



STATE OF TENNESSEE
OFFICE OF THE SECRETARY OF STATE, TENNESSEE STATE LIBRARY AND
ARCHIVES

**REQUEST FOR PROPOSALS # 30501-02624
AMENDMENT # 2
FOR STATEWIDE UNION CATALOG**

DATE: March 27, 2024

RFP # 30501-02624 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

| EVENT | TIME (central time zone) | DATE |
|---|--------------------------------|-------------------|
| 1. RFP Issued | | MARCH 1, 2024 |
| 2. Disability Accommodation Request Deadline | 2:00 p.m. | MARCH 7, 2024 |
| 3. Notice of Intent to Respond Deadline | 2:00 p.m. | MARCH 8, 2024 |
| 4. Written "Questions & Comments" Deadline | 2:00 p.m. | MARCH 13, 2024 |
| 5. State Response to Written "Questions & Comments" | | MARCH 27, 2024 |
| 6. Response Deadline | 2:00 p.m. | APRIL 3, 2024 |
| 7. State Completion of Technical Response Evaluations | | APRIL 9, 2024 |
| 8. State Opening & Scoring of Cost Proposals | 2:00 p.m. | APRIL 10, 2024 |
| 9. Negotiation | | APRIL 12-15, 2024 |
| 10. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection | 2:00 p.m. | APRIL 16, 2024 |
| 11. End of Open File Period | 4:30 p.m. | APRIL 23, 2024 |
| 12. State sends contract to Contractor for signature | | APRIL 24, 2024 |
| 13. Contractor Signature Deadline | 2:00 p.m. | APRIL 26, 2024 |

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

| RFP SECTION | PAGE # | QUESTION / COMMENT | STATE RESPONSE |
|-----------------------------------|--------|---|--|
| Attachment 6.4 | 33 | Does the phrase “procuring State Agency” refer to the State of Tennessee or any other State and their agencies? | The procuring State Agency refers to the Tennessee State Library & Archives only and not any other state or agency. |
| Attachment 6.4 | 33 | Does the statement “an individual may provide a reference about a completed project and another reference about a currently serviced account.” Mean that I can send two (2) reference questionnaires to “Customer A” who has completed an implementation and migration, multiple contracts and in a current contract and their reference(s) count as two (2) separate questionnaires in order to satisfy the requirement? | That is correct. Customer A could provide two separate references: one regarding a completed project and the other for a currently serviced account. |
| Attachment 6.4 | 33-34 | Are the references due to the State by the date of April 1, 2024, or is there a different date? | References are to be included in the Response by the deadline of April 1, 2024. |
| Pro Forma Attachment 1 | i | Immediately following the RFP # 30501-02624 PRO FORMA CONTRACT, there is Attachment One, ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE, am I to assume that this attachment is part of the awarded contract and not a document to be provided as part of the RFP submission? | That is correct. The Pro-Forma attachment 1 is included as part of the Pro-Forma contract and is not expected to be completed as part of the RFP Response. |
| RFP Attachment 6.2, Section C.46. | 28 | Regarding: “Describe how the proposed Solution supports the following Interlibrary Loan standards: National Information Standards Organization (NISO), Submission Information Package (SIP), and Open Systems Interconnection (OSI).” Can you provide more information about the specific | The proposed Solution should support NISO standards that surround the services that the solution provides, including ANSI/NISO Z39.50-2003, ANSI/NISO Z39.71-2006, ANSI/NISO Z39.83-1-2012, ANSI/NISO Z39.85-2012, and ANSI/NISO Z39.2-1994-r2016. |

| RFP SECTION | PAGE # | QUESTION / COMMENT | STATE RESPONSE |
|-------------|--------|---|--|
| | | standards within NISO and OSI they would like us to address? Additionally, we're often responding to questions about Standard Interchange Protocol (SIP), not Submission Information Package (SIP) regarding Interlibrary loan, so I also want to make sure for SIP, they only wanted us to speak about the information package related to archival data for audio files. | The information package related to data for audio files is the SIP that is referred to in the RFP. |

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.