

CC\_01. Which grades are represented among the students assigned to your counseling caseload in 2019-2020?  
(Select all the apply)

- a. Pre-K
- b. Kindergarten
- c. 1
- d. 2
- e. 3
- f. 4
- g. 5
- h. 6
- i. 7
- j. 8
- k. 9
- l. 10
- m. 11
- n. 12

CC\_02. In this school year, how many students were assigned to your caseload? (Please enter a number) (Enter a value between 0 and 3000)

CC\_03. Which of the following best describes the way in which students at this school were assigned to counselors? (Select one option)

- a. I am the only counselor at my school (all students at this school are assigned to my caseload)
- b. Students were assigned to counselors alphabetically
- c. Students were assigned to counselors based on their grade or grade band
- d. Students are assigned to counselors by cohort, so they have the same counselor throughout their time at the school
- e. Students are assigned to counselors based on certain pathway or program of study
- f. Students are assigned randomly
- g. Not sure
- h. Other: \_\_\_\_\_

CC\_04. Please report what percentage of your time is spent on each of the following in a typical week. (Number Entry, Please make sure your answers sum to 100%)

- a. Delivering school-wide/comprehensive counseling programming (e.g., development of personal-social skills, development of academic skills, postsecondary and career planning, development of PD/materials for teachers)
- b. Individual student planning (e.g., developing student educational, postsecondary, and career plans; interpreting student assessment data)
- c. Individual and group counseling to address discipline, behavior, or a response to a crisis
- d. Student support: collaboration, consultation, referral
- e. Manage and evaluate the quality of the school counseling program
- f. Identify and work with students with high absenteeism rates
- g. Data analysis to review changes in student achievement, behavior, etc.
- h. Other non-counseling activities (e.g., testing coordination, master scheduling)

TOTAL:SUM: (Total must Sum to 100%)

CC\_05. Which of the following additional responsibilities are you most often asked to complete? (Select up to three options)

- a. Coordinate state and/or district testing
- b. Provide academic interventions to students
- c. Maintain student records (e.g., updating documents, filing, etc.)
- d. Student scheduling
- e. Update student transcripts
- f. Register and/or withdraw students from courses
- g. Cover classrooms if teachers are absent
- h. Identify and work with students with high absenteeism rates
- i. Individualized services related to college/career applications (e.g., recommendation letters, transcript services)
- j. None of the above
- k. Other (Please specify): \_\_\_\_\_

CC\_06. Please indicate the extent to which you agree or disagree with the following statements about your school.

	Strongly Disagree	Disagree	Agree	Strongly Agree
a. Counselors' roles and responsibilities are clearly defined at my school. (Select one option)	1	2	3	4
b. My administrator supports me in my role as a counselor. (Select one option)	1	2	3	4
c. My administrator(s) protect my time from non-counseling duties. (Select one option)	1	2	3	4
d. My administrator(s) make it possible for me to attend local, regional, and/or state professional development opportunities. (Select one option)	1	2	3	4
e. Students in my school take ownership of what courses they take. (Select one option)	1	2	3	4
f. Students are aware of the early postsecondary opportunities available to them (e.g., dual enrollment, national industry certifications). (Select one option)	1	2	3	4

CC\_07. What indicators or metrics are you using to determine the effect of your counseling program on students' academic, personal-social and postsecondary capacities? [Open-ended]

CC\_08. To what extent do you agree that your counseling program is improving each of the listed areas? If a listed area is not a part of your counseling program then please mark "Not Applicable".

	Strongly Disagree	Disagree	Agree	Strongly Agree	Not Applicable
a. My counseling program is improving students' academic skills development. (Select one option)	1	2	3	4	5
b. My counseling program is improving students' personal-social skills development. (Select one option)	1	2	3	4	5

c. My counseling program is improving students' postsecondary and career going knowledge, skills, and mindsets. (Select one option)	1	2	3	4	5
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CC\_09. Who do you prefer to go for advice about refining your counseling practices? (Select up to two)

- a. Other counselors in my school
- b. Other counselors in my district
- c. School administrators
- d. District staff
- e. Regional Counselor Coaches
- f. Faculty from my preparation program
- g. I do not have access to someone to help me refine my practices.
- h. Other, please specify: \_\_\_\_\_

CC\_10. To what extent are restorative practices familiar to you and used within your school? (Select one option)

- a. I am not familiar with restorative practices.
- b. I am familiar with restorative practices but they are not used within my school.
- c. Restorative practices are used in a few circumstances within my school.
- d. Restorative practices are in widespread use within my school.

During spring 2017, the State Board of Education voted to approve a revision to the existing School Counseling Policy. This revision included an update to expectations of K-12 school counseling programs across all three domains: College and Career Readiness, Academic Achievement, and Social and Emotional Development. Beginning in Fall 2018 for the 2018-19 school year, all school and districts were required to implement the revised policy, including utilizing the revised counseling standards.

CC\_11. Which statement best represents your level of awareness of the revised policy? (Select one option)

- a. I was not aware there was a revised policy with revised standards.
- b. I have heard there was a revised policy with revised standards, but I am not familiar with them.
- c. I am aware there is a revised policy with revised standards and I am somewhat familiar with them.
- d. I am aware there is a revised policy with revised standards and I am very familiar with them.

CC\_12. Do you have a signed program management agreement with your administrator? (Select one option)

- a. Yes
- b. I am familiar with a program management agreement but do not have one.
- c. I am not familiar with a program management agreement.

CC\_13. Please indicate the extent to which you agree or disagree with the following statements regarding the evaluation process used to rate you during this school year.

	Strongly Disagree	Disagree	Agree	Strongly Agree	Not Applicable
a. The processes used to conduct my evaluation are fair to me. (Select one option)	1	2	3	4	5

b. The rubric used for my evaluation is aligned to my responsibilities. (Select one option)	1	2	3	4	5
c. In general, the evaluation process has led to improvements in my overall counseling. (Select one option)	1	2	3	4	5
d. The evaluation process has led to improvements in my academic counseling. (Select one option)	1	2	3	4	5
e. The evaluation process has led to improvements in my career/postsecondary preparation counseling. (Select one option)	1	2	3	4	5
f. The evaluation process has led to improvements in my personal-social development counseling. (Select one option)	1	2	3	4	5

CC\_14. How often is your professional evaluation conducted by an educator who possesses some school counseling training? (Select one option)

- a. Never
- b. Occasionally
- c. Often
- d. Always
- e. Not sure

CC\_15. Please select the response that best describes your current perspective of your professional development (PD) experience within each of the following areas during the current school year.

	I need both more PD experiences and higher quality PD in this area.	I need more PD experiences that emphasize this area.	I need higher quality PD in this area.	I am satisfied with both the quality and amount of PD received in this area.
a. Addressing students' socio-emotional development needs (Select one option)	1	2	3	4
b. Working with students from diverse racial, ethnic, or cultural backgrounds (Select one option)	1	2	3	4
c. Meeting the needs of all learners (e.g., English learners and students with disabilities) (Select one option)	1	2	3	4
d. Addressing student behavioral issues (Select one option)	1	2	3	4
e. College and career readiness (Select one option)	1	2	3	4
f. Supporting student academic achievement (Select one option)	1	2	3	4
g. Training related to supporting parents and students (Select one option)	1	2	3	4

h. Implementing a comprehensive school counseling model in my school (Select one option)	1	2	3	4
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CC\_16. (Continue if CC\_01 =k-n, HS counselors only, otherwise to CC\_25) High school counselors were sent information from the Tennessee Department of Education in January identifying students with the potential to attempt an early postsecondary opportunity (EPSO). Please indicate your thoughts on this information. If you did not receive this information then please skip this question.

	Strongly Disagree	Disagree	Agree	Strongly Agree
a. This information was helpful for placing students into early postsecondary opportunities.	1	2	3	4
b. The information that I received was easy to understand.	1	2	3	4
c. Students in my school will benefit from my access to this information.	1	2	3	4
d. Students in my school took more EPSOs because of this information.	1	2	3	4

CC\_17. Did students at your school receive personalized letters from the Tennessee Department of Education that informed them about their potential to succeed in an EPSO? (Select one option)

- a. Yes
- b. No
- c. I do not know
- d. Not Applicable

CC\_18. (Only if answer to previous question=a) About how many students discussed these letters with you? \_\_\_\_ (Number entry between 0 and 200)

CC\_19. Which of the following best describes the scheduling model used for students in grades 9-12 at you school?

- a. Traditional scheduling (students are in the same 6-8 courses every day for the whole year)
- b. A/B, or Alternating, block schedule (classes meet every other day for lengthy time periods rather than meeting every day for shorter periods. Students receive credit at end of school year).
- c. 4X4 or Semester block schedule (each semester, students take fewer classes for lengthy periods of time, and students rotate courses halfway through the year).
- d. Trimester block schedule (students rotate courses each third of the year)
- e. 75-75-30 block schedule (school year is reconfigured to two 75-day terms (a fall and winter term) and one 30-day, intensive term at the end of the school year).
- f. Other: \_\_\_\_\_

CC\_20. How frequently are scheduling limitations a barrier for students to take courses required for graduation?

- a. Never a barrier
- b. Sometimes a barrier
- c. Often a barrier
- d. Almost always a barrier

CC\_21. How frequently are scheduling limitations a barrier for students to take courses they are interested in (but are not necessarily required)?

- a. Never a barrier
- b. Sometimes a barrier
- c. Often a barrier
- d. Almost always a barrier

CC\_22. Which of the following challenges lead to scheduling limitations at your school? (select all that apply)

- a. Limited credentialed teachers to teach courses students need to meet graduation and/or program of study requirements
- b. Limited credentialed teachers to teach courses aligned to students' interests
- c. Additional course limitations for students involved in extra-curricular activities
- d. Additional course limitations for students taking credit recovery
- e. Additional course limitations for students needing additional academic support (i.e., RTI<sup>2</sup>)
- f. Additional course limitations for students taking advanced coursework (EPSOs)
- g. Other: \_\_\_\_\_

CC\_23. What percentage of your school's current seniors would you estimate are heading towards the following pathways? (Please make sure that your answers sum to 100%)

- a. 4-year college/university
- b. 2-year/technical college
- c. Joining the military
- d. Employment
- e. Other

CC\_24. What percentage of the current 9th grade students in your school would you estimate are on track to be college-ready upon graduation?

\_\_\_\_ (Numeric entry, 0 to 100)

CC\_25. What are the greatest strengths of your counseling program?

CC\_26. What are the greatest obstacles you face to implementing a comprehensive school counseling program?