services (University of Tennessee, Health and Science Center). Chrissy Hood, Council member from Pulaski, also attended to strategically connect with policymakers about Changing Tables among other policy topics important to families impacted by developmental disabilities.

- **Rural Health Association Conference**

Jennifer Coleman, former Council member from Northwest Tennessee, presented Dr. Jana Dreyzehner the Rural Health Professional of the Year award.

7) **Motion to Adjourn**

At 11:32 a.m. CDT / 12:32 p.m. EDT Sarah Cripps moved to adjourn the meeting. Edward Mitchell seconded. Approved.

Next meeting: January 24, 11:00-12:00pm CST / 12:00 – 1:00 EST, Zoom

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Lauren Percy, Executive Director