

## ALP Project Pay Provisions 3.0 – Effective July 1, 2022

### Task 1: Aviation Forecast (Lump Sum) \*

- (1) Milestone: First submission
  - 50% of lump sum - Basis of Payment - Aviation forecast submitted to State for review
- (2) Milestone: Second submission
  - 40% of lump sum – Basis of Payment – Aviation forecast submitted to State for review with TDOT comments incorporated and addressed
- (3) Milestone: Final Submission and Approval
  - 10% of lump sum - Basis of Payment – Aviation forecast submitted to Federal Aviation Administration (FAA) Memphis Airports District Office (ADO) and FAA Memphis ADO comments incorporated (as needed). FAA and/or TDOT approval of forecast.

*\*Note: The Aviation Forecast must be approved by the FAA and/or TDOT before work can begin on Task 2, 3, 5, and 6 as defined in these ALP Project Pay Provisions. Work completed on Tasks 2, 3, 5, and 6 before the Aviation Forecast is approved by the FAA and/or TDOT is ineligible for payment. Once the Aviation Forecast is approved, work towards Tasks 2, 3, 5, and 6 can begin and are eligible for payment as their associated milestones and basis of payment are reached.*

### Task 2: Airport Layout Plan (Lump Sum)

- (1) Milestone: Scoping Meeting
  - 6% of lump sum - Basis of Payment- Scoping meeting held
  - 2% of lump sum - Basis of Payment- Meeting minutes received
- (2) Milestone: Kickoff Meeting
  - 5% of lump sum - Basis of Payment- Kickoff meeting held
  - 2% of lump sum - Basis of Payment- Meeting minutes, executed Work Authorization, and, if any, executed subcontracts received
- (3) Milestone: 30% Progress Meeting and 30% digital ALP submitted no later than three weeks prior to the scheduled 30% Progress Meeting
  - 12% of lump sum - Basis of Payment – 30% digital ALP meeting the criteria as defined in the *TDOT ALP Project Guide* submitted to State for review and 30% Progress Meeting held
  - 3% of lump sum - Basis of Payment – Meeting minutes received
- (4) Milestone: 60% Progress Meeting and 60% digital ALP submitted no later than three weeks prior to the scheduled 60% Progress Meeting. Any changes at this point which would result in additional cost must be approved in writing by the TDOT Aeronautics Division and signed by all affiliated parties.
  - 27% of lump sum - Basis of Payment - 60% digital ALP meeting the criteria as defined in the *TDOT ALP Project Guide* submitted to State for review and 60% Progress Meeting held
  - 3% of lump sum – Basis of Payment - Meeting minutes received

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- (5) Milestone: 90% Progress Meeting, 90% digital ALP, and completed TDOT ALP Review Checklist submitted no later than six months prior to the grant end date and no later than three weeks prior to the scheduled 90% Progress Meeting.
  - 27% of lump sum - Basis of Payment – 90% digital ALP meeting the criteria as defined in the *TDOT ALP Project Guide* and completed TDOT ALP Review Checklist submitted to State for review and 90% Progress Meeting held
  - 3% of lump sum - Basis of Payment - Meeting minutes received
- (6) Milestone: 100% digital ALP and TDOT ALP Review Checklist submitted for FAA and TDOT Aeronautics Division approval. Must be provided to the State for submission into OE/AAA no later than three months prior to the grant end date.
  - 10% of lump sum - Basis of Payment – FAA Airspace Determination Letter received, revisions completed (as needed), TDOT ALP Approval Letter issued, final signed ALP (hard copy and electronic) submitted to TDOT Aeronautics Division and FAA, and any final ALP deliverables as defined in the executed Work Authorization

### Task 3: Exhibit “A” Airport Property Inventory Map (Lump Sum)

- (1) Milestone: 50% Exhibit “A” submitted no later than three weeks prior to the scheduled 60% ALP Progress Meeting
  - 50% of lump sum - Basis of Payment – 50% Exhibit “A” meeting the criteria as defined in the *TDOT ALP Project Guide* submitted to State for review
- (2) Milestone: 90% Exhibit “A” and completed TDOT Exhibit “A” Review Checklist submitted no later than six months prior to the grant end date and no later than three weeks prior to the scheduled 90% ALP Progress Meeting
  - 40% of lump sum - Basis of Payment – 90% Exhibit “A” as defined in the *TDOT ALP Project Guide* and completed Exhibit “A” Checklist submitted to State for review
- (3) Milestone: 100% Exhibit “A” and TDOT Exhibit “A” Review Checklist submitted for FAA and TDOT Aeronautics Division approval. Must be provided to the State for submission into OE/AAA no later than three months prior to the grant end date.
  - 10% of lump sum - Basis of Payment – FAA Airspace Determination Letter received, revisions completed (as needed), TDOT ALP Approval Letter issued, final signed Exhibit “A” (hard copy and electronic) submitted to TDOT Aeronautics Division and FAA, and any final Exhibit “A” deliverables as defined in the executed Work Authorization

### Task 4: Airports-GIS (Lump Sum)

- (1) Milestone: Flight / Imagery Acquisition and ADIP Statement of Work
  - 30% of lump sum - Basis of Payment- Invoice from the sub consultant showing flight was flown / acquisition of imagery and Statement of Work uploaded and approved in ADIP

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- (2) Milestone: 60% of lump sum - Basis of Payment- to be broken out below
  - 20% of lump sum – Basis of Payment -Survey & Quality Control Plan Completed and verified by the Sponsor
  - 20% of lump sum- Basis of Payment - Notification of Imagery Data shipped shown in Airport Data and Information Portal (ADIP)
  - 20% of lump sum- Basis of Payment -Imagery Plan and Imagery Data and Survey uploaded in ADIP (Survey tab)
- (3) Milestone: Final Submission and Verification. AGIS must be verified and approved in ADIP prior to scheduling a 90% ALP Progress Meeting
  - 10% of lump sum - Basis of Payment- Final Report and Verification approved in ADIP

### **Task 5: Narrative Report (Lump Sum)**

- (1) Milestone: 30% Narrative Report submitted no later than three weeks prior to the scheduled 30% ALP Progress Meeting
  - 30% of lump sum - Basis of Payment- 30% Narrative Report meeting the criteria as defined in the *TDOT ALP Project Guide* submitted to State for review
- (2) Milestone: 60% Narrative Report submitted no later than three weeks prior to the scheduled 60% ALP Progress Meeting
  - 30% of lump sum - Basis of Payment- 60% Narrative Report meeting the criteria as defined in the *TDOT ALP Project Guide* submitted to State for review
- (3) Milestone: 90% Narrative Report and completed TDOT Narrative Report Review Checklist submitted no later than six months prior to the grant end date and no later than three weeks prior to the scheduled 90% ALP Progress Meeting.
  - 30% of lump sum - Basis of Payment- 90% Narrative Report meeting the criteria as defined in the *TDOT ALP Project Guide* and completed TDOT Narrative Report Review Checklist submitted to State for review
- (4) Milestone: 100% Narrative Report and TDOT Narrative Report Review Checklist submitted for FAA and TDOT Aeronautics Division approval. Must be provided to the State for submission into OE/AAA no later than three months prior to the grant end date.
  - 10% of lump sum - Basis of Payment- FAA Airspace Determination Letter received, revisions completed (as needed), TDOT ALP Approval Letter issued, final Narrative Report (electronic) submitted to TDOT Aeronautics Division and FAA, and any final Narrative Report deliverables as defined in the executed Work Authorization

### **(As Applicable)**

### **Task 6 – Runway Safety Area Inventory and Determination Forms with Exhibits (Lump Sum)**

- (1) Milestone: First submission no later than three weeks prior to the scheduled 30% ALP Progress Meeting
  - 50% of lump sum - Basis of Payment- Runway Safety Area Inventory and Determination forms with Exhibits submitted to State for review

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- (2) Milestone: Second Submission. Must be submitted to State prior to scheduling a 60% ALP Progress Meeting.
  - 40% of lump sum - Basis of Payment- Revised Runway Safety Area Inventory and Determination forms with Exhibits based on TDOT Aeronautics Division comments submitted to State for review
  
- (3) Milestone: Final Submission and FAA Determination. Must be submitted to State and FAA prior to scheduling a 90% ALP Progress Meeting.
  - 10% of lump sum - Basis of Payment- Runway Safety Area Inventory and Determination forms with Exhibits submitted by State to FAA Memphis ADO, revisions completed (as needed), and FAA Memphis ADO-signed Runway Safety Area Inventory and Determination forms received