

MEMO

To: All Entities with Surety Bonds on File with the Tennessee
Department of Financial Institutions

From: David Axford, Chief Administrator of Licensing/Compliance Division

Date: October 8, 2019

Subject: Conversion of Paper Surety Bonds to Electronic Surety Bonds

On May 31, 2019, a Memo was sent to all licensees and registrants with surety bonds on file with the Department, announcing that, effective June 1, 2019, the Department would adopt electronic surety bonds for all license types:

- Flexible Credit Lenders
- Industrial Loan and Thrift Companies
- Money Transmitters
- Mortgage Companies
- Title Pledge Lenders

Please be reminded that all licensees and registrants must convert existing paper surety bonds to electronic surety bonds no later than December 31, 2019. Failure to complete the conversion process by the deadline will prevent renewal of the associated licenses or registrations for calendar year 2020.

In order to convert a paper surety bond to an electronic surety bond, a licensee or registrant must first log in to NMLS and grant authority to their surety company or surety bond producer, then request the surety company or surety bond producer to prepare the electronic surety bond. If the surety company or surety bond producer does not have an account in NMLS, they should be directed to the [Surety Company page](#) or the [Surety Bond Producer page](#) in the NMLS Resource Center. Additional resources for licensees and registrants may be found on the [NMLS Licensees page](#) in the NMLS Resource Center.

We encourage you to begin the conversion process as soon as possible. Please contact me if you have any questions or experience any difficulties. I may be reached at David.Axford@tn.gov or 615-253-2862.