



**BILL LEE**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
NINTH FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**PENNY SCHWINN**  
COMMISSIONER

April 26, 2023

Mr. Alex Castro  
Academy for G.O.D.  
401 Center Street  
Nashville, TN 37138

Dear Director Castro:

Please find attached the summary review of findings from the School Nutrition Program's 2022 - 23 fiscal year administrative review of Academy for G.O.D.'s National School Lunch Program and School Breakfast Program. This review was conducted the week of April 10, 2023, with the exit date of April 12, 2023. The summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

During the review, a finding in section **100: Certification and Benefit Issuance** requires fiscal action due to errors in free and reduced application processing and approval. More details about this action will be forthcoming once corrective action is complete. All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than May 12, 2023. During this timeframe, if you identify errors or points of disagreement in our findings, please contact me, to discuss the next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required corrective actions within the allotted timeframe may result in further fiscal action.

Upon receipt of Academy for G.O.D.'s documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Bill Byford  
State Director of School Nutrition  
School Nutrition Program

**Academy for G.O.D (P021)**

**Review ID: 3601**

**Exit Conference Date: 4/12/2023**

**Review Year:** 2022-2023

**Month of Review:** March

**Lead Reviewer:** Audra Barron

Area	Findings ID	Finding Description	Required Corrective Action
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**SFA - Level Findings**

200 - Verification	V-0200	Observed the School Food Authority's notice of adverse action did not contain all required information, specifically the right to appeal.	Update notice of adverse action letter to contain all required information. Upload a copy of the updated letter.
100 - Certification and Benefit Issuance	V-0100	Observed that the direct certification notification letter indicated that households must reapply, if DC benefits were no longer being received during the school year, rather than informing families that DC free status remains in effect for the entire school year.	Update the direct certification notification letter to have correct eligibility information. Upload the updated notification letter.
1400 - Food Safety	V-1400	Observed the SFA did not have a district-wide Food Safety plan that contained all required elements, specifically menu items in the appropriate HACCP process category.	Modify the HACCP plan to include regulatory items required by 7 CFR 210.13, specifically menu items grouped according to process categories. Upload the revised HACCP plan.
RMCR - Revenue From Nonprogram Foods	V-RMCR	Observed that the School Food Authority did not assess its compliance with the Revenue from Nonprogram Foods requirements.	Assess total costs, NPR costs, total revenue, and NPR revenue for a 5 day reference period. Determine the percentage of costs and percentage of revenue. Compare each percentage to determine compliance with USDA regulations. Upload a copy of all documentation to demonstrate compliance.
100 - Certification and Benefit Issuance	V-0100	Observed one application was approved for free but should have been denied, one application had a questionable household composition size that was not verified (either size would not change eligibility), and observed three applications that were not complete (missing SS#s).	Correct all applications that were not processed correctly and were not complete or had conflicting household size when processed. Upload all corrected applications showing the corrections and an updated benefit issuance list with correct denied eligibility.
200 - Verification	V-0200	Observed that adverse action notification of 10 days was not provided to households.	Update the adverse action notification letter to inform families of the 10 days before eligibility status will change. Upload a copy of the corrected letter.

**Site - Level Findings: Academy for G.O.D (9740)**

1100 - Smart Snacks in School	V-1100	Observed Smart Snacks sold during the school day do not meet Smart Snack standards.	Provide a list of all Smart Snacks sold. Upload Smart Snack Calculator forms that verify compliance of the items sold.
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1400 - Food Safety	V-1400	Observed the SFA's did not request two (2) food safety inspections for the current school year.	Contact local health department to request inspection. Upload a copy of the communication with the health department requesting a second inspection.
1400 - Food Safety	V-1400	Observed the school reviewed did not have access on site to the written food safety plan.	Provide the cafeteria staff with access to the HACCP plan. Upload screenshots of electronic HACCP plan in the cafeteria.
1400 - Food Safety	V-1400	Observed on-site storage violations.	Upload a photo of cooler with items properly stored.