



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES, CENTRAL PROCUREMENT OFFICE

**INVITATION TO BID # 32110-13196-13231
FOR SWC 202 Emergency Audible/Visual Equipment
and Parts**

DATE: 03/22/2024

ITB # 32110-13196-13231 IS AMENDED AS FOLLOWS:

1. State responses to questions and comments in the table below amend and clarify this ITB.

Any restatement of ITB text in the Question/Comment column shall NOT be construed as a change in the actual wording of the ITB document.

Comments, Questions and Answers			
#	ITB Section	Question/Comment	Answer
1	RFI E-mail	In the email sent, there is a file called SWC202_Emergency_Visual_Equipment_Parts.xml. This file will not open in a readable format. Can you send it in another format, or is this a xml file of the pdf file?	The xml file is the same as the pdf file labeled: SWC202_Emergency_Visual_Equipment_Parts.pdf Edison automatically sends it in xml format as well.
2	RFI Details	Is there a form you would like us to use to list the potential distributors?	We have crafted a form to utilize for manufacturers to list potential distributors. This form will be visible once the event is posted. Please complete and upload it to the appropriate bid factor within the ITB.
3	RFI Details-Page 2	Is it acceptable to include the manufacturer's name and the name of the Price Lists, if all the items in the Price List(s) meet the intent of this RFQ? We have hundreds of models, if we needed to list all models.	Yes, it is acceptable to include the manufacturer's name and the name of the Price Lists.
4	RFI Details-Page 3 Diversity Business Requirements	This states monthly submission. Is this an error? All contracts we have that require this type of information require it quarterly.	No this is not an error. The State requires a monthly report of participation in the performance of this Contract by small business enterprises and businesses owned by minorities, women, service-disabled veterans and persons with disabilities. These reports are provided to the Tennessee Governor's Office of Diversity Business

			Enterprise (GoDBE). If there is no diversity spend when you submit the report it can simply state no spend.
5	RFI Details- Page 5	Last paragraph. States that the respondent shall provide a list of distributors who can provide goods within the state, Should this be updated to include installation?	Correct, this has been updated to include installation for the ITB.
6	Terms and Conditions para. 7.25 a.	Are State of TN Entities to place orders with the Authorized Distributors? If this is the case, what information will be required to report in quarterly reporting so we know what the Authorized Distributors need to provide?	Yes, State of TN Entities place orders with the Authorized Distributors. Information required to report in quarterly reports can be found at the following link: https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/supplier-information.html Labeled as Quarterly Reporting Template.
7	Evaluation Model	Please add appropriate cells for the price for "Miscellaneous Supplies"	Miscellaneous supplies are to be included in Section 5. Per the specifications, Section 5: Participating Authorized Distributor(s) shall offer installation at a rate not to exceed the hourly rate established via Attachment A: Evaluation Model, with miscellaneous supply (cable, wires, connectors, cable ties, etc.) charge not to exceed the per vehicle rate established in Attachment A: Evaluation Model.
8	Evaluation Model	Should install supplies such as wiring/connectors/etc. be added to the overall hourly max labor rate or will a separate line be added for this?	Incorporate install supplies pricing into the hourly rate and/or per vehicle rate.
9	Specifications Section 5a.	Can you clarify, will the state only offer a PA to the manufactures who's distributors can perform installations within the state of Tennessee	Distributors need to meet all criteria outlined in the specifications.
10	Specifications - Section 5 last paragraph	Mentions that there should be a charge for "Miscellaneous Supplies". In the SWC202_Evaluation_Model spreadsheet, there is no place to insert this pricing. Can the state add a place to insert our pricing for this requirement?	Per the specifications, Section 5: Participating Authorized Distributor(s) shall offer installation at a rate not to exceed the hourly rate established via Attachment A: Evaluation Model, with miscellaneous supply (cable, wires, connectors, cable ties, etc.) charge not to exceed the per vehicle rate established in Attachment A: Evaluation Model.

1 1	Specifications - Section 5 last paragraph	It states Cables and Wiring, can we include wiring harnesses that are used to ensure a more robust installation? Should this be another line item to quote?	Wiring harnesses would be included in the etc. A wiring harness does not need to be another line item to quote as they are not necessary for every installation of emergency equipment.
1 2	Specifications – Section 6	Catalog: New product offerings that meet the intent of this contract may only be added on January 1 and July 1 of each year. The Manufacturer must communicate the new models and their pricing to the state by the 1 st of January and July of each year. Do I understand this correctly?	Yes, the Manufacturer can update their catalog on 1 January and/or 1 July of each year.
1 3	Specifications – Section 6	Escalator Clause: If the manufacturer has issued a new commercially published price list to the market with price changes (increased or decreased) then the authorized distributor can pass along the price changes effective upon the effective date of the new price list. It does not state that the manufacturer/authorized distributor must have approval by the state prior to passing along any price changes. Do we understand this clause correctly?	The Escalator Clause pertains to catalogs only. The updated catalogs still need to be passed to the State for upload. Catalog updates per the Specifications are to be updated on semi-annually (1 January and/or 1 July) of each year.

2. Summary of Changes.

Edits to ITB bid factor: Respondent shall provide a list of distributors who can provide goods and installation with the State.

Provided an Excel document to list the potential distributors, this document will be visible when the event is posted.

Added the word installation into the sentence in ITB details and Specifications, Section 4: that Respondents shall provide a list of their Authorized Distributor(s) who can distribute and provide installation throughout the State of Tennessee.