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DAVID RAUSCH
Director

MEMORANDUM

To: All Agencies Submitting Fingerprints for Civil Purposes

From: Yeselin Pendleton, CJIS Assistant Director

Date: July 8, 2022

Subject: Notification of Upcoming Fee Change and New Site Locations

Effective October 1, 2022, the fees of the Tennessee Applicant Processing Services (TAPS) will decrease. The fees associated with fingerprint-based background checks are calculated by adding three numbers: the FBI fee, the TBI fee, and the fingerprint vendor fee. On October 1, 2022, the revised user fees will be as follows:

TBI/FBI Applicant Fingerprint-Based Background checks: \$37.15 (previously \$39.15)

TBI/FBI Volunteer Fingerprint-Based Background Checks: \$33.15 (previously \$35.15)

TBI only Fingerprint-Based Background Checks: \$23.90 (previously \$25.90)

Additionally, Idemia will be providing electronic fingerprinting services in each county of the state. Counties with a population of over one hundred thousand persons will have more than one fingerprinting facility to provide adequate coverage. The sites will be announced prior to the effective date of October 1, 2022. If you have any questions regarding these changes, please email TBI.FeePrograms@tn.gov.

