



# Charter School Programs (CSP) Planning & Implementation / Replication Subgrants Introduction Webinar

**Crystal McCarver**

*Director of Choice Grants | Division of Choice*

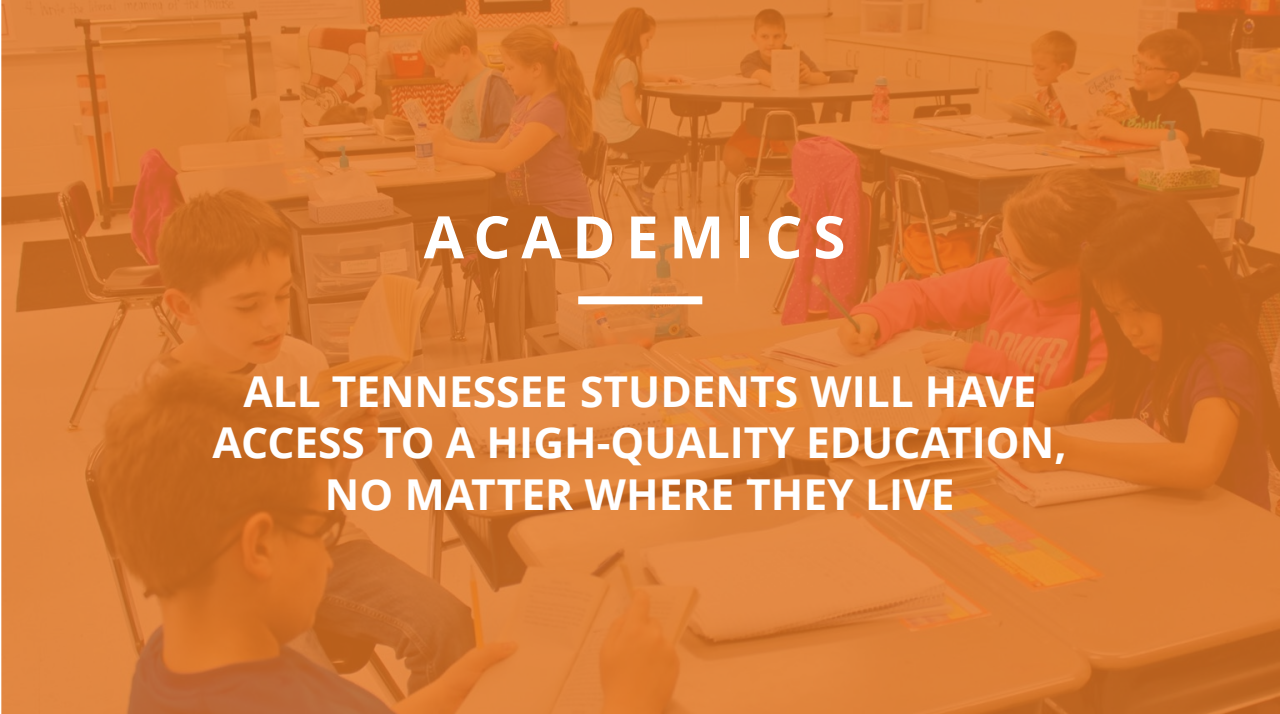






# BEST FOR ALL

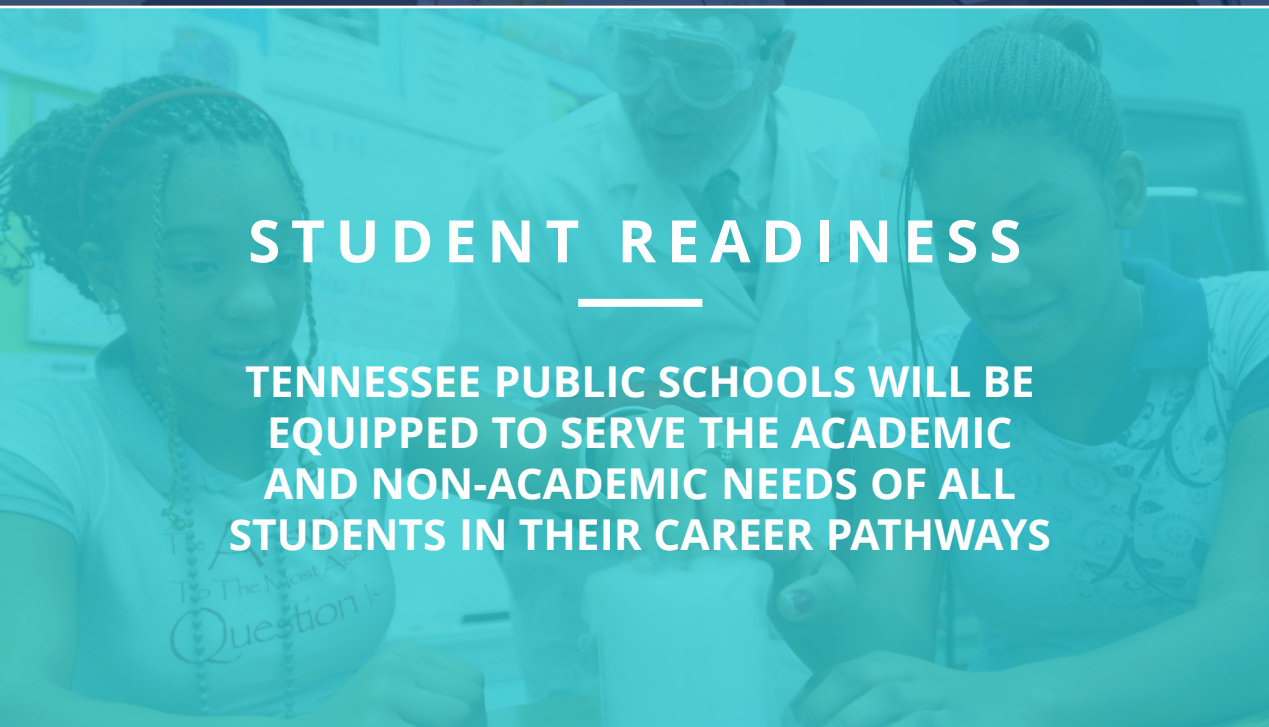
We will set all students on a path to success.



## ACADEMICS

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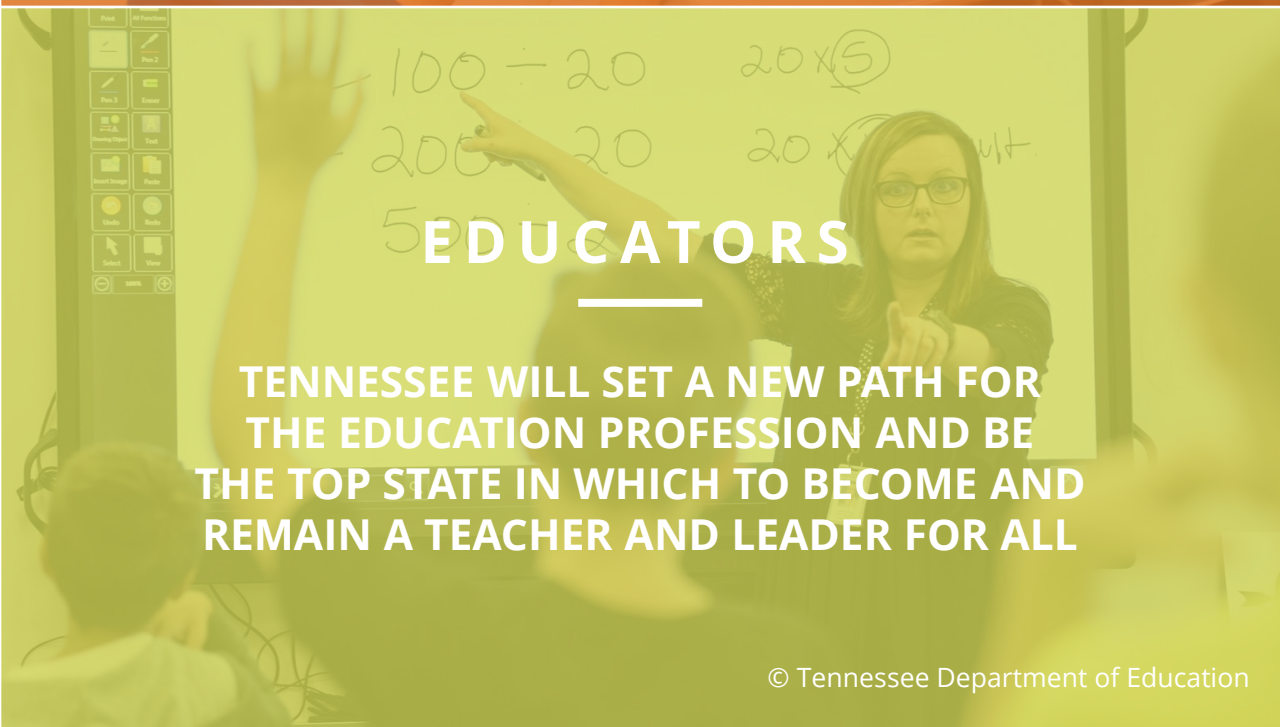
ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE



## STUDENT READINESS

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TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS



## EDUCATORS

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TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL



# Agenda

- Grant Overview
  - Grant Eligibility
  - Grant Timeline
- Application
  - Application Sections
  - Charter Application
- Fiscal Controls and Allowability
  - Expenditure Timeline
  - Logistics
  - Allowability
  - General Cost Principles
- Additional Requirements





# Charter Schools Program

## Grant Overview

# Overview of CSP Grant

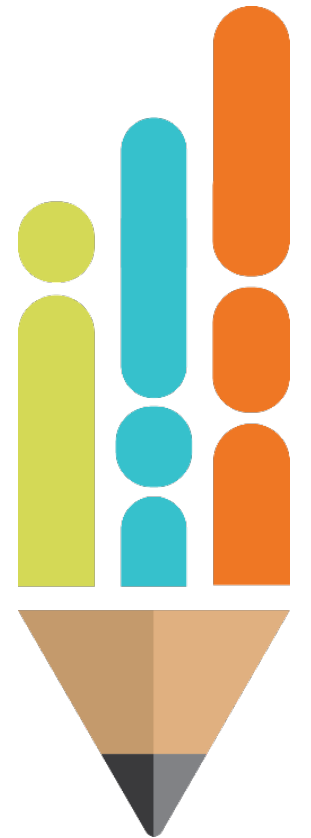
- The role of the U.S. Department of Education's (USED) **Charter School Programs (CSP)** office is to administer discretionary grants that support the startup of new charter schools and the replication and expansion of high-quality charter schools
- **Summer 2022:** The Tennessee Department of Education (TDOE) applied for the grant with three objectives:

Increase the number of high-quality charter schools through new start-up, and replication of successful models.

Decrease the number of academically poor-performing charter schools by strengthening charter school accountability and oversight of authorizers.

Support improvement in all schools with an emphasis on collaboration and sharing best practices

- **Winter 2022:** TDOE received a grant award for \$24,668,630 to accomplish the three objectives.



# CSP Grant Opportunities

- Of the total award of \$24,668,630, over 90% goes directly into funding new charter school subgrants
- Over the next three years, the department will award 30 subgrants at \$750,000.00 each to:
  - **Newly authorized charters** to design, plan, and implement their schools.
  - **Existing operators with demonstrated success** who are replicating their successful school model to serve a greater number of economically disadvantaged students.



# CSP Grant Eligibility

To be eligible to **apply** for a CSP subgrant, charter school operators must:

- Have submitted a complete charter school application to a Tennessee charter authorizer that:
  - has been approved,
  - is pending, or
  - is denied and pending an appeal.
- Have notified their authorizer their intention to apply for a CSP grant
- Intend to open a new charter school within the next two years\*
- Meet the federal definition of a charter school

To be eligible to **receive** a CSP subgrant, charter school operators must:

- Meet the above criteria; AND
- Have a new school charter application that has been approved by a Tennessee charter authorizer



# CSP Grant Timeline – Jan 2024 Application

<b>Inquiry</b>	<b>Information</b>
<b>CSP Application Released</b>	Wednesday, January 17, 2024
<b>CSP New Applicant Webinar</b>	Monday, January 22, 2024
<b>CSP Application Due</b>	Tuesday, February 20, 2024
<b>Awards Announced</b>	Monday, March 18, 2024
<b>Grant Management Webinar</b>	Wednesday, March 20, 2024
<b>PLANNING PERIOD</b>	March 18, 2024, to School Opening; OR 18 months prior to School Opening
<b>IMPLEMENTATION PERIOD</b>	School Opening to End of Year 2 of Operation

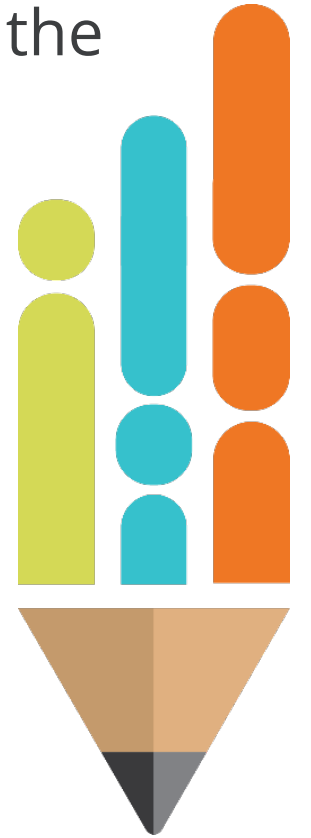


# Charter Schools Program

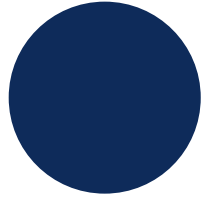
## Application

# CSP Application

- The CSP subgrant application is posted on the grants page of the department's charter school website.
- To apply, complete and submit the following sections as directed in the application
  - Application Cover Page
  - Application Narrative
  - Budget Detail
  - Budget Narrative
  - Goals and Implementation Timeline
  - Competitive Priorities (optional)
  - Appendices
  - Signed Assurances Document
- Submit completed application as one singular PDF file by email to [charter.schools@tn.gov](mailto:charter.schools@tn.gov) by 4:00p.m. CT. on February 20, 2024

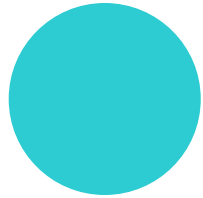


# CSP Application Sections



## **APPLICATION COVER PAGE**

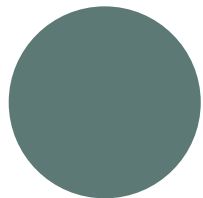
Populate all fields on the provided cover page template.



## **APPLICATION NARRATIVE**

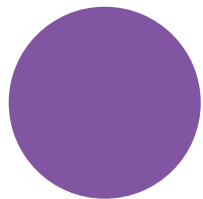
### **No More than 8 pages**

Respond to each of the 21 questions/prompts within the application.



## **BUDGET DETAIL WORKSHEETS**

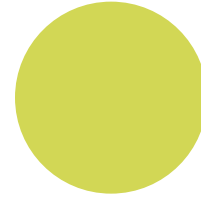
Use the worksheet template provided to populate how you intend to use grant funds if awarded. Directions provided in application.



## **BUDGET NARRATIVE**

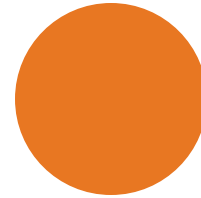
### **No More than 6 pages**

Providing justification and additional info about expenditures stated in the worksheets.



## **GOALS & IMPLEMENTATION TIMELINE**

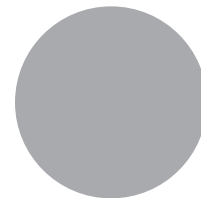
Use the modeled format to identify areas of need and set goals while identifying the budget and timeline necessary to achieve them.



## **COMPETITIVE PRIORITIES**

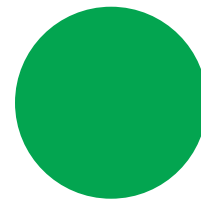
### **Optional**

Provide a response/plan for the application prompts to acquire extra application points.



## **APPENDICES**

Provide the requested documentation as attachments at the tail end of your application.



## **ASSURANCES DOCUMENT**

### **Signed**

Grant assurances should be read closely and signed by the school sponsor.





# CSP Application (and Charter Application)

- You must include your **approved Charter Application** as one of your appendix items
- Your CSP Application will be reviewed in tandem with your **Charter Application**
- Review the CSP Application carefully and **answer all parts of each question/prompt.**
- You may **reference your Charter Application** in your responses (include page numbers) but references should be to support your responses, not replace them.

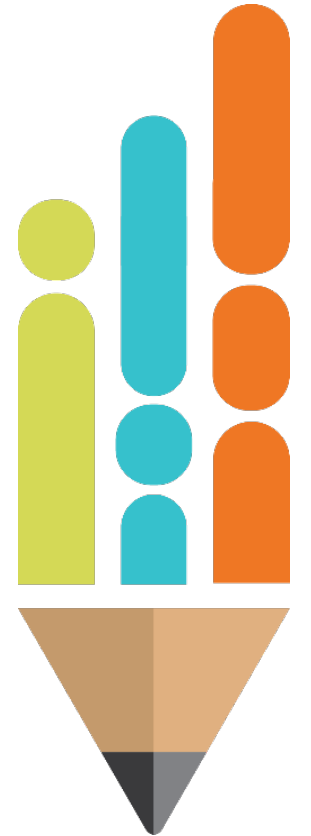


# Charter Schools Program

## Fiscal Controls and Allowability

# Grant Timeline - Expenditures

- The grant award period will begin on **March 18, 2024**.
  - This is typically the earliest that grant expenditures are able to be obligated in order to be eligible for reimbursement.
- For this CSP application cycle, however, the TDOE is able to accept reimbursements for expenditures that occurred 90 days before the beginning of the grant award period.
- This means that **December 19, 2023**, is the earliest that allowable grant expenditures are eligible for reimbursement.
- No reimbursements will be approved for expenditures that occurred prior to December 19, 2023.

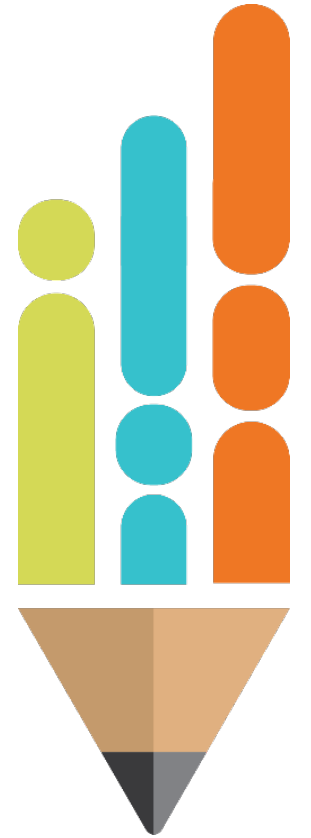




# CSP Allowability

**Per ESEA Section 5204(f)(3)(A), CSP funds may be used for:**

- **Post-award planning** and design of the educational program, which may include:
  - refinement of the desired educational results and of the methods for measuring progress toward achieving those results; and
  - professional development of teachers and other staff who will work in the charter school; and
- **Initial implementation** of the charter school including:
  - Informing the community about the school,
  - Acquiring necessary equipment and educational materials and supplies,
  - Acquiring, developing, or aligning curriculum, and
  - Other initial operational costs

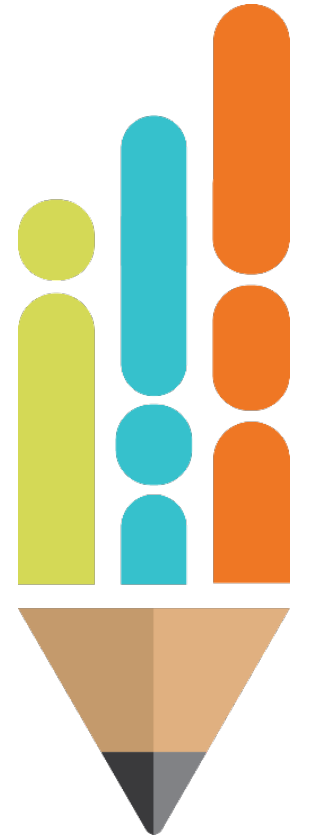


# CSP General Cost Principles

In addition, to be considered allowable, all costs must be:

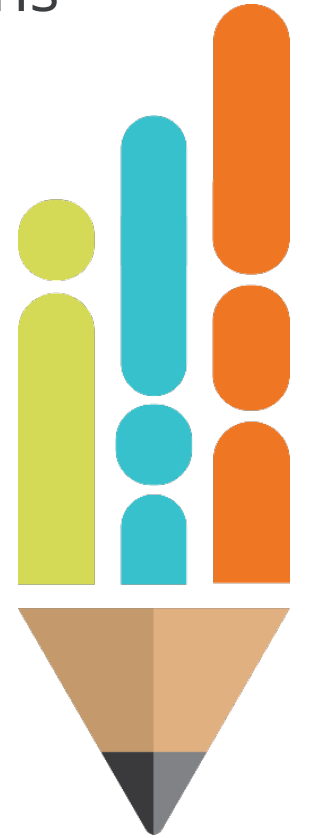
- **Reasonable:** A cost is reasonable if it does not exceed that which would be incurred by a prudent person under the same circumstances at the time the decision was made
- **Necessary:** A cost is necessary if the purchase of such is needed to meet grant goals?
- **Allocable:** A cost is allocable to a particular Federal award or other cost objective if the goods or services involved are chargeable or assignable to that Federal award or cost objective in accordance with relative benefits received

In order to support an items allowability, budgeted expenses should generally include the type of item, number purchased, and cost per unit.



# CSP - Federal Regulations

- When receiving federal grants, applicants should review:
  - [EDGAR](#) - Education Department General Administrative Regulations
  - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
    - [2 CFR Part 200 Subpart E](#)- Cost Principles
    - [34 CFR Part 75](#) – Direct Grant Programs
- Other Guidance:
  - [U.S. Dept. of Education CSP non-regulatory guidance](#)
  - Allowable Costs Guidance





# Charter Schools Program

## Additional Requirements

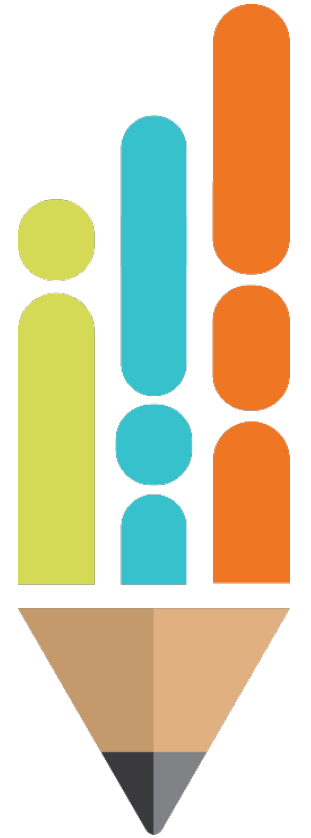
# CSP Grant Logistics

To **receive** an award, applicants must:

- Provide a **Signed Charter Agreement** with an Authorizer
- Obtain a **Unique Entity Identifier (UEI)** from SAM.gov

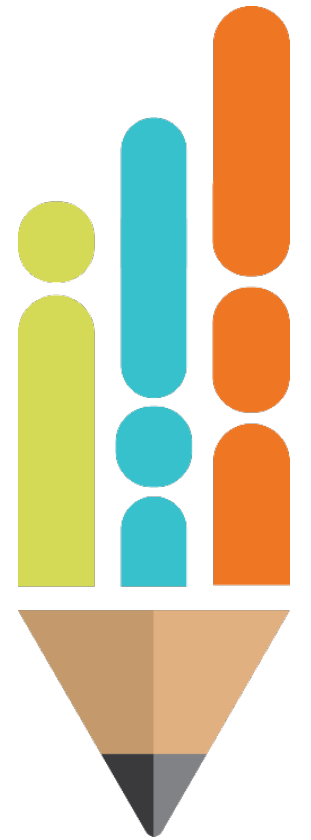
To submit a **reimbursement request**, applicants must:

- Have their school established in the **School Directory (SDE)** and have obtained a school number;
- Have set-up an account in Tennessee's **Edison Supplier Management** system (to receive payments); AND
- Have set-up at least 3 users to manage and process claims in the **ePlan Grant Management** system.



# Questions

- Share any additional questions you have in the chat and we'll work to get you a response
- Office Hours:
  - Thursdays at 10:00 am Central Time
  - [Accessible Here](#)
  - Meeting ID: 227 220 224 363 / Password: NZutyp





# Thank You!

## Crystal McCarver

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