



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

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BILL LEE
GOVERNOR

DANIELLE W. BARNES
COMMISSIONER

October 1, 2019

Bill Smolnycki, Board Chair
Boys and Girls Clubs of the Smoky Mountains
Post Office Box 5743
Sevierville, Tennessee 37864

Dear Mr. Smolnycki,

The Department of Human Services (DHS) – Division of Audit Services staff conducted an unannounced on-site monitoring review of the Summer Food Services Program (SFSP) at Boys and Girls Clubs of the Smoky Mountains (Sponsor), Application Agreement 00-008, on August 15, 2019. Additional information was requested and provided on August 19, 2019. The purpose of this review was to determine if the Sponsor complied with the *Title 7 of the Code of Federal Regulations* (CFR) applicable parts, provider agreement, and applicable Federal and State regulations.

Based on our review of the Sponsor's records and information provided, the Sponsor had 11 feeding sites operating during the review period. The **King Family Library** and **Boys & Girls Club of Seymour** sits were selected as sample sites. In addition, we reviewed all meal counts for all sites operating during the review period.

Background

SFSP Sponsors utilize meal count sheets to record the number of breakfast, lunch, supper, and supplement meals served. Meals served by participating Sponsors must meet the minimum guidelines set by the United States Department of Agriculture (USDA) and DHS to be eligible for reimbursement. The SFSP Sponsor reports the number of meals served through the DHS Tennessee Information Payment System (TIPS) for reimbursement.

We inspected meal count sheets for our test period and reconciled the meals claimed to the meals reported as served for each meal service. We also assessed compliance with civil rights requirements. In addition, we observed meal services on July 9, 2019 at the sample sites.

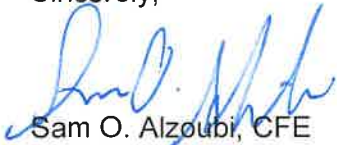
Our review of the Sponsor's records for July 2019 revealed no significant deficiencies.

Technical Assistance Provided

During our monitoring visit on August 15, 2019, the Sponsor neither requested nor was provided technical assistance.

We appreciate the assistance provided during this review. If you have any questions regarding this report, please contact Sean Baker, Audit Director 2, at 615-313-4727 or Sean.Baker@tn.gov.

Sincerely,



Sam O. Alzoubi, CFE
Director of Audit Services

Exhibits

cc: Robert Ross, Executive Director, Boys and Girls of the Smoky Mt
Lynnette Graves, Director of Operations, Boys and Girls of the Smoky Mt
Minyotta McKinney, Director of Nutritional Services, Boys and Girls of the Smoky Mt
Allette Vayda, Director of Operations, Child and Adult Care Food Programs
Debra Pasta, Program Manager, Child and Adult Care Food Program
Elke Moore, Administrative Services Assistant 3, Child and Adult Care Food Program
Marty Widner, Program Specialist, Child and Adult Care Food Program
Comptroller of the Treasury, State of Tennessee

Exhibit A

SFSP Sponsor Program Data

Sponsor: Boys and Girls Clubs of the Smoky Mountains

Review Month/Year: July 2019

Claim Reimbursement Total: \$79,329.57

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Number of Participating Sites for Breakfast	10	10
Number of Participating Sites for Lunch	10	10
Number of Participating Sites for Supper	1	1
Number of Breakfasts Served	11,048	11,048
Number of Lunches Served	13,339	13,339
Number of Suppers Served	39	39

Exhibit B

Site: Boys and Girls Club of Seymour

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	3,103	3,103
Number of Lunches Served	3,566	3,566

Exhibit C

Site: King Family Library

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	296	296
Number of Lunches Served	385	385